SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

AUXILIUM COLLEGE (AUTONOMOUS)

AUXILIUM COLLEGE (AUTONOMOUS) GANDHI NAGAR VELLORE
632006
www.auxiliumcollege.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Auxilium College (Autonomous), Vellore, Tamil Nadu, founded on 1st July 1954, stands as a beacon of women's education and empowerment in India nurturing students in a **Salesian atmosphere** with the **Preventive system** as the lifeline that connects **Auxilians in one family spirit**. It is the **first women's College** in the **then North Arcot** district.

The College has been accredited by the National Assessment and Accreditation Council (NAAC) with **A+ Grade in 2003, Re-accredited with A grade with a CGPA of 3.41 out of 4 in 2010 and with A+ Grade with a CGPA of 3.55 out of 4 in 2016.** Auxilium College is ranked **23rd in India and 8th in the state** by **Education World, India** for the academic year 2022-23. Auxilium College successfully mentors **six Colleges under UGC-PARAMARSH Scheme and three mentee colleges have already been accredited by NAAC.**

The College offers **16 Undergraduate, 12 Postgraduate and 8 Research programmes** across various disciplines. **Value based education is the lifeline of the pedagogy** and is woven in all the semesters of the programmes.

The faculty are abreast with the advance teaching methods, without compromising on the teacher-learner interaction through well-established mentoring system.

The institution implemented Outcome Based Education (OBE) in 2020 and upgraded the process through Auxilium Infotech ERP. **QnSmart software** aids in generating Question Bank and quality question paper for all the courses in alignment with Blooms Taxonomy.

The College has state-of-the-art infrastructure, including ICT enabled classrooms, modern well equipped science laboratories, language lab**,** a well-stocked library, and sports facilities which contribute to an excellent conducive learning environment. Auxilium College had been in **the top 10 position** for the active usage of **the N-LIST**.

The institution is deeply committed to community service and social outreach. International and National collaborations through MoUs and agreements and global exposure through the **Student exchange programmes facilitated by Common Wealth Youth Council to countries like Sri Lanka and Malaysia** help the institution to broaden its horizons to face global challenges.

Auxilium College has produced alumnae who have made significant contributions in various fields, including academics, public and private sectors, business, and social service.

Vision

VISION: The vision of the College is to educate the young women especially the poorest to become empowered and efficient leaders of integrity for the society.

Mission

MISSION: To impart higher education to the economically weak, socially backward and needy students of Vellore and neighbouring districts.

GOALS: The goal of our educative endeavour is to produce in a Salesian atmosphere, intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed, accomplished - in a word - integrally formed young women who will be agents of social transformation globally.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Eco-friendly campus with good infrastructure facilities
- Mentoring through Tutor-ward System
- **5 UGC Certificate Courses. 18 Value Added courses**
- Leadership Training programmes for the students
- Faculty members have prepared **294 e-content modules**
- Availability of **Faculty Directory, Mentoring Book, Faculty Record**
- **The English Language laboratory, Investment Lab and Tally Prime Gold Multiuser Licensed software are available**
- The Zoology department has a well-maintained Museum and **Art gallery 'Biosphere'** depicting the various ecosystems
- **Drillbit** software
- Well established **UGC funded fitness center** is maintained
- Secured Hostel with well furnished rooms, Hygienic Mess with Steam cooking Facilities, Huge Dining Halls, Study halls with WiFi Facilities, RO drinking Water Facilities, Hot water facilities, Recreation Square, Stationary Outlet, PCO and IOB Branch
- Institutional ERP Auxilium Infotech with LMS
- **Free mid-day meals for the needy**
- **Free course Fundamentals of Computers and MS Office f**or all the second year UG students.
- **Through UGC PARAMARSH Scheme 6 Mentee Colleges** are mentored for NAAC processes were 3 Colleges have secured A, B++ and B+ grades
- The College has **3 International and 52 National MOUs** with various industries, institutions and Non-Government Organisations
- **Member ICT Academy and** recognised as the **Centre of Excellence on Robotics Process Automation**
- **Member STP-IIT Bombay**
- **Member G17 University Ambassadors Consortium for Social Innovation Journey towards Sustainable Development**
- Institutional **membership with NCDRC for Cyber Security**
- Life member in **Volunteers International Development in Education for Socially at risk (VIDES), Xavier Board for Higher Education, All India Catholic University Federation (AICUF) and All India Association for Christian Higher Education (AIACHE)**
- **Grant amounts of Rs.49.40 lakhs through DST FIST, 1.807 lakhs through TNSCST, 26.18 lakhs DST/WOS A and fellowship amount of 0.20 lakhs from FAST-SF has been awarded to the institution**

- **Malaysia and Sri Lanka student exchange programme through Common Wealth Youth Council**
- Auxilium Incubation and Innovation Centre **(AIIC)** promote startups and entrepreneurship
- Real-time business experience is given to students in the campus through Auxilium Business Centre (ABC)
- Auxilium Brass Band and College Choir
- **Academy of Prison and Correctional Administration (APCA) activities**
- **Solid waste and e-waste management**
- **Liquid waste management through Sewage Treatment Plant (STP)**

Institutional Weakness

- Decline in the enrollment of students in few programmes due to mushrooming of colleges
- Lack of Sponsored and collaborative research projects
- Fluctuations in the appointed faculty of the department
- Difficulty in obtaining **CSR funds**
- Less number of research publications in UGC Care List, Scopus and Web of Science

Institutional Opportunity

- Introducing new Undergraduate and Postgraduate Programmes in emerging trends.
- Upgrade the PG departments into **Research Centers**.
- Introduce innovative Programmes of multi-disciplinary nature.
- Introduce more **Skill based courses and value-added courses**.
- Training students for **Professional English language courses (TOEFL, GRE)**
- **Enhancing Industry academia collaboration**
- Increase placements with higher pay packages
- Engage in Inter-disciplinary Research
- **Contribute e-contents in MOOC Platforms**

Institutional Challenge

- Technology integrated teaching for heterogeneous group of students
- Generation of resources for research facilities in the departments
- Movement of management faculty to other jobs.
- **Working for grant of patent**.
- Publishing of Humanities-based Research Articles in journals with high Impact Factor.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Auxilium College renders quality education through OBE with CBCS, and offers **16 Under Graduate Programmes with 140 credits each, 12 Post Graduate Programmes with 90 credits each and 8 Doctoral Programmes.**

The curriculum reflects various needs such as **local (284 courses), national (418 courses), and global (490 courses)** demands while giving proper consideration to core competencies and skill building, so opening up more opportunities for employment, entrepreneurship, and research. The College provides various opportunities for students to engage in co-curricular and extracurricular activities, internships, summer projects and industry-oriented projects. **23 programmes out of 28 offer projects and internships**. Students complete one online course of minimum 4 weeks duration offered on a variety of online platforms. Independent Elective courses and PGTRA course are included in the PG curriculum. Cross-cutting topics related to professional ethics, gender concerns, human values, and environmental sustainability are incorporated in various courses in all Programmes. **Extension/Outreach activity has been made mandatory and an extra credit is given.**

The College offers 7 certificate courses (5UGC) and 18 value added courses, **1337 students** enrolled and completed it successfully. **5160 students** have completed the **free course on Fundamentals of Computer and MS Office** offered by the institution. Through **MOOCs / Swayam / NPTEL 306 and other platforms 2905 students have completed online courses.** In collaboration with **IIT Bombay under MHRD, 12507 students have completed various courses under Spoken Tutorial Programme.** Auxilium College places a strong emphasis on a structured feedback mechanism to ensure the quality of the curriculum.

Teaching-learning and Evaluation

The Institution aims at enhancing the learning levels of all the students, from diverse boards of higher secondary education and from vernacular medium. **Student Induction Programme (SIP)** for freshers help to bridge the gaps created in the grounds of social, economic and linguistic diversity.

The Institution follows an **Outcome-Based Education (OBE)** system, which is aligned with its Vision, Mission and Core Values. The Institution emphasizes **"Learning by Doing"** through Student-Centered techniques such as participative learning, experiential learning, problem-solving methodology, and project-based learning.

The College ensures appointment of qualified faculty who adopt ICT enabled teaching methods. The academic calendar is planned and outlined in the College Handbook. The course teachers prepare the **Lesson plan and work-done** for the week is recorded in the Faculty Record Book. The College has made significant changes in the examination and evaluation processes, through Auxilium Infotech – ERP and QnSmart question paper software. The syllabus and the Question Bank are made available in the student ERP dashboard. After centralized evaluation of the semester examinations the results are declared **within 12 working days.**

Student-centric programmes for **advanced learners** are as follows **Online Courses, Certificate Courses, Independent Elective Courses, Value-Added Courses, Publications,** and **slow learners** are given special attention through **Remedial Classes, Bridge Courses and Peer-group Study**. They are continuously motivated and monitored to move to the next level of learning.

The College provides **24/7 free Wi-Fi with 1Gbps speed** and has ICT-enabled classrooms with LCD projectors and Laptops, lecture capturing systems, video-conferencing facilities, and smart boards are available.

Research, Innovations and Extension

The College provides all necessary infrastructural facilities to monitor and promote research activities in the

College. A well-framed **Research policy and the Committee for Research Ethics, Publication and IPR,** monitors ethical parameters and conducts awareness programmes. Incentives in the form of cash and awards are given for publications. Ethelvina Research Advisory Committee evaluates the proposals for **Seed money** and monitors the project's progress. The Science Laboratories are well equipped by funding received from **DST – FIST**. Auxilium College has **30 research supervisors, succeeded in completing 45 Doctoral degrees and guiding 49 scholars towards their degrees.** E-journals, INFLIBNET, Wi-Fi facilities and Software **Drillbit** for quality publication is available.

A **grant amount of Rs.49.40 lakhs through DST FIST, 1.807 lakhs through TNSCST, 26.18 lakhs DST/WOS A has been awarded to the institution.**

The institution has created an ecosystem for innovation through the **Auxilium Business Incubation Centre, Entrepreneurial Development Cell and Auxilium Innovation and Incubation Centre**. Innovative Initiatives of the departments enabled skill and entrepreneurial development in the students.

Annual Innovation Day helps to bring out the young Innovators and their ideas to limelight their projects are published in the proceeding.

The College has organized various **Extension and Outreach activities through NSS, NCC, YRC, Rangers, and other groups and movements'**. Auxilium College has signed MoUs with industries, NGOs, and other Higher Educational Institutions to carry out research, internship, seminars/ webinars/ conferences/ workshops, on-the-job training, student and faculty exchange, project work etc. **55 MoUs and 20 Agreements have been signed after the last accreditation.**

Infrastructure and Learning Resources

The campus has 7 **Academic Blocks, 101 Classrooms, 20 Laboratories, 552 Computers and 13 Interactive boards. The student- Computer ratio is 7:1.** Video conferencing facility, Interactive Panel, Smart boards, Museum, Language Lab and Reprography facilities are available for effective learning. There are **5 Hostel blocks** with a capacity of **750 students with a mess**. Hygienic canteens, RO drinking water facility, Organic Hub, Parking sheds for Staff and Student, student corner, stationery outlet, LED display boards, notice boards, IOB branch, AIIC block, Chapel, and **54 surveillance** cameras are available.

An **auditorium with seating capacity of 1000 with video wall, 5 halls and 2 open-air stages,** an indoor stadium and an outdoor gallery are available. Seminar halls and classrooms are enabled with ICT facilities. Well-equipped **Gymnasium**, Outdoor sports facilities and indoor sports available.

The Diamond Jubilee Memorial Library is automated with **AutoLib ILMS**. The library has **74,191 books, 128 Journals and magazines, 3619 Back volumes and 6316 books in the Book Bank**. The speed of internet connection is **1Gbps for WiFi in the campus.** The institution has a **Media Centre for e-content development** and **294 e-contents** are uploaded in the institutional YouTube channel. The campus is **Divyangjan friendly** with ramps, lifts, wheelchairs, special washrooms and audio library.

The Biogas plant, Sewage Treatment Plant, 6 large rain water harvesting tanks, wells, bore wells, overhead tanks, 10 wind mills, 304 solar panels, solar water heaters, solar lamps, e- vehicle, Solid waste segregation and storehouse and vermicomposting units ensures ecofriendly campus.

Student Support and Progression

The Institution provides adequate infrastructure facilities, activities, campus drives and awareness programmes**.** **19 Department Associations**, **26 Groups and Movements** instituted play a pivotal role to upgrade the academic, personal, and professional development of the students. The Institution provides scholarships and freeships to alleviate the students' economic constraints, **Rs. 251.89 lakhs government scholarships for 8481 students, Rs. 80.83 lakhs non-government scholarships for 1125 students and institutional scholarships Rs. 64.09 lakhs for 8695 students** were awarded.

The Career Guidance and Placement Cell train the students and organises Placement Drives. Students represented in levels such as **Intercollegiate (34 players), University Blues (36 players), State (38 players), National (37), International (4 players)** to participate in the sports and games.

Students' Grievances are redressed through Grievance Redressal Cell, Internal Complaints Committee, Student Welfare Committee, Student Council, Anti Ragging Cell, Antidiscrimination and Equal Opportunity Cell, Tutoring and Mentoring sessions. The Students Union is democratically elected. Students have the chance to serve as representatives for their community on various Academic and Administrative Bodies/Committees.

The trust **Alumnae Association of Auxilium College is one of the units of the worldwide organization of the past students of the Salesian Sisters' Society, with 28357 Auxilians** across the globe spread the spirit of Auxilium and stands as a testimony for Social transformation "**The Empathy Evangelists-Towards Society and Environment"**. Drawn to the Alma mater, the Alumni **contributed Rs.51.53 lakhs in the last five years that** supports the Institution in providing **scholarships, seed money for research projects and enabling infrastructure augmentation**.

Governance, Leadership and Management

The College's vision center's on the **education of young women, with a special emphasis on those from disadvantaged backgrounds.** All important academic and administrative issues are discussed at various forums such as the, **Governing Body, Academic Council, College Council, Student Council, Teaching and Administrative Staff and the stake holders.**

The roles and responsibilities are clearly stated in the Auxilium College Policy Document. The institution has implemented a robust **performance appraisal system** that ensures regular and objective evaluation of the faculty. **The Staff Welfare Fund extends financial assistance to both teaching and non-teaching staff,** fostering a sense of support and camaraderie in the College community.

The Internal Auditor appointed by the College is entrusted with the verification of Receipts and Payment accounts, in turn verified and authenticated by the external Auditor. All financial policies pertaining to the College undergo clarification and implementation with the consent of the Management and the Auditor, guaranteeing the strict adherence to accounting standards within the finance department. Academic and Admistrative procedure are automated with Auxilium Infotech –ERP with LMS.

IQAC helped in successful implementation of and often organize and oversee faculty development programmes, workshops on OBE and ICT enabled teaching methodologies to enhance quality in teaching learning process had been conducted. Online Feedback from students, faculty, alumnae, parents and employers

are collected and analysed to identify areas that need improvement. The **Academic Admistrative Audit** ensures that the institution is effectively managing its resources, maintaining high academic standards, and complying with administrative and financial regulations.

Institutional Values and Best Practices

The College offers **32 gender equity courses** fostering diversity, equity, and inclusivity in the learning environment. **Statutory Committees and Cell** ensure a secure academic ambiance. The campus is **Divyangjan friendly**.

The College is the recipient of Green **Campus Award, Best Campus Award and Best Social Service Award.**

 "No Drive Day" is observed every year as an initiative to reduce carbon foot print. **Hybrid solar and wind power with 10 windmills and 302 solar panels** in the campus provide alternate sources of energy. Solid waste management, Sewage Treatment Plant enables to minimize the harmful impact of solid, liquid, e-waste and chemical waste in the campus. Incinerator is available for safe disposal of sanitary pads.

The College's landscaping with **302 species of flora and 150 species of fauna have been recorded and enlisted with the local and botanical names for the students' reference**. **Green audit, Environmental audit, Energy audit and Hygiene audits** are done to identify areas for improvement, and enhance environmental responsibility.

Auxilium College is the **nodal institution for Walk-in Process of Vellore District Youth Parliament in January 2019** in recognition of the service to the neighborhood rendered through the NSS units.

Youth Exchange Programmes to Sri Lanka and Malaysia fostered cultural exchange, and global understanding.

Rs.8.196 lakhs towards Covid-19 relief fund, Rs.2.401 lakhs towards Flood Relief and Rs.7.685 lakhs towards Kerala Flood foster resilience and community well-being.

The two best practices of the College are the **Zero Waste Campus and Value Practice for the Month Practice.**

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	AUXILIUM COLLEGE (AUTONOMOUS)
Address	Auxilium College (Autonomous) Gandhi Nagar Vellore
City	Vellore
State	Tamil Nadu
Pin	632006
Website	www.auxiliumcollege.edu.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Sr Jaya Santhi R	0416-2241774	7598598809	-	admin@auxiliumcollege.edu.in
IQAC / CIQA coordinator	Mary Agnes A	0416-2241994	9943063025	-	iqac@auxiliumcollege.edu.in

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minroity institution	Yes minority registration.pdf
If Yes, Specify minority status	
Religious	Christian Minority
Linguistic	
Any Other	

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	01-07-1954
Date of grant of 'Autonomy' to the College by UGC	26-02-2007

University to which the college is affiliated		
State	**University name**	**Document**
Tamil Nadu	Thiruvalluvar University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	15-06-1957	[View Document](#)
12B of UGC	15-06-1957	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
AICTE	[View Document](#)	11-06-2023	12	For MBA

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Auxilium College (Autonomous) Gandhi Nagar Vellore	Rural	19.77	80006

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,English,	36	Hr. Sec. Pass	English	81	81
UG	BA,History,	36	Hr.Sec. Pass	English	70	37
UG	BBA,Buisness Administration,	36	Hr. Sec. Pass	English	70	46
UG	BCA,Computer Application,	36	Hr. Sec. Pass	English	165	165
UG	BCom,Commerce,	36	Hr. Sec. Pass	English	228	219
UG	BSc,Biochemistry,	36	Hr. Sec. Pass	English	50	20
UG	BSc,Chemistry,	36	Hr. Sec. Pass	English	58	53
UG	BSc,Computer Science,	36	Hr. Sec. Pass	English	55	55

UG	BSc,Mathematics,	36	Hr. Sec. Pass	English	70	40
UG	BSc,Microbiology,	36	Hr. Sec. Pass	English	55	55
UG	BSc,Physics,	36	Hr. Sec. Pass	English	50	25
UG	BSc,Visual Communication,	36	Hr. Sec. Pass	English	50	8
UG	BSc,Zoology,	36	Hr. Sec.Pass	English	58	56
UG	BSc,Psychology,	36	Hr. Sec. Pass	English	50	45
UG	BCom,Commerce Banking And Insurance,	36	Hr. Sec. Pass	English	70	57
UG	BBA,Hospital Administration,	36	Hr. Sec.Pass	English	70	56
PG	MA,English,	24	UG Degree	English	40	40
PG	MBA,Buisness Administration,	24	UG Degree	English	60	60
PG	MCom,Commerce,	24	UG Degree	English	40	24
PG	MSc,Biochemistry,	24	UG Degree	English	26	8
PG	MSc,Chemistry,	24	UG Degree	English	26	9
PG	MSc,Computer Science,	24	UG Degree	English	26	6
PG	MSc,Mathematics,	24	UG Degree	English	40	27
PG	MSc,Microbiology,	24	UG Degree	English	26	20
PG	MSc,Physics,	24	UG Degree	English	26	11

PG	MSc,Zoology,	24	UG Degree	English	26	14
PG	MSW,Social Work,	24	UG Degree	English	20	19
PG	MSc,Electronic Media,	24	UG Degree	English	26	5
Doctoral (Ph.D)	PhD or DPhil,English,	36	PG Degree	English	14	3
Doctoral (Ph.D)	PhD or DPhil ,Commerce,	36	PG Degree	English	4	0
Doctoral (Ph.D)	PhD or DPhil ,Chemistry,	36	PG Degree	English	28	0
Doctoral (Ph.D)	PhD or DPhil ,Mathematics ,	36	PG Degree	English	12	1
Doctoral (Ph.D)	PhD or DPhil,Physics,	36	PG Degree	English	4	0
Doctoral (Ph.D)	PhD or DPhil ,Zoology,	36	PG Degree	English	10	0
Doctoral (Ph.D)	PhD or DPhil,Tamil,	36	PG Degree	Tamil	18	0
Doctoral (Ph.D)	PhD or DPhil ,Management Studies,	36	PG Degree	English	12	0

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				16				30			
Recruited	0	0	0	0	0	16	0	16	0	28	0	28
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				133			
Recruited	0	0	0	0	0	0	0	0	0	133	0	133
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				30
Recruited	8	22	0	30
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				24
Recruited	0	24	0	24
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	5	0	0	5
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	15	0	0	67	0	82
M.Phil.	0	0	0	0	1	0	0	52	0	53
PG	0	0	0	0	0	0	0	15	0	15
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	5	0	5
M.Phil.	0	0	0	0	0	0	0	9	0	9
PG	0	0	0	0	0	0	0	13	0	13
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	2830	26	0	0	2856
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	483	0	0	0	483
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	143	148	151	146
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	8	3	7	8
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	398	410	419	405
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	65	74	52	87
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	746	725	737	736
	Others	0	0	0	0
Total		1360	1360	1366	1382

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Biochemistry	[View Document](#)
Buisness Administration	[View Document](#)
Chemistry	[View Document](#)
Commerce	[View Document](#)
Commerce Banking And Insurance	[View Document](#)
Computer Application	[View Document](#)
Computer Science	[View Document](#)
Electronic Media	[View Document](#)
English	[View Document](#)
History	[View Document](#)
Hospital Administration	[View Document](#)
Management Studies	[View Document](#)
Mathematics	[View Document](#)
Microbiology	[View Document](#)
Physics	[View Document](#)
Psychology	[View Document](#)
Social Work	[View Document](#)
Tamil	[View Document](#)
Visual Communication	[View Document](#)
Zoology	[View Document](#)

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The programmes at Auxilium College, Vellore are reflective of its vision and mission, the basis of which is the education of young women especially the poorest to become empowered and efficient leaders of integrity for the society. Keeping in pace with the drastic developments in the domain of education new programmes were introduced to suit the needs of the times. In order to attain holistic academic growth of students, Inter-disciplinary curriculum has been proposed by the Curriculum Development Cell

	(CDC). The student to choose their preferred courses offered as Skill-Based Elective (SBE) courses and Non-Major Elective (NME) courses. For all the second year UG students, Environmental studies paper is offered and for all the PG students' Human rights paper is offered. 18 Value added courses and 5 UGC certificate courses are offered by various departments for all the Undergraduate students to enhance the employability and skill development of the students. Independent electives are offered by the post graduate departments to widen the knowledge. Students are encouraged to take up online courses of minimum four weeks duration through NPTEL, SWAYAM, MOOCS and other platforms offered through various national and international universities. Through various MoUs and agreements students are enrolled in various skill development training programmes offered by ICT, STP programmes of IIT Bombay, Cyber security etc. The experiential learning like project, internship, field study, case study, field visits, lab visits etc., help the students to develop interest and create exposure to multidisciplinary study. The programmes offered prepare the students for the modern challenges they face in their daily lives. The courses focus on the holistic growth of the students to make them self-aware of their potentials and make them successful in their career.
2. Academic bank of credits (ABC):	The institution is affiliated to Thiruvalluvar University and follows the CBCS from 2007 as per the prescribed guidelines. The ABC will be institutionalized when it is been approved by the parent university. The choice based credit system offers flexibility to the students to choose the courses during their study. 67 MoUs has been signed with various Universities, colleges and institutes in the national and international level to promote faculty and students exchange programmes. These linkages will give the advantage of transferring credits and allow multiple entries for the students when ABC is introduced. The management has taken initiatives to encourage the faculty and students to pursue online courses through platforms such as MOOC, NPTEL, edX, Coursera, and SWAYAM. The existing certificate courses and value added courses offered by the College will aid in the implementation of ABC when the university approves the system. Faculty

	members are encouraged to prepare e-content in their respective discipline and are encouraged to publish books and chapter in books on various topics. Orientations and workshops have been conducted to help the faculty to prepare e-content and are been trained to make the maximum use of ICT tools for effective teaching learning process. The institute is in the process of developing good practice for ABC. The Auxilium Infotech Institutional ERP (user-friendly Digital Infrastructure) involves the creation of digital profiles for students that record their academic achievements, including courses completed, grades obtained, and the corresponding credits earned. The earned academic credits will be made easily transferable across institutions in the future as expected by NEP.
3. Skill development:	Auxilium College (Autonomous) offers skill development courses as an integral part of its Undergraduate (UG) programmes. These courses are designed to equip students with practical skills that are highly relevant in today's job market. By integrating skill development into the curriculum, the College ensures that every student acquires industry-specific skills. The institution recognizes the importance of nurturing values and ethics integrating academic excellence. Value education is seamlessly woven into all academic programmes, helping students develop a strong moral and ethical foundation. This focus on values fosters a sense of responsibility, empathy, and integrity among students. A rich array of value-added courses is provided to cater to the diverse needs and interests of students. These courses extend beyond the traditional academic curriculum and include life skills like Karate and Yoga. Such courses promote physical and mental well-being, enhancing the overall quality of student's lives. The College offers specialized courses that improve students' communicative skills. These courses empower students to express themselves confidently, improving their prospects in both academic and professional spheres. The College has invested significantly in upgrading the facilities. Students have access to the latest tools and equipment necessary to develop practical skills. These facilities facilitate hands-on learning and experimentation. Auxilium College has forged strong partnerships with local industries and business

	sectors. These collaborations offer students opportunities for internships, workshops, and placements, enabling them to gain real-world experience and insights in their chosen fields. This industry exposure ensures that students are not only academically proficient but also job-ready. The institution regularly reviews and updates its skill development courses to align with industry trends and requirements. The CDC takes care of introducing skill development courses for the students. The skill development courses are offered from semester I to VI for UG students. The Value-added courses are offered by all departments for the Undergraduate students. The UGC certified courses are offered by various disciplines. Certificate Programmes are also offered in collaboration with industries. Soft skill required for Placements are also offered to the students of second year UG programme. The UG and PG students take up internships. Life skills are provided in the form of yoga course. Various skill courses are offered by the department of computer science and electronic media. Research skills are inculcated through group and individual projects for UG and PG students respectively. Course like PGTRA offered to all the II PG students help in the preparation for SET, NET and other competitive examinations. Undergraduate students are given free Fundamentals of computer and MS Office course by the computer science department as a mandatory skill course. The mandatory soft skills programme are offered to students plays an effective role in strengthening team building capacity, leadership skills, communication skills, personality development, group discussions, aptitude, interpersonal skills, body language, linguistics and mind maps. These skill development courses help to bring out the best in every Auxilian and full fill the Vision and mission of the College.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Integrating the Indian knowledge system into the curriculum and promoting the use of Indian languages at Auxilium College (Autonomous) Vellore, significantly enhance the educational experience and cater to cultural diversity. The College offers Tamil, Hindi, Urdu and French for undergraduate students under Part I in the curriculum. The Hindi association organizes Patriotic singing competition every year to inculcate the Indian

	culture. Inorder to understand and learn few sentences in Hindi, "Hindi sentence for the day" is introduced every day during Matins. The students actively enroll as NSS volunteers in the first year after SIP and participate in various activities conducted in rural areas. It allows the learners to internalize indigenous knowledge and value system, which complements the classroom learning. Muthamizh Vizha is organized with much zeal every year and students participate in the three components of Tamil literature namely Iyal-Text/Poetry, Isai-Music and Nadakam- Drama. Every year "Yoga Day" is celebrated with enthusiasm and students imbibe the Indian tradition of meditation and develop harmony with nature. Sports, NCC, VIDES and AICUF conduct special sessions on Yoga. Department of Physical Education offers SBE on YOGA. Mathematics department organizes competition that throw light on Vedic Maths. Celebration of National, Regional and Local Festivals help to keep the culture and tradition alive. Exhibitions on Traditional food, Indian Independence, Vellore Mutiny or Vellore Revolution that occurred on 10th July 1806, Heritage Centers of Vellore etc., help to educate about the cultural heritage. The faculty of department of Tamil conducted a month long workshop on Dramatics and trained the school students from Malaysia through online platform. Faculty members completed one year course on different IKS like Epigraphy, Archaeology and Indian Medicinal plants. Value added course on Culinary Arts help the students to gain knowledge about the traditional food.
5. Focus on Outcome based education (OBE):	On recommendation of the UGC the Outcome based education (OBE), was implemented in 2020. The management understood the importance and directed the efforts to make the faculty acquainted with its framework. A series of Workshops and FDPs were organized and OBE got institutionalized in 2020. The IQAC team helped to frame the POs reflecting the vision and mission of the institution. The process began with the formulation of the curriculum by the CDC, followed by the framing of PSO and CO. POs and PSOs were introduced to the students in the Students Induction Programme. At the beginning of the semester, the faculty member handling of the course introduces the Course Outcomes (COs) to the

	students and explains the mode of delivery and assessment. Students are informed about the mapping of COs with PSOs and POs. With the dedicated group of faculty members, under the leadership of the core team, the institution developed a macro enabled Excel template to assess the students' academic performance. The Auxilium Infotech institution ERP is designed to calculate the OBE attainment. The QnSmart portal of the institution help to generate question papers, question bank and facilitate the implement OBE efficiently.
6. Distance education/online education:	The institution encourages the students to register for online courses in various online platforms like, MOOC, SWAYAM, NPTEL, COURSERA. The College has MoU with IIT BOMBAY which offers a large number of online courses. E-content prepared by the faculty are available in the department YouTube channels and College website. The PowerPoint presentation prepared by the course faculty is available for students in the Google class room. Students can view the syllabus and Question bank through the LMS portal of the College. Tremendous initiates were taken by the faculty to conduct the online classes during the pandemic time. Moodle platform, Zoom, Google classroom, PADLET, QIZZY, and other virtual labs were used to conduct theory and practical classes. Auxilium Infotech ERP helps to conduct examinations, evaluation and in the declaration of results on time. Our Tamil The faculty of department of Tamil conducted a month long workshop on Dramatics and trained school students in Malaysia through online platform.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The NSS unit of Auxilium College takes care of Electoral Literacy. It initiates awareness programmes, various competitions and enrolment drive.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Dr. P. R. Amutha, NSS Co-ordinator, NSS faculty members and NSS student volunteers are responsible for electoral literacy programmes.

3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The NSS unit of Auxilium College (Autonomous) has conducted various programmes to create awareness and inculcate the importance of voting amidst the students. The programmes include i) Election awareness campaign ii) Small savings club had conducted 3 day Aadhar card correction camp for college students iii) Art Exhibition, Mural art, Face painting, and slogan writing competitions related to voters' rights and responsibilities. 83 students had served as volunteers in various election booths placed in Katpadi constituency during the legislative assembly election in 2021.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The NSS unit of Auxilium College (Autonomous) has taken several initiatives to motivate students to serve the society by organizing several awareness programmes. i) E-electoral centre was established in the college campus to mobilize e-electoral enrolment. The centre was inaugurated by the District Election Thasildar, Katpadi Division. 2000 young voters were enrolled through the centre. ii) NSS Volunteers, Ms.Ummera Mariyam and Ms.Susan from III BA English has won the first place and cash award of Rs.10,000 in the state level Jingles competition conducted in connection with electoral campaign organized by the Tamil Nadu State Election Commission on 25.1.2019 iii) 83 students served as volunteers in election booth during 2021 Legislative Assembly election
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	A drive to register new young voters was launched, and an e-electoral centre was established on campus, resulting in the enrolment of 2,000 young voters.

Extended Profile

1 Students

1.1

Number of students on rolls year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3545	3659	3695	3647	3713

File Description	Document
Provide Links for any other relevant document	[View Document]
Institutional data in the prescribed format (data	[View Document]

1.2

Number of final year outgoing students year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1296	1281	1337	1219	1288

File Description	Document
Provide Links for any other relevant document	[View Document]
Institutional data in the prescribed format (data	[View Document]

2 Teachers

2.1

Number of full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
187	186	185	177	175

File Description	Document
Provide Links for any other relevant document	[View Document]
Institutional data in the prescribed format	[View Document]
Certified list of full time teachers	[View Document]

2.2

Total number of full time teachers worked/working in the institution (without repeat count) during last five years:

Response: 292

File Description	Document
Provide Links for any other relevant document	View Document
Institutional data in the prescribed format	View Document

3 Institution

3.1

Total expenditure excluding salary year wise during the last five years   (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
591.26	242.88	254.99	463.46	410.96

File Description	Document
Provide Links for any other relevant document	View Document

Other Upload Files	
1	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1

Curricula developed and implemented have relevance to the local, regional, national, and global developmental needs, which is reflected in the Programme outcomes (POs) and Course Outcomes(COs) of the Programmes offered by the institution

Response:

Ever since the College adopted Choice Based Credit System in 2007 after becoming autonomous, the focus while designing the curriculum was to restructure and reframe the syllabus keeping in view the local, regional, national and global requirements. The College offers **16 undergraduate**, **12 postgraduate, 8 Ph.D., 5 UGC Certificate Courses and 18 Value Added Courses.** Learning objective, Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) were clearly stated. POs define the comprehensive knowledge, skills, and attributes that graduates should possess upon the completion of the programme. COs break these down into specific learning objectives for individual courses. The mapping of the Course Outcomes with Programme Specific Outcomes, and Programme Outcomes has been carried out for all the courses.

Every year, all the stakeholders, including students, faculty members, alumnae, parents, and employers, provide overall and curriculum feedback. Through the Board of Studies and Academic Council meetings, the required changes in the curriculum are made based on the comments and recommendations received and further through the approval of the Governing Body, the restructured curriculum is executed.

To help the students comprehend the most recent trends and breakthroughs, experts and resource people are invited to share their expertise with them. The education imparted produces graduates who are competent, committed, conscious, creative and compassionate who integrate their work with community development.

Auxilium College offers courses addressing various developmental needs such as, **Global (494 courses), National (418 courses) and Local (284 courses).** SBE, NME and IE courses have relevance to all the developmental needs. The value added courses impart skill in latest developments in Computer technology like Data Analytics, Development of Mobile Application, Web Framework for Data Science SCILAB, Digital Marketing.

Webinars, Conferences, seminars, FDP's, Video conferencing, assignments were the activities carried out to fulfil the local, regional, national, and global requirements for growth. By choosing independent elective Courses and MOOC Swayam/NPTEL Courses, students enhance their knowledge. Value-Added Courses, UGC sponsored and institutional certificate courses, Spoken Tutorials Programme-IIT Bombay, and ICT Academy are additional tools that satisfy students' quest for knowledge. Memorandums of Understanding are signed with other institutions and industries. The curriculum is inclusive of ability enhancement courses on Environmental Studies for UG, Human Rights for PG Programmes and Disaster

Management was offered for M.Phil.

In Vellore and the surrounding areas, students can discover exciting career prospects in big and small enterprises, world-class hospitals, commercial sectors, and also engage in self-employment. The curriculum's organizational structure also helps the students to perform better in regional and national exams administered by the public, private, and governmental sectors. The Academic industry exposure is ensured through internships, projects/summer projects for UG and PG.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.1.2

The programmes offered by the institution focus on employability/ entrepreneurship/ skill development and their course syllabi are adequately revised to incorporate contemporary requirements

Response:

The institution takes pride on its commitment in preparing students for employability in today's dynamic and competitive world. With a keen focus on employability, entrepreneurship, and skill development, the programmes are designed to enhance the knowledge, skills, and attributes needed to excel in their chosen fields.

Recognizing the ever-evolving demands of the industries and employers, the institution emphasises on ensuring that graduates are not only academically proficient but also ready for taking jobs in industries, corporates, hospitals, teaching career and front office jobs. The College offers **374 courses** on employability skills which ensure that the curriculum remains relevant and that students are exposed to real-world challenges and opportunities throughout their academic journey. The College offers communication skills, leadership training, time and conflicts skills management. The College facilitates internships, work-study programmes, industry exposure through Industrial visits. The College also conducts soft skills programmes, resume-building workshops and interview preparation sessions to help students present themselves effectively to potential employers.

Entrepreneurship is another hallmark of the institution's educational philosophy. In today's rapidly changing economic scenario, fostering entrepreneurial skill is essential for students. The curriculum **integrates 187 Entrepreneurship courses** that equip students with knowledge and skills laying a a solid foundation in business fundamentals, creativity, and problem-solving. The aspiring student entrepreneurs are given training to develop business plans, access funding, and launch their ventures. Courses such as Entrepreneurship management, Marketing and financial management helps them to understand the changes in the field of marketing and financial principles that enable them to start and run successful business.

Workshops and seminars topics on funding options for start-ups, Intellectual Property Rights, and the art of pitching to investors are regularly conducted. College has Entrepreneurship cell that bring together like-minded students who are interested in start-ups and business ventures. These clubs offer a platform for networking, idea sharing, and collaboration.

Skill development is an essential part of the curriculum. The College offers **268 skill development courses** such as Human Resource Management, Tally, Short film production. Great emphasis on language and communication skill development is laqid. Through language laboratories and workshops, students hone their abilities to express themselves clearly and persuasively. The College provides training in digital literacy by offering Fundamentals of computer and MS office certificate courses to all the UG students.

The College provides leadership skills essential for personal and professional growth. Through leadership training programmes conducted for the College Union Leaders and the office bearers, students learn to lead by example, motivate others, and make informed decisions, equipping them for leadership roles in the future.

Furthermore, the institution encourages students to engage in internships, field visit, co-op programmes, and research projects that provide practical, hands-on experience. This experiential learning complements classroom instruction, allowing students to apply their knowledge and refine their skills in real-world settings.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Percentage of new courses introduced out of the total number of courses across all programmes offered during the last five years

Response: 31.71

1.2.1.1 **Number of new courses introduced during the last five years:**

Response: 1415

1.2.1.2 **Consolidated number of courses offered by the institution across all   Programmes (without repeat count) during the last five years :**

Response: 4463

File Description	Document
Subsequent Academic Council meeting extracts endorsing the decision of BOS	[View Document](#)
Minutes of Board of Studies meeting clearly specifying the syllabus approval of new courses	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability and other value framework enshrined in Sustainable Development Goals and National Education Policy – 2020 into the Curriculum

Response:

The College plays a pivotal role in shaping not only the intellectual development of the students but also their ethical, social, and environmental consciousness. The College has taken proactive steps to integrate cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability based on SDG's and NEP while preparing the curriculum.

The College offers **111 courses** that teach **professional ethics** and encourage ethical behaviour in the workplace, such as Introduction to Competitive Examinations, Advertising, Journalism, Marketing Management, Herbal Therapy, Entrepreneurial Biochemistry, Consumer Awareness, and Cyber Security. Various programmes are conducted, covering a gamut of topics including Intellectual Property Rights, Plagiarism, Consumer Guide and Empowerment, Value Addition to Agri Products, Software Testing Tool, Introduction to ICT and New Media and Web Designing.

The College offers **32 courses** which focus on the different perspectives of **Gender** to name a few Maternal and child psychology, Women and media, Women's writing and Women's Literature Women Studies and Organization Behaviour. Kanali Women's Cell conducts various activities and awareness programmes which aid in women empowerment.

Courses on **Human Values** help students develop a well-rounded personality, fostering qualities that contribute to their personal growth and societal well-being. There are **128 courses** which impart Human Values including, Human Resource Management, Customer Relationship Management and Human Rights etc. The Department and Groups and Movements regularly host guest lectures, workshops, on curricular, co-curricular and extra-curricular and motivational programmes to raise the moral standards and strengthen the human values. A one credit course on Value Education for non- catholic and Christian Doctrine for catholic students are offered to all UG and PG students to revive their values and keeps

themselves spirited. One credit is offered to the mandatory 90 hours extension service of the students.

There are **105 courses** on **Environmental Awareness.** Environmental Studies offered in the second year UG Programme promotes students to become responsible stewards of the environment and advocates sustainability in all facets of life. A Medicinal Garden with medicinal plants and trees is maintained in the campus. The Solid Waste Management project produces organic manure through vermicomposting and the non-degradable waste are sent for recycling. "No Drive Day" an annual event encourages students, faculty, supporting staff and the local community to become aware of reducing carbon foot print. The Sustainable Development Goals are incorporated and addressed in the curriculum. The College is a **Member G17 University Ambassadors Consortium for Social Innovation Journey towards Sustainable Development.**

Courses such as Public Health and Hygiene, Inclusive Commerce and Governance for Sustainability-Global Trends, Environmental Biology, Toxicology, Limnology, Biodiversity and Wild life Conservation ensures environmental awareness and sustainability.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Number of certificate/value added courses/Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM/e-PG Pathshala/ NPTEL and other recognized platforms (without repeat count) where the students of the institution have enrolled and successfully completed during the last five years.

Response: 75

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Evidence of course completion, like course completion certificate etc	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.3.3

Percentage of programmes that have components of field projects / research projects / internships during the last five years.

Response: 82.14

1.3.3.1 **Total Number of programmes that have components of field projects / research projects / internships (without repeat count) during the last five years**

Response: 23

1.3.3.2 **Total Number of programmes offered (without repeat count) during the last five years**

Response: 28

File Description	Document
Sample Internship completion letter provided by host institutions	[View Document](#)
Sample Evaluated project report/field work report submitted by the students	[View Document](#)
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Program and course contents having element of field projects / research projects / internships as approved by BOS	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.4 Feedback System

1.4.1

Structured feedback for curriculum and its transaction is regularly obtained from stakeholders like Students, Teachers, Employers, Alumni, Academic peers etc., and Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 84.41

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1360	1360	1366	1382	1458

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1592	1642	1676	1670	1625

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document relating to sanction of intake as approved by competent authority	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 95.24

2.1.2.1 **Number of actual students admitted from the reserved categories in the first year of the programme year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1295	1286	1314	1295	1372

2.1.2.2 **Number of seats earmarked for reserved category as per GoI/State Govt. rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1345	1387	1416	1369	1373

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of the letter issued by the State govt. or Central Government Indicating the reserved categories(SC, ST, OBC, Divyangjan, etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any	[View Document](#)

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students and organises special Programmes to cater to differential learning needs of the student

Response:

The College takes utmost care in the selection process following the government policies on admission.

The students admitted are heterogeneous from various social fronts. The 7 days Student Induction Programme is organized for the first year UG and one day one day orientation programme for the first year PG students, taking into account of their Social, Economic and Linguistic diversity.

Commendable measures are taken in evaluation not only in academics but also their communication abilities. A screening test in communicative English is conducted to evaluate the levels of communication skills of the students by the Department of English. Accordingly the students are streamlined into SBE courses. Bridge courses and remedial courses in specific disciplines are conducted. The improvement of the students is monitored by CIA (I &II) and the Innovative Component. Arrear exams are conducted ahead of the regular examination to aid the slow learners to complete the courses easily. Instant examination are conducted to students who have single arrear in any semester this helps the students to complete the programme in the stipulated time. The question bank is available in the student dashboard for easy access and for early preparation of the examination.

The Departments uses evaluative tools, like Quiz, assignments, seminars snap tests, oral tests, class tests and puzzles to identify the advanced and slow learners. Based on the analysis the remedial teaching is carried out at the start of the academic year. The progress of the students is monitored. The attendance and regularity are maintained by the tutors. Every class is divided into Peer groups where one of the advanced learners being the leader helps and guides the other members of the group during examinations, submission of projects and curricular and co-curricular activities. Extra coaching is given to the slow learners.

The advanced learners are motivated to take online courses in their own disciplines. They are also encouraged to take seminars and to participate in various programmes and competitions in the intercollegiate, state, and national levels. The Innovative component such as assignments, quiz, seminars, snap test, open book tests, model making and case study gives scope for the slow and advanced learners to exhibit their knowledge and skill. Undergraduate and Postgraduate programmes enables students to pursue research projects in their field of interest. The advanced learners in PG take Independent Elective courses offered by the respective departments.

The Certificate Courses of the Institution and UGC, Value Added Courses, Online courses offered by STP-IIT Bombay and ICT academy, Online Courses through MOOC, SWAYAM, NPTEL and COURSERA help the advanced learners to widen the knowledge in their own disciplines. The students are encouraged to present and publish papers, write and review papers, books and book chapters. The contribute article for the College Magazines, Department Magazines and for the newspapers.

File Description	Document
Upload Any additional information	[View Document]
Provide link for additional information	[View Document]

2.2.2

Student - Full time teacher ratio (Data for the latest completed academic year)

Response: 18.96

File Description	Document
List showing the number of students in each of the programs for the latest completed academic year across all semesters	[View Document](#)
Certified list of full time teachers along with the departmental affiliation in the latest completed academic year.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experience and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The institution always aims at providing a wholesome learning experience for the students from various backgrounds and levels of learning. Every department takes measures in showcasing the talents and potentials of the students in every platform possible.

The Institution believes in **Learning by Doing**, which is incorporated into the teaching and learning process. The innovative component of every course designed to be Student-centric. **Group discussion and debates** on select topics are conducted to create a blended experience in learning, to broaden the horizons of the students and also to enhance their confidence and communicative skills. **Assignments** are given periodically to improve the writing skills and to inculcate the reading habit online and offline. It also helps in enhancing their presentation skills. I**nter-discipline learning** experience is achieved through participating in programmes and competitions organised by other departments.

Participative learning is one of the learning methods, which has been found to improve critical thinking and create a more thorough comprehensive knowledge of the fundamental concepts.

Participatory learning techniques:

- Individual and group seminars
- Hands-on practice in the Language Laboratory
- Computer Assisted Learning
- Quiz
- Poster Presentations / Business Plan Presentations
- Role Plays
- Debates in Language classes

- Article Reviews
- Game-based Learning
- Documentary Production
- Group Discussions
- Mind Mapping
- Mock Interviews
- Creative Writing in Magazines, Newsletters, etc.
- Endowment Lectures

Experiential Learning helps the students to gain first-hand knowledge and practical experience in their particular field of study.

- Field Survey, Field Trip, Field Work, Field Projects
- Practical Laboratory Sessions
- Industrial Visits
- Exhibitions-working and non working models
- Short Film Making
- Projects / Group Projects
- Summer Project
- Dissertation
- Street plays
- Hands on training-Workshops

Problem-solving methods boost reflective thinking.

- Brainstorming Sessions
- Panel Discussion
- Case studies
- Book Reviews /Film Reviews
- Newsletters
- Inquiry based learning
- Model and Poster Presentations

Final-year undergraduate students work in group/individual to complete projects and identify challenges that helps them to apply principles in real-world problems, and develop teamwork and research competency. The PG Final-year Students complete individual research projects and micro projects.

ICT tools like College LMS, Google Classroom, Padlet, Canva, Kahoot, Quizzy, White Board, Flipgrid, Mentimeter, Google forms, Google doc, Google slides, Microsoft applications, etc. are used to strengthen the learning process. Open Educational Resources both textual and audio-visual are identified and used optimally for the benefit of students. The faculty have developed **254 e-contents** that are posted in the Department YouTube channels and the College website.

During the pandemic period, students submitted their assignments in Google classroom and attended Quiz through Google forms. Faculty posted the videos of the classes in the Google classroom for who had network issues during live classes and for future reference. College management in association with IVDP Krishnagiri, **86 Tablets** were distributed to the faculty to take online classes. The College has signed MoU with **ICT Academy** to inculcate and edify students with IT tools through lectures and hands-

on-training. Auxilium College is recognised as the **Centre of Excellence on Robotics Process Automation by ICT Academy and Auxilium College is recognised as the Nodal Centre for STP-IIT Bombay.**

File Description	Document
Upload any additional information	[View Document](#)
Provide Link for Additional Information	[View Document](#)

2.3.2

The institution adopts effective Mentor-Mentee Schemes to address academics and student-psychological issues

Response:

St. Don Bosco's "Preventive system of Education" adopted right from the inception of the College helps to nurture the family spirit in the campus there by leading to a harmonious existence of all the stake holders.

The mentoring system that is adopted and strengthened based on the needs of the students ensures constant and consistent monitoring, counselling and guidance in academic and personal front. Every faculty assumes the responsibility of a mentor and follows the students allotted to them by their respective Heads. The mentors are oriented to make the students to confide their personal and academic challenges. The mentor follows the mentees throughout the course of study. The mentor-ship helps to:

1. Enhance students' academic performance and attendance.
2. Minimize students' dropout ratio.
3. Monitor the students' regularity and discipline.
4. Enable the parents to know about the performance of regularity of the wards.

The mentoring booklet-"**Joy of Mentoring**" is updated and maintained by the mentors. The personal, family, curricular, co-curricular, extra-curricular details are recorded in the mentoring book. Details on the mentoring session, observation and suggestions given are also recorded in the book. Mentors offer guidance and counselling as and when required by their respective mentees. If a student finds difficulties in studies, it is the duty of mentor to direct her to the concerned subject teacher. One-on-one meetings are arranged by mentors with their mentees in each semester. It is the practice of the mentors to meet the students individually or in groups. If needed parents are also called for counselling and they are also called for a meeting with the HOD, VP and the Principal.

The mentoring system has been useful in identifying slow and advanced learner and through a careful examination of the mentors. The mentors submit a report or suggestion to the Head and the respective course in-charge. Based on the needs and requirements of the students in academics, the College organizes 'Remedial Classes'. The HoDs meet all mentors of the department at least once in a month to review the meetings held by the mentors with their respective mentees. The mentors are also monitored

by the Heads regarding the regularity of the meetings and also about the students' progression pre and post mentoring sessions. The Heads also take time to meet the mentors to advice and counsel whenever necessary. The Hods report the progress of their mentoring activities to Vice Principals and further to the Principal. If need arises the students seek the guidance of the College Counsellor. At the beginning of the academic year group counselling sessions are conducted by the College Counsellor.

The mentor mentee ration is 1:18. Moreover effective **Tutor Ward System** for each class is also been a part of the student centric integral growth.

File Description	Document
Upload any additional information	[View Document](#)
List of Active mentors	[View Document](#)
Provide Link for Additional Information	[View Document](#)

2.3.3

Preparation and adherence of Academic Calendar and Teaching plans by the institution

Describe the Preparation and adherence to Academic Calendar and Teaching plans by the institution.

Response:

The institution plans its **Academic Calendar** well in advance. **The Academic Calendar** is inclusive of all the Curricular, Co-Curricular, and Extra Curricular events. In the closing of every academic year, the Principal organizes meeting with the College Council which comprises of the Controller of Examinations, Vice Principals, Heads, Coordinator of IQAC, Deans of Academics – Arts and Science, Dean of Staff and Student Welfare, and the Staff in-charge of Clubs and Movements to discuss the events and finalise the dates for the next academic year and also on the feasibility and merits of each event. After scrutinizing the pros and cons, the committee arrives at consensual decisions and fixes the dates of the events to be held, including CA and semester examinations, and major events like College Day, Valedictory Day, Gratitude Day, Sports Day, Republic Day, Independence Day and other days of commemoration. The Departments seminars, conferences, workshops, endowment lectures or any other event and the Association, clubs, groups and movements activities, Industrial visits, Field visits, animation of the Value of the Month practise, are planned in advance and printed in the College Handbook. The detailed plan is presented to the College Council, finalized and approved, and printed in the College Handbook.

The overall plan of the institution enables the departments to plan their activities at a departmental level, which are recorded in the minutes of the meeting and presented to the Head of the institution and IQAC for perusal. The College Handbook is issued to every Staff and Student for their reference of every ongoing and upcoming programmes and events.

The **Teaching Lesson Plans for the course** are prepared well in advance, by every faculty member with

the guidance of their respective Heads of the departments. The lesson plans are prepared for 15 weeks, where two units are covered for each CA; it is scrutinized by the HODs and submitted to the Vice Principals for follow up. Course in-charges prepare and execute the lesson plan. The teaching methodology, teaching aids, references and the topics completed every week is recorded in the "**Faculty Record**" and approved by the HODs at the end of the week and submitted to the Vice Principals at the end of every month. For improvements or changes if any, feedback from both faculty and students are collected.

The events planned and listed in the College Handbook are adhered earnestly by the Institution, faculty and students. The Institution diligently follows the planning documented in the College Handbook. The process of preparation and adherence to the Academic Calendar and Teaching Plan by the institution is impeccable and followed in the truest spirit by the stakeholders of the institution.

File Description	Document
Upload any additional information	[View Document](#)
Provide Link for Additional Information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers appointed against the number of sanctioned posts year wise during the last five years

Response: 99

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
189	188	188	183	180

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts).	[View Document](#)
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Institutional data in the prescribed format (data template merged with 2.4.3 and 2.4.4)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with Ph.D./D.Sc. / D.Litt./ L.L.D during the last five years

Response: 38.01

2.4.2.1 **Number of full time teachers with *Ph.D./D.Sc. / D.Litt./ L.L.D* during the last five years**

Response: 111

File Description	Document
List of faculty having Ph.D./D.Sc. / D.Litt./ L.L.D along with particulars of the degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institutional data in the prescribed format (data template merged with 3.2.3 and 3.4.2)	[View Document](#)
Copies of Ph.D./D.Sc. / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.3

Average teaching experience of full time teachers (Data to be provided only for the latest completed academic year, in number of years)

Response: 8.78

2.4.3.1 **Total teaching experience of full-time teachers as of latest completed academic year**

Response: 1642

File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.4)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.4

Percentage of full time teachers working in the institution throughout during the last five years

Response: 62.86

2.4.4.1 **Number of full time teachers worked in the institution throughout during the last five years:**

Response: 110

File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.3)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Average number of days from the date of last semester-end/ year- end examination till the last date of declaration of results during the last five years

Response: 13.2

2.5.1.1 *Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
8	5	35	10	8

File Description	Document
Result Sheet with date of publication	[View Document](#)
Policy document on Declaration of results (if any)	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Exam timetable released by the Controller of Examination	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5.2

Percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 0.81

2.5.2.1 **Number of complaints/grievances about evaluation year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
32	60	0	0	53

2.5.2.2 **Number of students appeared in the examination conducted by the institution year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3434	3549	3613	3600	3670

File Description	Document
List of students who have applied for re-valuation/re-totaling program wise certified by the Controller of Examinations year-wise for the assessment period.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5.3

IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA)/Formative Assessment have brought in considerable improvement in Examination Management System (EMS) of the Institution

Describe the examination reforms with reference to the following within a minimum of 500 words

- **Examination procedures**
- **Processes integrating IT**
- **Continuous internal assessment system**

Response:

The IT integration has modernized the entire examination process and also has speeded up the functioning mechanism, while making the whole process transparent. **The Auxilium Infotech-College ERP** effectively handles all the requirements from admission to the declaration of the results effectively. The inbuilt ERP is equipped to conduct both Online and face to face examinations.

The Institution's main focus was to host the data in servers to have a complete access from anywhere and as a consequence, to be able to carry out routine work like data entry and declaration of results. This was of immense help to College during the pandemic period for declaration of timely results in spite of lockdown restrictions

The ERP Portal handles the following requirements regarding the conduct of examinations.

- Registration for SBE and NME Courses.
- Registration for examination through ERP.
- Payment of College and Examination fees.
- Entry of CIA Marks, Innovative Component and Semester Marks.
- Verification and approval of the internal marks by the students.
- Issues raised by the students regarding the internal marks are immediately checked and rectified.
- Calculation of the percentage of attendance.
- SMS sent daily to the registered phone number of the parents on absence of the students.
- Other informations through bulk SMS.
- Processing and publication of results.
- Examination Time Table, and Issue of Hall Tickets made accessible through the Online Examination Portal
- Issue of the appointment orders for Chief Examiners and Examiners.
- Learning Management System (LMS).
- Question bank of all the courses.
- Registration of arrear examination
- Applying for online photocopy of the semester answer scripts and revaluation.
- Calculation and presentation of OBE attainment namely CO PO and CO PSO attainment for individual student and for the class.
- Calculation and presentation of the K Level attainment for indivual student and for the class.

The Question Paper software- QnSmart software with the following specifications JSF 2.2 with Prime

face 6.0, Builder tool Maven, Version tool Git, Database MySQL is used for question paper generation. The design element such as front-end design uses bootstrap and HTML 5, component for rich user experience. The application is compatible to work on laptops, desktops and even in mobile. The Question Paper software- QnSmart Software handles the following requirements regarding examinations:

- Question Bank for every course is in line with Bloom's Taxonomy
- Question Paper generation, Question paper Health, Syllabus Mapping, Vetting of Question Paper
- Data protection and confidentiality is maintained in the software.

Some of the key aspects of the examination process:

- Centralized evaluation, with both internal and external evaluators ensures fair evaluation.
- Within 15 days of publications of results, students can apply for revaluation of the answer scripts.
- Transcripts are provided on request online.
- Supplementary Examination/Instant Examination is conducted for final year students who have only one arrear in any of the semesters.
- The results are declared within 10 days.

File Description	Document
Upload any additional information	[View Document](#)
Provide links as Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

The institution has stated learning outcomes (programme and course outcome)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents and the attainment of the same are evaluated by the institution

Response:

The Institution evaluates the POs and COs to ensure that the programmes and courses are meeting the requirements of the OBE. The Institution has implemented a comprehensive evaluation assessment method. The POs, PSOs and COs are clearly stated in the website. The syllabus with the outcomes and the mapping are posted in the website. The syllabi of all Programmes include Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and course objectives, Course Outcomes (COs), content, text books and references for the various courses. Each course content is divided into five units and each unit is further split into 6 subunits. The expected Cognitive Knowledge Levels (K1/K2/K3/K4/K4/K5/K6) to be attained out of each subunit are specified in the course content.

The six Programme Outcomes of UG/PG/M.Phil./Ph.D., are mapped with six Programme Specific Outcomes on a 3-point scale having H for highly correlated, M for moderately correlated and L for least correlated. **Five** Course Outcomes of each course of a programme are mapped with POs and PSOs on a

3-point scale having H for highly correlated, M for moderately correlated and L for least correlated.

Attainment of Outcomes measurement is taken from students' marks obtained in the internal (I CA, II CA & IC) and semester examinations. The marks are then converted to scores on a 3-point scale to check whether they meet the Course Outcomes (COs) set by the course instructor. After getting the Course Outcome scores, the contribution of each CO to Programme Specific Outcomes (PSOs) and Programme Outcomes (POs) is measured progressively until students complete their 3/2-year UG/PG programme. The various steps that are involved in this method are:

- Mapping questions (internal/semester) with COs and Bloom's Taxonomy K levels.
- Including questions in the question paper (internal/external) at all K levels (K1 to K6) for PG / including questions up to K4 levels and assessing the students' performance at K5/K6 levels through IC tools for UG.
- Entering marks question wise (internal/semester) in the ERP portal.
- The threshold value is 40% for UG courses, and 50% for PG courses for CO attainment calculation.
- Considering 20% weightage for CO scores obtained from internal assessments and 80% weightage for CO scores obtained from semester examinations to calculate the overall attainment of various COs of a particular course.
- Calculating the COs attainment scores for each course, and the contribution of COs to obtain PSOs & POs attainment scores by the software.
- Calculating students' attainment of COs and K levels and reporting in the form of diagrams/graphs by the software.
- If the calculated scores of COs, PSOs and POs are ?40% for UG and >=50% for PG of the targeted values given in the mapping tables, then the outcomes are achieved or attained.
- Listing actions/corrective measures to be initiated to achieve the targeted attainment values in case they are not achieved.

File Description	Document
Upload POs and COs for all courses (exemplars from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Provide links as Additional Information	[View Document](#)

2.6.2

Pass percentage of students (excluding backlog students) (Data for the latest completed academic year)

Response: 88.73

2.6.2.1 **Total number of final year students who passed the examination conducted by Institution during the latest completed academic year:**

Response: 1150

File Description	Document
Institutional data in the prescribed format (data template)	
Certified report from the COE indicating the pass percentage of students of the final year (final semester) eligible for the degree program-wise / year wise	
Annual report of Controller of Examinations (COE) highlighting the pass percentage of final year students	
Provide Links for any other relevant document to support the claim (if any)	

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.98

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1

The institution's research facilities are frequently updated and there are well defined policy for promotion of research which is uploaded on the institutional website and implemented

Response:

Auxilium College is a beacon of academic excellence, particularly in the realms of research. The Research Committee, an integral entity within the institution orchestrates, oversees, and promotes research endeavours. This committee functions in tandem with the well-defined research policy of the College, establishing a strong framework for academic exploration and innovation.

The **Research policy** that outline the principles, goals, and methodologies that guide the research initiatives within the institution are documented in the Auxilium College Policy for Higher Education. This policy is designed to facilitate a culture of research among faculty and students alike. It delineates the ethical standards guidelines for the allotment of seed money, Best researcher Award, Awards for the paper publications and registration fee for staff for attending International and National seminars, guidelines for Leave for the completion of Ph.D. By making this policy readily accessible on the institutional website, transparency and clarity are ensured, allowing all stakeholders to be well-informed about the research ethos of the College.

The provision of incentives and seed money to researchers support faculty financially. The College recognizes the importance of financial support in initiating and sustaining research projects. This financial backing not only motivates faculty but also amplifies the research output of the institution.

To bolster the research infrastructure, the College has secured funding from DST-FIST to procure softwares and equipment for sciences. The laboratories are equipped with advanced instruments that help the researchers of the Departments of Mathematics, Chemistry, Physics, Zoology, Computer Science to conduct experiments and investigations at the forefront of their respective fields. This support from DST elevates the research capabilities of the institution and augments its contribution to the scientific community.

Furthermore, the College places a strong emphasis on the dissemination of research findings through publications and patents. The utilization of Drill Bit software for plagiarism helps to maintain academic integrity and authenticity in research outputs.

The research facilities are frequently updated with purchase of computers, instruments and equipment through funding from UGC till 2020 aligning with the ever-evolving needs of researchers. The number of research guides and research scholars are on the increase in the last five years.

Auxilium College's research ecosystem thrives on a well-defined research policy, financial support, state-of-the-art laboratories, and a stringent approach to maintaining research ethics. The institution's dedication to research is not only reflected in its policies but also in its actions, as seen through the provision of seed money, procurement of advanced equipment, and a commitment to disseminating

research findings. This holistic approach positions Auxilium College as a hub of innovative research and a key contributor to the advancement of knowledge.

File Description	Document
Upload any additional information	[View Document](#)
Provide links as Additional Information	[View Document](#)

3.1.2

The institution provides seed money to its teachers for research

Response: 22

3.1.2.1 **Amount of seed money provided by institution to its teachers for research year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
12.00	4.50	5.50	0.0	0.0

File Description	Document
Sanction letters of seed money to the teachers is mandatory	[View Document](#)
List of faculty who have been provided with seed money for research along with the title of the project, duration and amount year-wise	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Audited Income-Expenditure statement highlighting the expenditure towards seed money endorsed by the Finance Officer	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.1.3

Percentage of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the last five years

Response: 0.68

3.1.3.1 **Number of teachers who received national/international fellowship /financial support by various agencies, for advanced studies / research; year-wise during the last five years**

Response: 2

File Description	Document
List of teachers who have received the awards along with nature of award, the awarding agency etc.	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
E-copies of the award letters of the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.2 Resource Mobilization for Research

3.2.1

Total Grants research funding received by the institution and its faculties through Government and non-government sources such as industry, corporate houses, international bodies for research project, endowment research chairs during the last five years (INR in Lakhs)

Response: 51.27500

File Description	Document
List of Extramural funding received for research, Endowment Research Chairs received during the last five years along with the nature of award, the awarding agency and the amount	[View Document](#)
Institutional data in the prescribed format (data template is merged with 3.2.2)	[View Document](#)
Copies of the letters of award for research, endowments, Chairs sponsored by non-government sources	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.2.2

Number of research projects per teacher funded by government, non-government , industry, corporate houses, international bodies during the last five years

Response: 0.01

3.2.2.1 **Number of research projects funded by government and non-government agencies during the last five years.**

Response: 3

File Description	Document
List of project titles with details of Principal Investigator, amount sanctioned and sanctioning agency etc	[View Document](#)
Institutional data in the prescribed format (data template merged with 3.2.1)	[View Document](#)
Copies of the grant award letters for research projects sponsored by government agencies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.2.3

Percentage of teachers recognised as research guides as in the latest completed academic year

Response: 16.04

3.2.3.1 **Number of teachers recognised as research guides as in the latest completed academic year:**

Response: 30

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	[View Document](#)
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.4.2)	[View Document](#)

3.3 Innovation Ecosystem

3.3.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Auxilium College crafts an educational environment that fosters innovation, preserves cultural heritage, promotes entrepreneurship, and hones practical skills. The courses are designed to equip students with practical skills and knowledge, essential for their professional and personal development. The institution places a strong emphasis on fostering innovation, promoting the **Indian Knowledge System (IKS),** and nurturing entrepreneurial spirit among its students.

The value added courses encompass a wide spectrum, including Cottage Industries, Culinary Arts, Fashion Designing, Training for TNPSC examinations, Data Analytics, and Digital Marketing. These specialized courses provide students with practical insights and hands-on experiences in various fields enhancing their employability and entrepreneurial capabilities.

In addition to these courses, the College offers inclusive commerce for governance and sustainability, acknowledging the significance of sustainable practices and inclusive growth in the modern world. By integrating these principles into the curriculum, Auxilium College prepares students to become responsible and conscientious members of the society.

The Auxilium Business Incubation Centre (ABIC) started in 2018-19 was transformed into **Auxilium Innovation Incubation Centre (AIIC) and registered under Ministry of Education, Government of India**. It serves as a hub for nurturing start-ups and providing resources, mentorship, and guidance to aspiring entrepreneurs. This initiative amplifies the entrepreneurial ecosystem within the College, encouraging students to translate their innovative ideas into viable business ventures. At present 11 units run by the Departments generate revenue.

Under the IKS, the College promotes a comprehensive understanding of Indian culture and heritage. The participation of students in Karate, Yoga, Muthamizh Vizha (Tamil language festival), Dramatics, Hindi Diwas (Hindi Day), Translation, Studies of literature of Indian Language exposes the students to IKS. SBE courses on Entrepreneurial Skills in Botany, Herbal therapy and cosmetology, Value added courses on Courses on Archaeology, Museology, Tourism, preserve and promote the rich cultural fabric of India while instilling discipline, creativity, and physical well-being among the students.

Every year **"International Yoga Day"** is celebrated with to practise meditation and develop harmony with oneself and nature. Yoga is offered as Skill Based Elective. Everyday Yoga sessions are offered for hostel students. Under Special sessions on Yoga are organized by Sports, NCC, VIDES and AICUF. Mathematics department organizes competition and throws spotlight on Vedic Mathematics.

The celebration of National, Regional and Local Festivals help to keep the culture and tradition alive. Exhibitions on Indian Independence, Vellore Sepoy Mutiny or Vellore Revolution that occurred on 10th July 1806 and visits to Heritage centers of Vellore help to highlight the spirit of cultural heritage.

The committee for Research Ethics, Publications and IPR conducts seminars, workshops every year on IPR in collaboration with TNSCST and NIPAM. Innovation Day is organised every year to bring out the talents of the Young Innovators and the abstracts of the projects presented are released as a souvenir. The innovative projects are awarded a cash prize for both Arts and Science separately.

The value-added courses, the Auxilium Innovation Incubation Centre, and the integration of IKS principles exemplify the institution's dedication in providing a comprehensive and integral education.

File Description	Document
Upload any additional information	[View Document](#)
Link for Any other additional information	[View Document](#)

3.4 Research Publications and Awards

3.4.1

The Institution ensures implementation of its stated Code of Ethics for research.

The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following:

1. **Inclusion of research ethics in the research methodology course work**
2. **Presence of institutional Ethics committee (Animal, Chemical, Bio-ethics etc.)**
3. **Plagiarism check through software**
4. **Research Advisory Committee**

Response: A. All of the above

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of the syllabus of the research methodology course work to indicate if research ethics is included	[View Document](#)
Constitution of the ethics committee and its proceedings as approved by the appropriate body	[View Document](#)
Constitution of research advisory committee and its proceedings as approved by the appropriate body.	[View Document](#)
Bills of purchase of licensed plagiarism check software in the name of the HEI	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4.2

Number of candidates registered for Ph.D per teacher during the last five years

Response: 3.13

3.4.2.1 **Number of candidates registered for Ph.D during the last 5 years:**

Response: 94

File Description	Document	
Ph.D. registration letters/Joining reports of candidates.	[View Document](#)	
Letter from the university indicating name of the Ph.D. student with title of the doctoral study and the name of the guide.	[View Document](#)	
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.2.3)	[View Document](#)	
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

3.4.3

Number of research papers published per teacher in the Journals as notified on UGC CARE list during the last five years

Response: 0.77

3.4.3.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Response: 224

File Description	Document	
Institutional data in the prescribed format (data template)	[View Document](#)	
Link to the uploaded papers, the first page/full paper (with author and affiliation details) on the institutional website	[View Document](#)	
Links to the paper published in journals listed in UGC CARE list	[View Document](#)	
Link re-directing to journal source-cite website in case of digital journals	[View Document](#)	
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

3.4.4

Number of books and chapters in edited volumes published per teacher during the last five years

Response: 0.23

3.4.4.1 **Total Number of books and chapters in edited volumes published during the last five years**

Response: 66

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4.5

Bibliometrics of the publications during the last five years based on average Citation index in Scopus/ Web of Science

Response: 10.41

File Description	Document
Bibliometrics of the publications during the last five years	[View Document](#)
Any additional information	[View Document](#)

3.4.6

Bibliometrics of the publications during the last five years based on Scopus/ Web of Science – h-index of the Institution

Response: 16

File Description	Document
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View Document](#)
Any additional information	[View Document](#)

3.5 Consultancy

3.5.1

Revenue generated from consultancy and corporate training during the last five years

Response: 50.1

3.5.1.1 **Total Amount generated from consultancy and corporate training year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
9.53	4.48	12.05057	17.995	6.04552

File Description	Document
Letter from the corporate to whom training was imparted along with the fee paid.	[View Document](#)
Letter from the beneficiary of the consultancy along with details of the consultancy fee	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
CA certified copy of statement of accounts as attested by head of the institution	[View Document](#)
Audited statements of accounts indicating the revenue generated through corporate training/consultancy.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.6 Extension Activities

3.6.1

Outcomes of extension activities in the neighbourhood community in terms of impact and sensitizing the students to social issues and holistic development, and awards received if any during the last five years (Showcase at least four case studies to the peer team)

Describe the impact of extension activities in sensitising students to social issues and holistic development with four case studies within a maximum of 500 words

Response:

Auxilium College is deeply committed to promoting holistic development and fostering a sense of social responsibility through a wide array of extension activities conducted by Groups and Movements, Clubs and the Departments.

1.UBA - Unnath Bharat Abhiyan

UBA is the flagship program of the Government of India to bring in transformational change in rural development. Auxilium College NSS unit has adopted five villages viz. P.K. Puram, K.V. Kuppam, Pasumathur, Pillanthipet, and Muthinampet conducted various developmental welfare programmes. The Green Workshop Awareness Programme, Mass tree plantation, and palm seeds plantation contributed to increased green cover and eco-friendly practices in the adopted villages.

Motherhood Day celebrations in K.V. Kuppam raised awareness about women's health issues. Health camps and workshops helped expectant mothers, while also educating students about the challenges faced by women in rural areas, thus sensitizing them to gender issues.**The Swachh Bharat Campaign** in the villages led to visible improvements in the overall cleanliness and hygiene. Students actively engaged in cleaning streets, public places, and conducting awareness campaigns to emphasize the importance of cleanliness and proper waste disposal.

Grama Sabha meetings in Pillanthipet and Muthinampet promoted community involvement and development. The local issues were discussed and solutions proposed.

2. NSS Unit's Mass Reading and Book Racks in Auto-Rickshaws

The NSS unit of Auxilium College implemented an innovative project by placing small book racks in five auto-rickshaws in Vellore. This initiative aimed to inculcate reading habit among commuters. The mass reading at the adopted villages helped the school students to develop reading habits. Placing books in auto-rickshaws exposed commuters, especially those with limited access to libraries, to reading material. Commuters appreciated the availability of books during their rides, fostering a sense of community engagement. This initiative encourages students to think creatively about promoting reading habits among commuters. It demonstrated how small-scale, innovative projects can contribute to the holistic development of communities and individuals.

3. Corona Vaccination and Awareness Campaign by NSS and NCC

Both NSS unit and NCC had arranged Corona Vaccination Camps and awareness programmes during the COVID-19 pandemic which had far-reaching impacts. 20 NSS volunteers actively participated in the Corona awareness cultural program to create awareness on the importance of vaccination; the campaign was stationed in 12 different places in 5 Blocks in Vellore Districts.

Over 100 volunteers participated in door-to-door vaccination camps and directly served 378 families from 11 villages, demonstrating the tangible impact of students' efforts on community health and well-being.10 trained NCC cadets supervised and aided medical staff in vaccinating 457 people and administering 1.5 lakh doses of COVID-19 vaccines.

4. Rural Development Initiatives:

The NSS, VIDES and Rangers unit of Auxilium College implemented rural development initiatives in the adopted villages namely T.K. Puram, Senur, Vanjur, Thirumani, Unnamalai Samudhram and Vallandapuram. They conduct coaching classes for the school students on Saturdays. Books were distributed and Mass Reading was conducted. NSS unit conducted educational workshops, health camps, and awareness campaigns on topics like health and hygiene, sanitation, and healthcare promoting education, healthcare, and sustainable development.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

3.6.2

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years

Response: 201

3.6.2.1 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
41	37	32	50	41

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.7 Collaboration

3.7.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years

Response: 43

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for

1. **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
2. **ICT – enabled facilities such as smart class, LMS etc.**
3. **Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc.**

Response:

Auxilium College is known for its green and spacious 68.14 acre campus. The total built-up area of the College is 512,885 sq. ft. The College has excellent facilities and amenities to support the curricular, co-curricular and extra-curricular requirements of the students.

The College provides adequate **classroom** space for teaching and learning. It has 101 furnished classrooms out of which 35 are smart classrooms with advanced teaching and learning facilities. Laptops, Computers, integrated LCD projectors, and interactive boards (Smart Boards) facilitate modern teaching methods.

The teaching and learning pedagogy is well supported with in-built **Enterprise Resource Planning (ERP) Auxilium Infotech and LMS** portal for efficient management of academic and administrative operations.

The Diamond Jubilee Memorial Library houses a vast collection, including 74,191 books, 6316 book bank books, 78 journals, 50 magazines, and e-Resources accessible through remote access. Book Bank is maintained in every department for the benefit of the students. The library is equipped with 2 seminar halls that can accommodate 250 students.

The College has **20 well-equipped laboratories** with latest technologies and resources to support the academic and research activities.

The College has **499 computers** available in various departments and laboratories for academic purpose. The campus is Wi-Fi enabled with the internet connectivity speed of 1Gbps, and 30 Wi-Fi access points for students and faculty.

Specialized spaces for hosting lectures, seminars, conferences and academic discussions. There are **2 auditoriums with a total capacity of 1250 and 5 seminar halls** which can accommodate 800 students for hosting various academic and cultural events.The installation of a video wall in the auditorium, likely for enhancing presentations and multimedia content.

Well-maintained spacious **Playgrounds** with flood lights, Indoor and Outdoor Stadiums are available. A

fully equipped **Gymnasium** Nancy Priera Fitness Centre and Yoga Studio access for Staff, Students is available.

A Museum housed with a collection of specimens, models, and Art Gallery **"Biosphere"** depicting major Ecosystems for educational purposes **is maintained by the Department of Zoology**.

5 Hostel blocks to accommodate 750 students, Steam Cooking facilitates in the mess, Hot water provided through Solar Water heaters, Auxilium Food Court and Organic Hub are available.

The well-equipped Auxilium Audio Visual Centre (AAVC) is available for media-related activities.

Auxilium College is a "Zero Waste Campus". Well established Solid Waste and E-waste Management, Vermi-compost Unit with 13 Compost Pits for organic waste, Liquid Waste Management through Sewage Treatment Plant (STP) and Chemical Waste Treatment are also available.

The **"Assisi student corner"** a dedicated space for students for relaxation and socializing is available. Two separate parking sheds for staff and students are available. The presence of **54 security cameras** to ensure the safety and security of staff and students 24/7.

There are **2 Digital LED Outdoor Display boards** and Bulletin boards at prominent places in the College.

Reprography services are offered by the College's library and in-campus stationary shop with DTP facilities. **IOB** branch in the campus caters to the needs of both Staff and students.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

4.1.2

Percentage of expenditure excluding salary, for infrastructure development and augmentation year wise during the last five years

Response: 41.15

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
344.33	96.00	86.58	116.02	165.10

File Description	Document
Institutional data in the prescribed format (data template is merged with 4.2.2 and 4.4.1)	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Library is an excellent store house of Books, Journals, Magazines and e-Resources nurturing teaching and learning. The Diamond Jubilee Memorial Library is an aesthetically designed architectural marvel measuring **24,252 Sq. ft with CCTV surveillance**. It is a hybrid library of traditional collections as well as e- Resources, inclusive of **74191 Books, 6316 Book Bank Books, 39 Journals, 24 Magazines, 67 Maps, 3619 Back Volumes, 3721 Dissertations, 30 Theses, 779163+ e-resources and 457 CDs/DVDs.** The library is equipped with an e-resources consortium of National Digital Library of India (NDLI) and subscribed database INFLIBNET N-LIST, EBSCO and Salem Press, USA. Other than the subscribed resources, the library provides open access e-Resources to fulfill the demands of the user community. The library has been fully automated *by Autolib Software with RFID* technology in 2017. OPAC facility is available for better utilization of the Library resources. In the usage **of INFLIBNET N-LIST database, Auxilium College ranked among the top ten colleges in October 2021 and April, May, June, and July of 2022.**

The students actively enroll and participate in NDLI Club and Centenary Auxilium Readers Club (CAR). To inculcate the reading habit, 120 reading hours has been made mandatory for the undergraduate programmes. Library average **Footfall per day for the last five academic years is 979.37.**

The Library Management System Autolib provides online and offline storage, automated backups, and easy upgrades to simplify and enhance the learning process. It also helps in the maintenance of the books, journals and magazines and e-Resources. Autolib software is used to automate various functions of the library with modules for Bibliographic Control, Circulation Management, Report Generation Module, Online Public Access Catalogue System, Library Gate Entry Management System and Library Users Statistics Module, Annual Stock Verification, and this system supports multi-platform bibliographic databases such as My SQL, MSSQL, and RDBMS. It also automates, simplifies, and

deploys library databases seamlessly to make it easy.

The Salient Features of the Library

- Books are purchased under the UGC Autonomous Grant, and through the management allocation
- RFID (Radio Frequency Identification) is used for circulation purpose, stock verification and to monitor footfall
- Digital Library with 36 computers with Wi-Fi facility
- DrillBit Software for Plagiarism Detection
- Unique collection of rare books and latest reading materials
- Theses and Dissertation section and reference collections
- Career Guidance resources for competitive examinations
- Employment Newspaper especially for job seekers
- Library Security system-CCTV surveillance
- Reprographic facilities of scanning and photocopying
- Discussion Rooms for Research Guides and Research Scholars
- Intercom facility in every floor
- Bar Code Printer with label roll
- 2 Seminar halls with a capacity of 100 and 150 each
- Rare edition books are digitally archived
- Yearly maintenance for preserving documents
- Centenary Auxilium Readers (CAR) and National Digital Library of India (NDLI) Clubs motivate and encourage reading habits among students

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

4.2.2

Percentage of expenditure for purchase of books/ e-books and subscription to journals/e-journals year wise during the last five years

Response: 2.7

4.2.2.1 **Expenditure for purchase of books / e-books and subscription to journals/e-journals year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
6.32043	7.38555	15.40966	12.67127	11.30621

File Description	Document
Institutional data in the prescribed format (data template merged with 4.1.2 and 4.4.1)	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for purchase of books/ e-books and subscription to journals/e-journals should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

IT facilitated at our institution supports, optimizes and enhances the delivery of information. It promotes students learning and ameliorates teaching methods. IT infrastructure and associated facilities have been upgraded periodically as per the requirement. The management allocates an annual budget for IT updation.

The College's vast IT infrastructure includes **7 laboratories and 552 computer workstations and 5 servers that are completely networked with 1Gbps, round-the-clock Wi-Fi facility** for staff and students, making it technologically advanced.

English Language Laboratory is equipped with Clarity Snet Language Lab and the Clarity English Success programme.

Software **MATLAB** for technical computing and simulation, useful for teaching and research.

Wi-fi network with 30 access points linked by fibre optic cables is in place. All the access points are password protected. Each user is assigned a username and password for login for accessing the Internet (Client user) Faculty and students are given institutional email addresses and user IDs for ERP access for academic purposes. The computing, networking, and IT resources of Auxilium College are used solely for academic purposes by students, research scholars, members of the faculty, management, non-teaching staff, and visitors. The users are restricted by the Institution from getting illegal access to IT resources that are prohibited under Indian and International Cyber Laws, as well as the National Cyber Security

Policy. The institution forbids users from violating Intellectual Property Rights (IPR), including Copyright, Patent and Trademark Laws, Geographic Indication of Origin Laws, Industrial Design Laws, Trade Secret Laws, Database Protection Laws, and Publicity Rights Laws.

Video Wall in the Auditorium for Hybrid mode of delivery for effective and interactive public address.

13 Interactive boards (Smart boards), ICT enabled classrooms to blend tradition and technology in teaching learning process.

The Auxilium Infotech - ERP software is used to manage all the administrative and academic processes online. The entire data starting from admission process to issue of consolidated marks is maintained. This includes Entry of CA marks, of Theory, Practicals, Projects and end semester examination marks. Maintaining extra credit courses and add-on courses, online question papers for the conduct of online examinations, creating dummy numbers for revaluation purpose and creating exam fee demand drafts to concerned banks. In addition, Examiner details are also maintained in the COE Section.

Language lab equipped with 60 terminals and Lady Hawk Software was installed in 2021.

Four **high end desktops** were installed in the IQAC and Documentation centre.

2 Digital Boards for information display for the public and in-house members.

1 Gbps 24X7 high speed Internet connectivity throughout the campus.

In 2019-20- 100Mbps WiFi connectivity.

In 2021-23- 155Mbps WiFi Connectivity

In 2023-24- 1 Gbps WiFi connectivity

G-SUITE and Zoom are available for online classes and conferences, ensuring flexibility in teaching and learning.

The College actively engages with students and the community through various social media platforms, including a YouTube channel, Instagram, Twitter, LinkedIn, and Facebook.

File Description	Document
Upload any additional information	View Document
Provide the link for additional information	View Document

4.3.2

Student - Computer ratio (Data for the latest completed academic year)

Response: 7.1

4.3.2.1 **Number of computers available for students' usage during the latest completed academic year:**

Response: 499

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.3.3

Institution has dedicated audio visual centre, mixing equipment, editing facility, media studio, lecture capturing system(LCS) and related hardware and software for e-content development

Response:

The AAVC (Auxilium Audio Visual Center) in the Media Block has the following facilities:

In the **AUDIO LAB** the Audio Suite has a professional and well-defined acoustic setup used for post-production processes like dubbing and recording. The Suite also has the original software of the latest version of Nuendo with one console. Talkback mic and high-defined Microphone are also available in the audio suite.

The **Videography and PHOTOGRAPHY LAB** has the facility of green matt for indoor shooting, and a portable Green and Blue matt for outdoor shoot are available. Latest video cameras for both indoor and outdoor shoots Auxilium College crafts an educational environment that fosters innovation, preserves cultural heritage, promotes entrepreneurship, and hones practical skills. The lab also has the latest DSLR cameras for indoor and outdoor shooting. The lab is equipped with Professional lighting set up for shooting purposes. Students are encouraged and allowed to use the modern facilities to experiment and innovate in the field of Photography and Video making.

The air conditioned Multimedia lab has 28 advanced systems with integrated graphic cards, which offer 28 Headphones and a centralized server that allows the students to access the system in an organized manner. The lab systems are upgraded with such as computer graphics and 3D animation modeling.

The students have the facility to work in the system individually. Adobe Creative Cloud package and Davinci resolves are provided as video editing software and practical Auto Desk 3ds max Software for 3D animation.

A well-equipped air conditioned **Preview Theater** with Dolby 5.1 surround sound system along with a 72-inch with a seating capacity of 35 students.

The **E-content presentation** is prepared on subject-related or general topics based on the choice of the faculty members. The faculty members first prepare the content in PowerPoint presentation. In the second step during the production process, the faculty members deliver the content through the lecture method with the proper microphone device, which is captured by a professional video camera in the Green Matte Studio with appropriate Lighting setup. The recorded video is then processed to Postproduction Process. Editing is done using the video editing softwares such as Adobe Premier Pro, Final Cut Pro, and Davinci Resolve. After the fine editing, the master copy is exported in HD Quality. The Exported Videos are uploaded in the respective departmental YouTube Channels and in the College website.

Open-source software like OBS Studio and open shot video editor are also utilized for e-content preparatio. The OBS Studio software provides the features of capturing video and presentation part simultaneously. Then the video is imported to the open shot editing software for fine editing and audio mixing and exported as an MP4 file.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years

Response: 27.03

4.4.1.1 *Expenditure incurred on maintenance of physical facilities and academic support facilities of DDE and total expenditure excluding salary, year - wise, over the last five years (INR in lakhs)*

2022-23	2021-22	2020-21	2019-20	2018-19
139.73592	84.69328	95.44599	134.40600	76.42845

File Description	Document
Institutional data in the prescribed format (data template merged with 4.1.2 and 4.2.2)	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for maintenance of physical facilities and academic support facilities should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4.2

There are established systems and procedures for maintaining and utilizing physical and academic support facilities – laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities within a maximum of 500 words

Response:

The management has given top priority for maintaining a **clean and green campus**. Quality assurance and efficient functioning is ensured through periodic check and maintenance. The College has a Maintenance Supervisor to supervise entire process. The Management allocates a specific budget every year for procuring equipment, consumables, chemicals, repair and maintenance.

In the Laboratories maintenance of equipment and cleaning of glassware is done by the lab assistants after every practical class. The stock registers and accession register for equipment, glassware and chemicals are updated annually by the staff and the support staff in the science laboratories. There is a well-established standardized system for solid and liquid waste disposal.

The **Zoology Museum** is maintained by the lab assistants and monitored by the faculty members. All the specimens are well preserved and periodically checked and maintained.

In the **Library** the stacking, shelf organization, dusting, and other maintenance tasks are done on a daily as well as weekly basis by the library non-teaching staff.

The support staff maintains the courts, playgrounds, gymnasium, and sports equipment storage rooms in the **Sports Complex.** Periodically, the ground is leveled off. An equipment stock register is maintained, and regular inspections are performed on all the sporting goods.

The faculty from all the departments performs the annual stock check. **AMC** takes care of the maintenance of computers and internet facilities. The electrical and electronics equipment are maintained by a team of electrical maintenance staff. The computers, ACs, electric switches and LAN connections

are serviced continuously and well maintained. In the laboratories, departments, office, COE section and hostels the computing equipment are repaired and replaced as per requirement. In the laboratories, the software is updated every semester as per the requirement of the syllabus by the lab administrator. Antivirus software is installed and renewed periodically. The lab assistants take up the over all responsibility of daily cleanliness and maintenance of the laboratories. Intense cleaning and checking is done at weekends.

Adequate support and maintenance staff are appointed exclusively for the cleanliness and maintenance of the **classrooms** and the entire premises. The maintenance supervisor with a team of maintenance assistants the plumbers and electricians carry out the repair and maintenance as and when required. The blackboards are maintained annually. The ICT facilities such as projectors, laptops, smart boards are repaired if needed, however the standard procedures for maintenance and usage of ICT are strictly followed.

Maintenance of Other Physical Facilities

- AMC for Lifts, Computers, UPS, Printers, Photocopiers, Scanners, CCTVs, Windmills, AC, Solar Panels and ROs.
- AMC for Smart Boards, Video Wall, Display Boards, LCD Projectors.
- Cleaning of Rest rooms -3 times a day
- Cleaning of Water tanks - Once in 6 Months
- Maintenance of fire extinguishers - Refill done once a year
- White wash of all buildings - Once in 2 years
- The Canteen is kept clean and hygienic throughout the day.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 64.43

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2179	2278	2171	2791	2345

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Efforts taken by the institution to provide career counselling including e-counselling and guidance for competitive examinations during the last five years

Response:

Over the past five years, our institution has made significant strides in providing comprehensive career counselling and guidance services to our students and support for competitive examinations. These efforts have been aimed at empowering students to make career choices and skills acquired help them to

excel in their chosen fields.

Career Guidance helps students to understand their strengths, weaknesses, opportunities and provides them with a clear picture of the career paths available. Information on industries, job roles and opportunities, skills and qualifications required for a successful placement were given through orientation programmes. The Career guidance and Placement Cell with a dedicated team of faculty member orient the students to face the challenges and hurdles in the process. Resources in the form of book both general and for competitive examinations are available. **Career counselling** is given on one to one interaction by the experienced counselors.

Over the years, the College has organized numerous workshops and seminars focusing on the career development, resume building, and interview skills. Experts from different industries and alumni are invited to share their experiences and insights. These events help students gain a real-world perspective on their career choices. The College fosters collaborations with Industry Partners who offer Internships, Summer Training Programmes and job opportunities. Students are encouraged to provide feedback on counselling sessions, workshops, and other career-related activities and theses feedbacks for making constructive changes.

The institution is committed provides both physical and digital resources ensuring that all students have access to improve their career goals. **The UGC/ CSIR, NET Coaching classes** are conducted for all the II PG Students and offer training to appear for the NET examination. The **Teaching and Research Aptitude paper is include in the PG curriculum**. TNPSC coaching Classes are conducted on Saturdays for our students and other aspirants. Subject experts within the vicinity of the state and the surrounding states shared their expertise on the relevant topics. Career Guidance and Placement cell in association with other collaborating institutes offer Soft Skill Training Programmes. Guest lecture programmes help students to bridge the gap between academics and corporate expectations in order to ensure smooth transition.

The College has dedicated faculty coordinators to help, coach and guide aspirants through UGC/CSIR/NET Coaching Centre, ICWAI/CA/Bank and Railways Coaching Centre, UGC Remedial Teaching and Tally.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

5.1.3

Following capacity development and skills enhancement activities are organised for improving students' capability

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial**

skills)
4. **Awareness of trends in technology**

Response: A. All of the above

File Description	Document
Report with photographs on programmes conducted for awareness of trends in technology	[View Document](#)
Report with photographs on programmes/activities conducted to enhance soft skills, Language & communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee monitoring the activities and number of grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 30.7

5.2.1.1 **Number of outgoing students placed and progressed to higher education during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
307	507	485	324	348

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/ national/ international level examinations out of the

graduated students during the last five years

(eg: NET/SLET/ Civil Services/State government examinations etc.)

Response: 0.64

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/Civil Services/State government examinations etc.) year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	6	8	3	5

File Description	Document
List of students qualified year wise with details of examination and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/cultural activities at University / state /national / international Level events during the last five years

Response: 99

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at University / state / national / international level events (award for a team event should be counted as one) year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
48	21	03	20	07

File Description	Document
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution.

Describe the Student Council activity and students' role in academic & administrative bodies within a maximum of 500 words

Response:

The Student Council activities and roles in academic and administrative bodies play a vital role in shaping the educational environment, fostering student engagement, and promoting shared governance. These roles allow students to have a voice in decision-making processes and contribute to the overall development of the institution. The student council serves as a representative body that advocates the interests and concerns of the student community. The College Union members are elected in a democratic way, where the procedure such as Filing of Nomination, Introduction of the Candidates, Withdrawal of Nomination, Campaigning and Voting is meticulously followed by the VPs and Deans. The counting is done by the Deans in the presence of the Vice Principals, student council and the results are announced on the same day. The Student council is responsible for organizing various events of co-curricular and extracurricular activities. It engages in community service and outreach programmes, promoting social responsibility among students and contributing to the local community.

Auxilium Students Quality Cell (ASQC) the student wing helps in maintaining the quality initiatives of the IQAC. Student councils often work to create a diverse and inclusive campus environment by organizing awareness campaigns, cultural exchange events, and dialogues on social issues.

Students serve as representatives on various academic committees. Their role in Curriculum Development Committee provides input on Courses, introduction of New Programmes, and Academic Policies. Students take on roles as peer leaders, assisting fellow students in academic matters, thereby promoting peer learning and academic support. Students work as research assistants alongside faculty, gaining valuable research experience and contributing to academic projects.

Students participate in the assessment and feedback process, providing valuable insights on teaching quality, course content, and programme effectiveness. The Annual Student Forum Meet represented by the College Union members helps the management to listen to the specific needs, suggestions and opinions on behalf of the student community.

Students actively participate in Extension and Outreach programmes for Community development. Their enthusiastic participation witnessed through Road Rallies, Awareness Marathon, Blood Donation, Hair Donation, Health Camps, Vaccination Camps, Eco Awareness Camps, Election Volunteers, Toy Campaign, Cleaning of Heritage places like Vellore Fort and Museum, Painting Male and Female Prison Walls, Panchayat Office at Tharapadavedu and Railway Station instill social skills and values.

The participative roles empower students shape their educational experience, foster leadership skills, promotes campus engagement, and enhances the overall quality of education. The involvement of students in decision-making creates a more student-responsive educational ambience.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

5.3.3

The institution conducts / organizes following activities:

1. **Sports competitions/events**
2. **Cultural competitions/events**
3. **Technical fest/Academic fest**
4. **Any other events through Active clubs and forums**

Response: A. All four of the above

File Description	Document
Report on Sports, Cultural competitions/events, Technical/academic fests, Any other events through active clubs and forums along with photographs appropriately dated and captioned (whichever is applicable)	[View Document](#)
List of students participated in different events year wise signed by the head of the Institution	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of circular/brochure indicating such kind of activities.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.4 Alumni Engagement

5.4.1

Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution through registered Alumni association:

Response: 51.4

5.4.1.1 **Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution year wise through registered Alumni association:**

2022-23	2021-22	2020-21	2019-20	2018-19
15.60200	18.12000	9.66500	8.01000	0.0

File Description	Document
List of alumnus/alumni with the amount contributed year-wise	[View Document](#)
Annual audited statements of accounts of the HEI highlighting the Alumni contribution duly certified by the Chartered Accountant/Finance Officer	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.4.2

Alumni contributes and engages significantly to the development of institution through academic and other support system

Describe the alumni contributions and engagements within a maximum of 500 words

Response:

The registered "**Trust Auxilium Alumnae Association", one of the units of the worldwide organization of the past students of the Salesian Sisters' Society, with 28357 Auxilians** across the globe spread the spirit of Auxilium and stand as a testimony of Social transformation "**The Empathy Evangelists- Towards Society and Environment"**.

Alumnae play a crucial role in the development of the College through their participation contributions. Alumnae contribute and engage significantly in the development of the institution through the following ways:

Financial Support: Alumnae contribute financially through membership fees and donations. These

funds are used for scholarships, infrastructure development and seed money for research.

Mentorship and Networking: Alumnae help the current students in career guidance, job placements, and networking opportunities by providing insights and valuable sharing experiences.

Guest Lectures and Workshops: Alumnae with expertise in specific fields serve as resource persons in International and National conferences and workshops and also deliver guest lectures in Association meetings of the Departments.

Recruitment: Many alumnae hold key positions in organizations and they contact the Management, HODs and faculty members for recruitment.

Volunteerism: The Alumnae volunteer their time and skills for various institutional events and activities. This includes participating in alumnae meetings, organizing reunions, and assisting in outreach programmes.

Advocacy and Promotion: The Alumnae wherever placed act as advocates for the institution, promoting the College in their social and professional circles.

Alumnae with expertise in specific fields serve as resources persons in International and National conferences and workshops and also deliver guest lectures I Association Meetings of the Departments. Every Board of Studies has an alumnae representation who contributes in the framing of the syllabus.

Support for Student Initiatives: The motivation and the Leadership of the alumnae are extended in the working of clubs and other initiatives.

Feedback and Input: The Alumnae provide valuable feedback and input on the institution's curriculum, programmes, policies, and support services.

Alumnae engagement is a reciprocal relationship, benefiting both the institution and its graduates. Through their support and active involvement, alumnae help ensure the continued growth and success of their alma mater while also fostering a sense of pride and belonging among current students and fellow alumni.

The registered **Alumnae Association has contributed** Rs. 51.52713 lakhs in the last five years that facilitated the Institution to provide scholarship, sponsorship and augmented infrastructural development.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The all-encompassing vision of the College, centers on the education of young women, with a special focus on those from the disadvantaged backgrounds, aiming to advance their development and empower them to become capable, principled leaders for the society. The educational mission is directed towards nurturing a Salesian atmosphere that fosters intellectual enlightenment, spiritual inspiration, emotional balance, moral uprightness, and a strong commitment to social responsibility. Ultimately, our goal is to cultivate all-rounded, empowered young women who would be catalysts for positive social change in contemporary India

The institution has undertaken an intense review of its existing curriculum and made necessary changes to align it with the principles and guidelines set forth in the NEP. In accordance with the NEP's focus on vocational education, the institution has introduced value added courses, new skill based elective courses and a wide range of skill development programmes to enhance employability and entrepreneurship skills. The institution often involves expands its academic curriculum to match the demanding needs of education, improving infrastructure and increasing student enrolment.

The College commits itself on achieving these objectives to ensure relevance and long-term growth. This growth extends beyond mere expansion of the facilities and encompasses qualitative enhancements by offering new programmes with the necessary infrastructure and supportive student services. Transparent, collaborative, participatory and decentralised governance is practised effectively. Academic and administrative plans, execution and reforms are discussed at various forums such as the, Governing Body, Academic Council, College Council, Curriculum Development Cell, Staff Meetings and Student Council. The meticulous planning followed by the execution of all academic and administrative matters is also reviewd at all levels of the bodies and committees.

At the end of the academic year, the Planning and Evaluation Committee (College Council) meets to plan and finalise the academic and extra-curricular activities for the following academic year, and the same is printed in the College Handbook and given to the faculty and students at the start of the academic year.

Short-Term Institutional Perspective Plan:

- To introduce new skill development courses to enrich employability
- To expand the Auxilium Innovation Incubation Centre (AIIC)
- To strengthen the number of minor and major projects under the Government funding
- To impel the students to participate in more community development programmes

- To strengthen the placement
- and To sign more MoU's and agreements

Long-Term Institutional Perspective Plans:

- **Research and Innovation Hub**: To foster research projects and attract research grants and collaborations with industry and academia.

- **Global Collaboration:** To forge international partnerships and collaborations with universities and institutions abroad to offer faculty and student exchange programmes, joint research projects, and global exposure.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies are effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The Governing Body of the College is headed by the Provincial (Chair Person) of the Salesian Sisters of the Chennai Province. Key appointments, including that of the Secretary, Principal, Vice Principal, Bursar/Economer and religious staff, are made by the Province of Chennai in adhering to the guidelines set forth by the University Grants Commission (UGC) and Thiruvalluvar University, Vellore. The Principal assumes the primary responsibilities and is the final authority in academic affairs, oversees the performance of the Departments, teaching and non-teaching staff and plays a pivotal role in drawing the final decisions

The major decisions taken in the College Council and decision making bodies are communicated to the staff by the HoDs and also in the staff meetings. The Planning Committee plans and prepares the annual budget for allocation for the departments based on their needs, approved by the finance committee. The Office Superintendent coordinates the functioning of the administrative and administers the work at all levels.

The IQAC plans, initiates and coordinates the processes and events for quality sustenance and enhancement. The Student Council is guided by the Vice Principals and Dean of Student affairs. The Alumnae and Parents' Forum also contribute suggestions and feedback for student progress and institutional development.

The roles and responsibilities of the academic and administrative committees are as follows:

- Develop and approve policies that govern academic affairs, finances, human resources, admissions, and student affairs.
- Responsible for financial planning, budget approval, and fiscal oversight.
- Oversees academic programmes, curriculum development and educational quality and reviews and approves major academic decisions.

IQAC - Ensures quality enhancement and sustenance monitors and evaluates academic and administrative processes, works for accreditation process, and implements quality initiatives.

Examination Committee – Responsible for planning, organizing and conducting examinations. It ensures the integrity and fairness of the examination process and manages matters related to evaluation and grading.

Students Grievance Redressal Cell - Addresses and resolves grievances and complaints from students related to academic, administrative, or other college matters. The cell redresses the grievances and complaints also complimented by a suggestion box.

Career Guidance & Placement Cell - Provides career guidance, conducts soft skill programmes, counselling and facilitates placements and internships for students. Helps students prepare for job interviews and establish rapport with potential employers.

Research & Ethics Cell - Supports the research activities of the College. Allocates seed money, facilitates collaboration with other institutions and encourages faculty and student research projects.

File Description	Document
Upload any additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide the link for additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations. e-governance is implemented covering the following areas of operations:

1. **Administration including complaint management**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examinations**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution has implemented a robust performance appraisal system that ensures regular and objective evaluation for the teaching staff. The institution conducts regular evaluations to assess the performance and provide constructive feedback to the teaching staff members. The faculty performance appraisal form is submitted to the office. The abilities, strengths and weaknesses are identified and suggestions for improvement are given. The teaching staff members are eligible for performance-based increments or rewards. Rewards include awards, recognition, or additional responsibilities. This system provides a structured framework for assessing the performance, identifying areas for improvement, and recognizing outstanding contributions.

The institution has established effective welfare measures to support the well-being of its staff. These measures encompass various aspects, including financial support, health benefits, and work-life balance initiatives. They are designed to enhance the overall quality of life of both faculty and administrative staff. The College fosters an enabling environment dedicated to enhancing skills and research expertise. Faculty members are actively encouraged to participate in Refresher Courses, Orientation Programmes, and various National and International Seminars, Workshops, and Conferences and are given financial assistance. They are also urged to share their expertise by serving as Resource Persons or Consultants in other organizations and institutions. Additionally, faculty members are supported in their pursuit of doctoral degrees and avail themselves of Faculty Improvement Programmes (FIP). The Management provides seed funding for Research Projects undertaken by faculty.

To ensure the career-oriented growth of both teaching and non-teaching staff, the College Management arranges Capacity Development Programmes. Personal counselling programmes are also conducted to

facilitate personal growth and well-being. The institution is committed to promoting mental health, offering sessions on stress management and on-campus counselling services.

The Staff Welfare Fund extends financial assistance to both teaching and non-teaching staff, fostering a sense of support and camaraderie within the College community. Recreational activities, such as staff picnics and celebrations of various events and festivals, serve to bring the College community together in a family spirit of unity and enjoyment. The College also takes the opportunity to recognize and honour teaching and non-teaching staff who have completed 25 years of dedicated service during the College Day celebration. Retiring staff are honoured with Life time achievement Award on the College Day. The **Management Staff are eligible to encash their CL and cash reward given for cent percent attendance**. Maternity Leave, Marriage Leave, Study Leave and Medical leave are sanctioned for self-financed staff. Retirement Gratuity Benefit Fund for management staff with minimum ten years of service at the time of retirement is provided. Self-supporting staff can avail three months study leave to pursue doctoral studies. Inorder to encourage staff participation in career development programmes registration fees are paid by the management for national and international programmes. Rewards for paper/book publication and awards for highest publication are initiatives to encourage staff in research.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 33.74

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
44	81	84	84	14

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences/workshops and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDPs)/ Management Development Programmes (MDPs) during the last five years

Response: 60

6.3.3.1 **Total number of teachers who have undergone online/ face-to-face Faculty Development Programmes (FDP)/** *Management Development Programs (MDP)* **during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
67	184	183	93	19

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institutional strategies for mobilisation of funds other than salary and fees and the optimal utilisation of resources

Describe the resource mobilisation policy and procedures of the Institution within a maximum of 500 words

Response:

The College has a transparent and well-planned Financial Management System in which Government and Management are the main sources of funds. The Board of Management coordinates and monitors the optimal utilisation of the funds for the promotion of learner-centric ecosystem. The College is a non-profit organisation that ensures that the income generated is spent optimally. The College administrator with the help of the Board of Management manages the funds. The Government funds are taken care by the Finance committee of the College.

The Financial Resources of the Institution are generated through the following sources:

1. Tuition Fees

2. Hostel Fees

3. Government funds-UGC/DST/Grant-in-Aid of Government of Tamil Nadu

4. Grants from individuals, Philanthropists, Management.

5. Alumni Contribution.

6. Consultancies

7. Auxilium Innovation and Incubation Centre.

The College generates resources through self-supporting programmes, which are used to fund the salaries of management staff, including both teaching and non-teaching personnel. Government funds are allocated for specific sanctioned purposes. **The allocation of these funds is typically managed by the institution's administration to ensure the smooth functioning and development of the institution.** The funds are allocated to strengthen infrastructure needs and their on-going maintenance. This includes constructing new buildings, classrooms, laboratories, libraries, sports facilities, and other physical infrastructure required to provide a conducive learning environment. Adequate funds are provided for Sports and Cultural activities. Scholarships, fee waiver and other non-financial support are offered to deserving students in consultation with the mentors and Heads of the Departments. Alumnae contribute financially to support their alma mater and the contribution is used for infra-structure development, scholarships, seed money for research and other purposes. The Mid-day-meal scheme for needy students is run through the funds donated by the management, faculty and alumnae. The Auditor appointed by the College is entrusted with the verification of Receipts and Payment accounts followed by External Auditors. They audit the financial statements and internal control system of the College. Transparency and accountability is ensured by conducting an Annual Audit of accounts of the Institution through the Government appointed auditors.

The funds are also used for the following purposes:

Faculty development Programmes

- Funding professional development programmes for faculty
- Supporting training, conferences and research endeavours
- Recognizing and rewarding outstanding teaching and research

Student Support Services

- Providing financial aid and scholarships to students
- Offering career counselling and placement services
- Enhancing extracurricular activities and student organizations

Research Development

- Supporting faculty research projects and grants
- Funding research equipment, laboratories, and libraries
- Promoting innovation and knowledge creation

General maintenance

- Installing and maintaining security systems, fire safety equipment, and other safety measures
- Regular maintenance and repairs of buildings, plumbing, electrical systems, and other infrastructure components.
- Implementing environmentally friendly practices and sustainable projects

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.4.2

Funds / Grants received from government bodies, non-government bodies, and philanthropists during the last five years (not covered in Criterion III and V)

Response: 40

6.4.2.1 **Total Grants received from government/non-government bodies, philanthropists year wise during last five years** *(not covered in Criterion III and V)* **(INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.0	0.0	0.0	20.00	20.00

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of the sanction letters received from government/ non government bodies and philanthropists	[View Document](#)
Annual audited statements of accounts highlighting the grants received	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4.3

Institution regularly conducts internal and external financial audits regularly

Enumerate the various internal and external financial audits carried out during the last five years with the mechanism for settling audit objections within a maximum of 500 words

Response:

A certified Auditor is appointed as an Internal Auditor by the Management. The Internal Auditor inspects the institution's Books of Accounts, carries out frequent inspection ensuring on-going financial oversight. The role of the Internal Auditor is to verify the accuracy of financial records, compliance with financial

policies and procedures, and to identify any irregularities or discrepancies.

The internal audit is conducted effectively at the conclusion of each academic year, involving an auditor who meticulously reviews the financial records of the current year. This internal auditing process ensures that all outstanding dues are settled in conjunction with expenditure analysis. The College's Secretary, in conjunction with the administrative staff in the office, diligently manages various financial aspects and maintains transparent and functional accounts, setting the stage for a seamless external audit process with minimal errors.

The annual internal audit, characterized by its regularity and transparency, serves as a vital procedure that simplifies the institution's readiness for external audits. All financial policies pertaining to the College undergo clarification and implementation with the consent of the Management and the Auditor, guaranteeing the strict adherence to accounting standards within the finance department. Enrolling in the Integrated Financial and Human Resources Management System (IFHRMS) portal of the Finance Department of the Tamil Nadu Government is a significant step for an institution to manage financial transactions efficiently. This includes budgeting, accounting, and the disbursement of funds.

An External Auditor is also appointed by the Board to conduct the Annual Statutory Audit. The Annual Statutory Audit is a comprehensive and independent examination of the institution's financial statements and accounts. It is typically carried out at the end of the fiscal year. The External Auditor's primary responsibility is to provide an objective and impartial assessment of the institution's financial health and compliance with relevant laws and regulations. The external audit consists of examinations by both the Regional Joint Director and Accountant General office and is conducted at regular intervals as mandated by these respective offices. This external audit provides valuable feedback and guidance. Audit concerns and inquiries are presented and resolved, reflecting the institution's longstanding commitment to cooperation and compliance during continual and periodic external audits.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC)/ Internal Quality Assurance System (IQAS) has contributed significantly for institutionalizing the quality assurance strategies and processes, by constantly reviewing the teaching-learning process, structures & methodologies of operations and learning outcomes, at periodic intervals

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of –

- **Incremental improvements made for the preceding five years with regard to quality (in case**

of first cycle)
- **Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)**

Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 500 words

Response:

The College has undergone a remarkable transformation, diligently addressing the recommendations from the previous year's peer team visit. Notable achievements include the expansion of undergraduate programmes from 13 to 16 and postgraduate programmes from 10 to 12, as well as an increase in research programmes from 4 to 8. The establishment of the Auxilium Innovation Incubation Centre (AIIC) under Ministry of Education IIC has been pivotal, fostering start-ups and realizing various business ideas. The College has embraced sustainability with a fully automated library, bio-gas plant, solar panels, windmills, water treatment plant, vermicomposting units, and robust waste recycling measures, including safe disposal of E-waste. Signing 67 Memoranda of Understanding (MoUs) demonstrates a strong commitment to academia- industry collaboration. The creation of a registered alumni association and the strategic execution of a wide array of curricular, co-curricular, and extracurricular activities are credited as the secrets to the institution's successes, ensuring a holistic and enriching educational experience for its students.

IQAC has been instrumental in formulating and revising policies of the College. IQAC helped in the successful implementation of OBE in the curriculum from the academic year 2020-2021. Implementing innovative teaching methods, such as flipped classrooms, experiential learning, and active learning strategies, to enhance student engagement and understanding have been executed Workshops on OBE and ICT enabled teaching methodologies to enhance quality in teaching learning process were conducted.

Question bank software QnSmart is an initiative designed to elevate the quality and diversity of the question papers and spearheaded by the IQAC.

The IQAC fosters a culture of student involvement by seeking their feedback, conducting surveys, and involving them in quality enhancement processes. This ensures that the institution remains student-centric.

The Two Initiatives of IQAC

1. Outcome-Based Education (OBE) Implementation:

Initiative: IQAC recognized the importance of Outcome-Based Education (OBE) to enhance the quality of education. It initiated a comprehensive program to transit the institution from a traditional curriculum to an OBE framework.

Implementation: IQAC collaborated with academic departments to define clear programme outcomes (POs), course outcomes (COs), and aligned teaching and assessment strategies with these outcomes. It also introduced rubrics for assessment and mapping of curriculum to ensure that learning objectives were met.

Institutionalization: All academic programmes adhere to OBE principles, and faculty members are trained in OBE methodologies. Regular assessments and reviews are conducted to ensure continuous improvement in achieving the desired outcomes. OBE is also a key focus during accreditation processes, demonstrating its institutionalization.

2. QnSmart - Question Bank Based on Cognitive Levels:

Objective: "QnSmart" is to enhance the quality and diversity of examination questions by aligning them with the cognitive levels of Bloom's Taxonomy.

Implementation: The institution, through its IQAC, establishes a question bank system where questions contributed by the faculty are categorized into different cognitive levels.

Benefits: This initiative encourages faculty to design assessments that go beyond rote memorization and promote critical thinking and problem-solving skills among students. It leads to more balanced and comprehensive examinations that assess a broader range of learning outcomes.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 500 words each.

Response:

IQAC helped in the successful implementation of OBE in the curriculum from the academic year 2020-2021. The attainment of OBE is a significant achievement, reflecting the institution's commitment to enhancing the quality of education. Workshops on OBE and ICT enabled teaching methodologies to enhance quality in teaching learning process had been conducted. It gets feedback from students, faculty and industry experts to identify areas that need improvement. The inclusion of skill-based electives, non-major electives, and value-added courses demonstrates a proactive approach by the College.

Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC

Faculty Development and Pedagogical Reforms:

The IQAC conducted evaluation of faculty development programmes and teaching methodologies. The

review highlighted the need for on-going professional development and innovative pedagogical approaches to enhance the quality of education. In response to the review, a series of faculty development programmes and pedagogical reforms, workshops, seminars, and training sessions on topics such as OBE, Preparation of Question Bank, E-content development, active learning, technology integration, and student engagement were conducted. Encouraging faculty to attend conferences and engage in research to stay updated in their respective fields; promoting collaborative and experiential learning through the implementation of project-based assignments and peer teaching evaluations. Faculty members actively participate in these programmes, and the impact is evident in improved teaching practices, student engagement, and learning outcomes.

Value Added Course & **IIC** - Recognizing the importance of equipping students with practical skills and knowledge in emerging trends and technology for better employability, one Value Added Course each semester is offered by the Departments. There are **18** courses to go beyond the core curriculum, providing students with practical knowledge and skills that are relevant to the latest trends and technologies in their respective fields.

The AIIC has been established in accordance with the norms of the Innovation Cell, Ministry of Education, Government of India. The primary aim of the Innovation Council is to streamline and strengthen the innovation and start-up ecosystem within the campus. The focus is on developing students' skill sets, including critical thinking, design thinking, and an innovative thought process. The Innovation Council has a specific goal of encouraging an entrepreneurial mindset among students. This aligns with the broader goal of developing resourceful and committed citizens. Each departments offers their innovative and initiative courses such as hands-on training on making of soft toys, showcasing a practical and creative approach to learning, offers Micro Skillpreneurship Development Programmes, emphasizing the development of entrepreneurial skills at a micro level, also conducts a digital designing course, showcasing a focus on contemporary and in-demand skills. The Departments invite trainers from outside the campus to provide specialized training to students, ensuring exposure to industry-relevant expertise. Students are actively involved in producing "Herbo Heal Hair Oil", "Phenyl," "Instant Masala Powders" demonstrating a hands-on approach to learning and practical application of knowledge. These initiatives reflect a strong emphasis on skill development, entrepreneurship, and the application of theoretical knowledge in the real-world scenarios.

File Description	Document
Upload any additional information	View Document
Provide the link for additional information	View Document

6.5.3

Institution has adopted the following for Quality assurance*:*

1. **Academic and Administrative Audit (AAA) and follow up action taken**
2. **Conferences, Seminars, Workshops on quality conducted**
3. **Collaborative quality initiatives with other institution(s)**
4. **Orientation programme on quality issues for teachers and students**
5. **Participation in NIRF and other recognized ranking like Shanghai Ranking, QS Ranking Times Ranking etc**
6. **Any other quality audit recognized by state, national or international agencies**

Response: A. Any 5 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Auxilium College founded in 1954 is the first Women's College meant for the higher education of young women in the then North Arcot District. The candidates are admitted without reference to caste or creed, religion and their rights of conscience are respected. Auxilium College promotes gender equity through Education and Empowerment, a Gender-Inclusive Curriculum, Sensitization Programmes, Community Outreach Activities, Research and Advocacy.

The College offers **32 courses** in the curriculum actively addressing **Gender Issues**, fostering a holistic understanding of women's societal roles. It incorporates courses on women's history, empowerment, and gender studies. These courses promote gender equality, challenge stereotypes, and encourage critical thinking about the intersection of gender with other aspects of identity. The curriculum empowers women to contribute to a more inclusive and equal society while advancing their personal and professional aspirations.

Gender Issues are addressed through **Co-Curricular Activities of the College.** Events such as Gender Equality Workshops and Women's Leadership Seminars promote inclusivity and awareness and provide a platform for students to break down gender barriers and become active agents of change in addressing gender issues and promoting community diversity.

Strongly based on core values of academic rigor, love, and service, Auxilium College has provided a **safe environment for women** on campus.

The Institution provides essential facilities for the well-being of women in the campus.

- CCTV Surveillance - 54 security cameras in key areas of the campus to deter and monitor suspicious activities.
- 24/7 Security Guard.
- Sanitary napkin vending machine.
- A Gymnasium for exercise and fitness is available for staff and students.
- Biometric face reader.
- Maternity leave granted for aided and unaided staff.
- Fire extinguishers are installed in every building and laboratory.
- The Hostel is nestled in the campus, keeping the safety of the students as the priority.
- Grievance boxes are placed in the common lobby.
- Exclusive Parking shed for staff vehicles both two-wheelers and four-wheelers.

- Students' exclusive vehicle parking for bicycles and two-wheelers.
- Elevators are available in the admin block, library, and hostel.
- Divyangjan-friendly washrooms, ramps, and pedestrian-friendly pathways are laid within the campus.

- Campus Lighting ensures that the campus is well-lit at night, including pathways, parking areas, and common areas, to minimize dark and unsafe spaces.
- 24/7 Wi-Fi facility
- Common Rooms like Sick rooms, lounges, and restrooms are fully furnished with necessary amenities.
- An Incinerator for safe disposal of sanitary napkins is available.
- A multi-purpose playground is available in the campus.
- The Indian Overseas Bank is available in the College campus.
- The College canteen provides healthy food at a subsidized rate.
- Rangers, YRC, Deans, and staff facilitate smooth traffic during the rush hours inside the campus.
- Sign boards are placed at strategic points.
- The campus has a beautiful chapel to visit and pray.

The following committees ensure safety and security within the campus.

- Anti-Ragging Committee
- Staff Grievance Redressal Committee
- Student Grievance Redressal Committee
- Kanali Women's Cell
- Anti-Discrimination and Equal Opportunity Cell
- Counselling and Guidance Cell
- Career Guidance and Placement Cell

Committee for Internal Complaints and Prevention of Sexual Harassment ensures a secure academic ambiance.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

7.1.2

The Institution has facilities for alternate sources of energy and energy conservation measures
1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment
6. Wind mill or any other clean green energy

Response: A. Any 4 or more of the above

File Description	Document
Permission document for connecting to the grid from the Government/ Electricity authority	[View Document](#)
Geo-tagged photographs of the facilities.	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **e-Waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Auxilium College has adopted innovative measures to maintain a Zero-Waste Campus. Sustainable steps are taken to maximize recycling, minimize waste, and reduce consumption.

The College has devised an efficient waste recycling system where in recycling bins are placed throughout the campus/classrooms, encouraging students and staff to segregate the waste into recyclables and non-recyclables. Recyclables are sent to recycling centers, reducing the burden on landfills and conserving valuable resources. The system is complemented by awareness campaigns and educational initiatives that promote responsible waste disposal. Our commitment to waste recycling aligns with our goal to minimize our environmental footprint and foster a culture of sustainability in the College community. The COE office is plastic free, promotes the use of jute bags and files during the conduct of examinations and paper valuation. Online applications and soft copies of answer scripts are sent to the students ERP when applied for, conduct of objective assessment and all the communication for staff regarding examination are sent through ERP inorder to minimize the use of paper.

Electric vehicles are used for the collection of solid waste in the College campus. The biodegradable waste from the campus and the hostel is processed into organic and vermicomposting manure. Vermicomposting an eco-conscious waste management and sustainability initiative helps to enhance the College's landscaping and gardens.

The College collaborates with local authorities to ensure proper waste disposal. Overall, the College is

dedicated to maintaining a sustainable and environmentally responsible campus through effective solid waste management practices.

Students and visitors are motivated to manage waste through awareness, training, advocacy, and other initiatives by the NSS, NCC, Enviro Club, and other clubs. This enables proper utilization of waste, post collection in a time-bound manner for recycling.

Liquid waste management at our College is a well-organized system. Wastewater from various sources is treated at an on-campus wastewater treatment plant/ sewage treatment plant, ensuring that it meets environmental standards before release and is reused for maintenance of the College gardens and for cultivation. An agreement with SRM University, Ramapuram, Chennai was signed for this project. The College has invested in proper drainage and sewage systems to prevent contamination and flooding. Well established recycling systems for specific types of liquid waste, such as rainwater harvesting for non-potable uses, sprinklers for garden and canal system for farms are available in the campus.

Sanitary napkins are disposed through incinerators and radioactive waste is not produced in the campus. Plastics and e-waste are sent to dealers for recycling. MoU with Willys Enterprises, Vellore for safe e-waste disposal.

Hazardous chemicals and radioactive materials are not used in the laboratories. Laboratory safety is ensured through a display of signage post and safety policies that includes the procedure for the disposal of chemical waste. Fume Hoods and Exhaust fans are used for managing the noxious fumes, vapors, and dust in the Chemistry lab.

File Description	Document	
Relevant documents like agreements/MoUs with Government and other approved agencies	[View Document](#)	
Geo-tagged photographs of the facilities	[View Document](#)	
Any other relevant information	[View Document](#)	

7.1.4

Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or more of the above

File Description	Document
Green audit reports on water conservation by recognised bodies	[View Document](#)
Geo-tagged photographs of the facilities	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.5

Green campus initiatives include

Describe the Green campus initiative of the institution including Restricted entry of automobiles, Use of Bicycles/ Battery powered vehicles , Pedestrian Friendly pathways , Ban on use of Plastic, landscaping with trees and plants etc in 500 words

Response:

The institutions' green campus initiatives aim to reduce negative environmental impacts. They promote sustainability through energy-efficient buildings, waste reduction, recycling programmes, eco-friendly transportation, and green spaces. These efforts foster a culture of environmental responsibility, inspiring students to adopt eco-conscious habits and support a healthier planet.

The restricted entry of automobiles into the College has yielded numerous benefits. This has not only improved air quality but also enhanced pedestrian safety. Separate parking sheds are allotted for staff and students. Staff members are encouraged to use electric scooters as a versatile and eco-friendly mode of transportation. To create awareness "No Drive Day" is followed every year. On this day, all the teachers and the students use only the common transport system to reduce environmental pollution.

The integration of bicycles and battery-powered vehicles in our College transportation system has brought about positive changes. These eco-friendly modes of transport have significantly reduced carbon footprint and eased campus congestion. The College has a battery-powered vehicle that is used to collect solid waste from the campus to the SWM site.

The implementation of pedestrian-friendly pathways within the College campus has proven to be a transformative initiative. These thoughtfully designed walkways prioritize the safety and convenience of pedestrians, providing well-maintained, wide paths that are well-lit and accessible. They not only facilitate easy movement between buildings but also promote a healthier and more sustainable mode of transportation. The absence of vehicular traffic has reduced noise pollution and improved overall campus aesthetics. Additionally, these pathways have created a sense of community and encouraged social interaction among students and staff. The College's commitment to pedestrian-friendly infrastructure aligns with our goal of creating a vibrant, eco-conscious, and welcoming campus environment.

The College community has enthusiastically adopted reusable alternatives, significantly reducing plastic waste. Initiatives like awareness campaigns and workshops have fostered a sense of environmental responsibility among students and staff.

The College campus hosts a diverse range of flora and fauna. The College's landscaping with trees and plants has transformed the campus into a verdant and inviting environment. More than 302 species of plants and 150 animals have been recorded and enlisted with the local name, in the campus for the benefit of students. Carefully selected native, medicinal, aquatic and ornamental species have been strategically planted to enhance aesthetics and environmental sustainability. This green initiative not only provides a picturesque backdrop for academic pursuits but also contributes to improved air quality, reduced ambient temperatures, and increased biodiversity. The lush greenery offers students and staff peaceful spaces for relaxation and study. Books on campus flora and fauna have been published. The Enviro Club and the International Eco Club actively play the role toward a green environment. Bee Keeping units are installed in the campus. Terrace gardening was initiated in the College before the pandemic. Environmental Studies course is offered to II Year UG students.

File Description	Document
Policy document on the green campus/plastic free campus	[View Document](#)
Geo-tagged photographs/videos of the facilities	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.6

Quality audits on environment and energy are regularly undertaken by the institution

The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environmental audit
2. Energy audit
3. Clean and green campus recognitions/awards
4. Beyond the campus environmental promotion and sustainability activities

Response: C. Any 2 of the above

File Description	Document
Report on environmental promotion and sustainability activities conducted beyond the campus with geo-tagged photographs with caption and date.	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.7

The Institution has Differently-abled (Divyangjan) friendly, barrier free environment

Write description covering the various components of barrier free environment in your institution in maximum of 500 words

- **Built environment with Ramps/lifts for easy access to classrooms**
- **Divyangjan friendly washrooms**
- **Signage including tactile path, lights, display boards and signposts**
- **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- **Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response:

The College is committed to creating a Divyangjan-friendly, barrier-free environment to ensure inclusivity.

The College's built environment, featuring **ramps and lifts** for easy access to classrooms, represents a significant step towards inclusivity and accessibility. Elevators and ramps are available in the administrative block, library and Mother Helen Block to improve mobility for students with disabilities, ensuring their easy movement across the campus without limitations. The ramps are strategically placed near entrances and staircases, enabling seamless access to all areas of the College. It serves as a testament to our dedication to creating a campus that prioritizes accessibility and diversity.

The establishment of **Divyangjan friendly washrooms** in the College represents a significant stride

towards inclusivity and accessibility. These specially designed facilities cater to the unique needs of individuals with disabilities, offering spacious layouts, appropriate signage, grab bars, and accessible sinks and toilets. These washrooms ensure that all students and staff, regardless of physical abilities, can independently and comfortably use restroom facilities. This initiative promotes equality and creates a welcoming environment for everyone.

The College has implemented a comprehensive **signage system** catering to physically challenged individuals. **Display boards** feature clear, large-font information, while signposts are displayed for ease of interpretation. These thoughtful additions promote inclusivity and accessibility across the campus, ensuring that all students, regardless of physical challenges, can traverse the campus with confidence and independence.

The College provides a **Scribe** Assistance to support Divyangjan students during examinations and academic assessments. Scribes assist by transcribing dictated answers on behalf of students with physical limitations that hinder their writing ability. This initiative promotes equal opportunities for all students, ensuring that those with disabilities can demonstrate their knowledge and skills effectively. The Scribe program embodies the College's commitment to inclusivity and levelling the academic playing field for the differently abled, creating an environment where every student can excel regardless of their physical challenges. Special chairs are available for the purpose of writing during examinations.

The College has established an **Audio Library** designed to cater specifically to the needs of Divyangjan. This dedicated resource features an extensive collection of audiobooks, lectures, and educational content in various formats, accessible to individuals with visual or print impairments. The library offers adaptive technologies and assistance for accessing this content, ensuring an inclusive and equitable learning experience. It promotes accessibility and independence, allowing all students, regardless of their disabilities, to have equal access to educational resources.

Human assistance is rendered by student volunteers and non-teaching staff to the physically challenged students for mobility between buildings during class hours. The nearest and most accessible seats are reserved for physically challenged students during examinations.

Assistive devices like wheelchairs and other equipment according to the requirement of such students are available in the College. Guidance is given regarding scholarships and concession fee waivers from the government and other sources. Guidance and counselling are given to improve and support the personal and academic levels of the students.

File Description	Document
Upload any additional information	View Document
Provide the link for additional information	View Document

7.1.8

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and such other

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diversities (within 500 words).

Response:

The College has taken great enthusiasm in sustaining an inclusive environment beyond all barriers of caste, community, color, religion, and language.

Everyday prayer and thought for the day and Value Presentation of the month in the educative plan are designed to inculcate values. Value Education and Christian doctrine classes in all the semester enrich the knowledge about religion and moral values.

College celebrates all regional, national festivals promoting cultural harmony. Gratitude day, Youth fest, Ozone day, Wild life week, UNO themes, Celebration of National Events/Personality, National days and Women's day, kindle the patriotic spirit and help to appreciate the diversity of India. International Yoga Day is celebrated to inculcate awareness of mental and physical well-being of the students.

Muthamizh Vizha is a cultural celebration of Tamil language and heritage that includes a range of activities like Tamil poetry recitations, traditional dance performances, music, and lectures on Tamil culture.

The College hosts a dynamic Youth Exchange Programme to Srilanka and Malaysia, fostering cultural understanding and global perspectives.

Faculty members have published books on communal perspectives - *Elakkiyankalil Unavu, Tamil Elakkiyankalil Sulaliyal Patukappu, Silapadikarathil Aaram* and *Magudam Soodiya Magalir.*

Communication skills (UGC) for the students inculcating Listening, Speaking, Reading, Writing (LSRW) skills to improve language proficiency in English is offered. The College offers a diverse range of linguistic courses, including Tamil, Hindi, Urdu and French. A Certificate course in German is also offered to students.

The College magazine is a literary gem, showcasing the creative prowess of students in various languages like Tamil, English, French, and Hindi. It is a platform for budding writers, photographers, and artists to express themselves. The newsletter of the College is a concise, informative publication providing updates on academic achievements, campus events, and noteworthy developments.

To integrate the needy of the society into the mainstream, the College helps in the payment of fees to needy students. To empower single-parent students achieve their academic and career aspirations, IVDP Scholarships are provided. Five villages have been adopted by the College under Unnat Bharat Abhiyan. Support, awareness, and necessities are given to the villagers. Outreach and extension activities are conducted in the adopted villages.

The students are engaged in programmes like Road Safety Awareness Campaign, Vaccination Camp, Awareness Campaign on 100% Electoral Participation, Mega Vaccination Camp- Covid 19, Commemoration of Vellore Sepoy Mutiny, Awareness camp against Drug abuse, National polio vaccine camp, Mega Savings mela and Aadhar corrections camp, Distribution of tree saplings and tree planting, Distribution of Covid-19 medicine kit, mask and provisions to the needy.

The College encourages students to engage in community service by visiting Shishu Bhawan, Orphanage, Blind, Old age homes and Prisons etc. These visits promote empathy, social responsibility, and personal growth. Students interact with residents and inmates, offering companionship and support, while gaining valuable life experiences and insights into the broader society's needs.

The College has contributed Rs.8.19 lakhs towards Covid-19 relief fund, Rs.2.40 lakhs towards Flood Relief and Rs.7.68 lakhs towards the Kerala Flood which foster resilience and community well-being.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)
Any other relevant information	[View Document](#)

7.1.9

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 500 words.

Response:

The institution integrates constitutional obligations into the curriculum to ensure that the students and employees are well-versed in the values, rights, duties, and responsibilities of citizens. Courses like Indian Polity and Constitution, Business Environment and Ethics, Income Tax Law and Practice, Consumer Awareness, Media Laws & Ethics, Human Rights, Bioethics, and Biosafety, and Research Methodology are included in the Curriculum to explore the constitution's significance, legal, ethical aspects, and the historical context. UGC certificate courses on Human Rights and Values in Education, Human Resource Management and Development, and Medical Laboratory Techniques is offered to UG students. By including these topics in the curriculum, the College nurtures a culture of constitutional literacy, empowering individuals to actively participate in civic life, uphold democratic values, and fulfill their obligations as responsible citizens, thus promoting social justice, equality, and democracy in society.

Through seminars, workshops, and educational programmes, it fosters an understanding of core values, fundamental rights, civic duties, and social responsibilities as enshrined in the Constitution.

The Small Savings Club, The Consumer Awareness Club, the Electoral Committee, and the NSS Unit have taken responsibility of organizing a passport drive, Aadhar cards, voter IDs, 100% Electoral participation and active participation in State and Central Elections.

Awareness programmes on disaster management are given by YRC and Rangers to equip students with

essential skills and knowledge in handling emergencies.

"Har Ghar Thiranga" an awareness program was organized by NCC and the Department of Commerce by distributing the National flag and promoting a sense of pride and national identity, contributing to responsible citizenship and a deeper elongingness to the country.

Rally on Women and Child Safety and Drug Prohibition, Fit India Movement, Awareness on Vellore Sepoy Mutiny, RTI Program, Anti- corruption - remembrance of Anna Hazare, Kargil War-A Remembrance, Traffic Awareness Programme and National Voters Day Cleaning awareness program, Cancer Awareness rally, Door to door Campaigning for Corona Vaccination, Human Chain in the College premises as sign of solidarity in concern with Ukraine- Russia War, World Suicide Prevention-2021, International Day for Disaster Risk Reduction-2021, Micro teaching classes, and visit to blind school, orphanages, old age home, and prison are organized by groups and movements to inculcate the duties and responsibilities towards neighbourhood and the society.

NSS Volunteers served in various Election Booths of Katpadi Constituency during the Legislative Assembly election is a noteworthy activity. Awareness programmes on disaster management are conducted by YRC and Rangers to equip students with essential skills and knowledge in handling emergencies.

The students and staff participate in national commemorations like Republic Day, Independence Day, Flag Day, Martyrs' Day, World AIDS Day, National Pollution Control Day, Constitution Day, and Vigilance Awareness Week. Students were motivated to paint the walls of Katpadi railway station, the prison for women and men on different themes.

As per Government order pledge/oath is taken by students and staff. The teaching and the non-teaching faculty discharge their duties by assuming different positions during the conduct of the Loksabha/Legislative Assembly Elections and thereby fulfill their responsibility towards the nation.

File Description	Document
Details of activities that inculcate values necessary to nurture students to become responsible citizens	[View Document](#)
Any other relevant information	[View Document](#)

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The institutional Code of Conduct principles are displayed on the website**
2. **There is a committee to monitor adherence to the institutional Code of Conduct principles**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Report on the student attributes facilitated by the Institution	[View Document](#)
Policy document on code of ethics.	[View Document](#)
Handbooks, manuals and brochures on human values and professional ethics	[View Document](#)
Document showing the Code of Conduct for students, teachers, governing body and administration as approved by the competent authority.	[View Document](#)
Constitution and proceedings of the monitoring committee.	[View Document](#)
Circulars and geo-tagged photographs with date and caption of the activities organized under this metric for teachers, students, administrators and other staff	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE -I

1. **Title of the Practice: VALUE PRACTICE FOR THE MONTH**
2. **Objectives of the Practice**

- To assimilate, practice, and live the values proposed for integral development of oneself
- To inculcate the moral values of the month
- To emphasize community service initiatives and volunteerism that align with the values of each month
- To emphasize the UNO theme and Sustainable Development Goals

3. The Context

"Value Practice for the Month "by students is a unique and novel undertaking designed to animate and encapsulate the essence of each month value. This practice aims to go beyond the routine academic schedule and shed light on the diverse facets that make each month special for the College community. Students undertaking this initiative focus on curating, engaging content that aligns with the values and themes associated with each month. The objective is to create a comprehensive and dynamic overview, showcasing the rich experiences and opportunities available to students throughout the academic year. Moreover, the presentation provides a stage for recognizing individual and collective achievements, creating a positive and motivating environment. In essence, the "Value Practice for the Month " is a student-led endeavour to celebrate the uniqueness of each month, promoting a vibrant and supportive atmosphere.

4. The Practice

Students engaging in the "Value Practice for the Month " take on the role of storytellers, weaving narratives, mime, dance and role-play. Throughout the month inspiring quotes and clips are exhibited in the notice boards of all the blocks. Daily the month value is reflected through thought for the day, Good Morning, Good afternoon thoughts, recommendation of a book on every Friday through **"Friday Feast-Book recommendation"**. The objective is to provide a comprehensive and engaging overview, illustrating the diversity of experiences and opportunities available to the College community throughout the academic year.

The presentations are thoughtfully curated, aligning with the specific values and themes associated with each month. These presentations become a platform for students to express their creativity, leadership, and organizational skills, turning each session into a captivating journey of life in the College. The practice helps to mould the students to get integrally, morally and on the whole transformed to be agents of social transformation.

5. Evidence of Success

The success of the "Month Value Practice" in College, orchestrated by students, is evident through a variety of tangible outcomes and intangible impacts that resonate throughout the academic community. Students, inspired by the vibrant narratives highlighted each month, are more likely to participate in cultural events, join clubs, and take part in community service initiatives. The presentations serve as a catalyst for turning passive observers into active contributors of College life. Students gain valuable insights into potential career paths, industry trends, and the practical applications of their education.

6. Problems Encountered and Resources Required

Identifying the necessary resources is essential to ensure the initiative's effectiveness. Some may be more reluctant to engage in extracurricular activities, and efforts must be made to make the presentations inclusive and appealing to a wide audience.

BEST PRACTICE – II

1. Title of the Practice: ZERO WASTE CAMPUS

2. Objectives of the Practice

- To divert 100% of campus waste away from landfills, emphasizing the reduction, reuse, and recycling of materials.
- To implement educational programmes to raise awareness about waste reduction, proper recycling, and the overall importance of sustainable practices
- To install and maintain recycling bins and collection points strategically across campus, ensuring easy access and proper waste segregation.
- To establish partnerships with local waste management authorities to enhance recycling capabilities and explore options for waste-to-energy programmes.

3. The Context

Auxilium College excels as a Zero Waste Campus, where a commitment to sustainability transforms waste into opportunity, fostering a green and responsible educational environment. The College becomes a model for sustainable living and sets an inspiring example for other educational institutions and communities. The Campus adopts a holistic approach to waste reduction by implementing strategies such as waste prevention, recycling, composting, and reusing materials. This comprehensive strategy addresses various waste streams on campus. This involves strategically placed recycling and composting bins, well-designed waste collection systems, and facilities for processing and composting organic waste.

4. The Practice

Auxilium College pioneers as a Zero Waste Campus, forging a sustainable path where waste reduction and environmental responsibility converge for a greener academic landscape. The regular activities that assess and enhance sustainability practices include Solid Waste Management, Liquid Waste Management/Sewage Treatment Plant, Vermicomposting, e-Waste Management, Solar Panel, Solar Lamp, Windmills, Biogas Plant, Rainwater Harvesting, Regular Green Audit, Energy Audit, Health and Hygiene Audit, Display Documentation of Flora and Fauna, Usage of Battery Vehicle, Maximum Use of LED Bulbs, and Pedestrian-Friendly Pathways. At our College campus, we proudly produce organic vermicompost manure and nutrient-rich organic fertilizers, through sustainable practices. The vermicompost is thoughtfully utilized across our campus for diverse purposes, promoting soil health and sustainability.

5. Evidence of Success

A substantial decrease in the amount of waste sent to landfills, indicates effective waste reduction and diversion practices, adoption of innovative waste reduction practices, such as sustainable procurement, composting, and the utilization of renewable materials. Recognition through certifications like Best Campus Amenities Award for quality maintenance and a eco-friendly environment to the stakeholders, and Best College Award for academic excellence and contribution to community development showcasing adherence to audit standards and a commitment to best practices. The establishment of International Eco club student chapter constituted by the Nature Science Foundation is considered as service extended to the noble cause of environmental protection and nature conservation. Auxilium College transforms into a Nature Nest Campus, blending academic pursuits with a green haven, cultivating an eco-friendly atmosphere for holistic learning and sustainability.

6. Problems Encountered and Resources Required

Resistance to change and lack of interest may hinder the adoption of waste-reduction practices among students, faculty, and staff. Complex logistics in waste sorting, collection, and processing can pose challenges, especially in large campuses with diverse waste streams. Collaborative efforts and partnerships with local waste management authorities, to improve recycling capabilities and explore waste-to-energy solutions.

https://ssr4.auxiliumcollege.edu.in/Home/Practices

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

"Empathy Evangelist-Towards Society and Environment"

Auxilium College distinguishes itself by placing a unique emphasis on fostering an environment of empathy, positioning itself as a dedicated "Empathy Evangelist". This distinctive focus underscores the institution's unwavering commitment to nurturing compassionate understanding within its community. Beyond the conventional realms of academia, Auxilium College actively advocates empathy as a fundamental value, urging both students and faculty to adopt compassionate perspectives and behaviour. By championing empathy, the College not only enhances the educational journey but also contributes individuals who are socially conscious and capable of making positive contributions to their communities thereby standing as a guiding light for empathetic education, shaping future leaders with a profound sense of compassion.

The empowerment of young women through community service and environmental awareness adds to its uniqueness, bolstering its reputation and contributing to a lasting legacy of community engagement and environmental sustainability. This distinctive identity attracts students, faculty and stake holders who collaborate with the institution's mission. Through service- learning initiatives, students actively participate in addressing local community needs simultaneously developing leadership skills and empathy. Concurrently, they engage in environmental projects, championing sustainability and environmental stewardship. This holistic approach instils values of social and environmental consciousness, equipping young women to be proactive and well - rounded citizens capable of generating positive impacts on their communities and the planet.

The comprehensive integration of curricular, co-curricular and extracurricular activities serves as educational initiatives to produce intellectually enlightened, spiritually inspired, emotionally balanced, morally upright and socially committed young women. These individuals are envisioned to become agents of social transformation in contemporary India. The faculty and students actively take part in extension and outreach programmes, the significant steps taken through the enthusiastic participation in services, clubs and movements act as milestones on the journey toward agents of social transformation. Every student has to complete 90 hours of extension activity during the three year UG programme.

The journey as "Empathy Evangelist- Towards Society and Environment" is achieved through the following ways:

The National Service Scheme in the College is a commendable initiative aimed at promoting community engagement and social responsibility through various outreach programmes and activities in fostering a sense of civic duty and instilling values of volunteerism, ultimately contributing to holistic student development. The College has been selected as the Nodal Agency in recognition of the service to the neighbourhood rendered through the NSS units, to conduct the District Youth Parliament (DYP) in January 2019. "Jingles", a video on Electoral Awareness was an initiative by the NSS unit of Auxilium College, aiming at social consciousness. The video created by the students received state-level recognition. [https://youtu.be/37YWeTWC8J4]

The Unnat Bharat Abhiyan (UBA) serves as a transformative platform for rural development. Through UBA, students and faculty members have collaborated with 5 villages and rural communities to address their challenges in order to advance sustainable growth. This initiative empowers students with practical skills and instils a sense of social responsibility while making a meaningful impact on rural India.

The NCC unit organizes various activities like tree plantations, clean-up drives and disaster relief efforts, stimulating a sense of environmental responsibility. They also engage in community service providing vital support to local communities thereby instilling the spirit of selfless service among students. Additionally, it raises awareness about social and environmental issues encouraging a commitment to sustainable practices and community betterment.

The Youth Red Cross and Voluntary Blood Donation programmes play a significant role in community service and environmental awareness. YRC members engage in various humanitarian activities including disaster relief, health camps and promoting community hygiene cultivating social responsibility and empathy. Similarly, Voluntary Blood Donation drives save lives and instil a spirit of altruism.

VIDES (Volunteers in Development Education and Solidarity) works in collaboration with the volunteer association established by the FMA Institute in 1987. It collaborates with NGOs recognised by the United Nations (2003) with a consultative statute for matters regarding human rights, women, children and young people. Student volunteers offer free and supportive service in their own locality (social volunteering) for a period, as required by the service. Students are involved in formative courses, social gatherings and promoting human rights in conjunction.The College renders excellent social service and coaching to the school students of I to XII in the five adopted villages.

The Enviro Club is dedicated to promoting and organizing eco-friendly events, clean-up drives and educational campaigns concerning environmental awareness on responsible waste disposal and conservation practices. The club promotes responsible environmental practices and encourages active participation in community service for a sustainable future. The bee keeping units educate students about the crucial role of bees in pollination and ecosystem health. The Wildlife Week is celebrated at the College to promote a sense of responsibility towards biodiversity and nurture a deeper understanding of the environment, contributing to a more ecologically conscious society.

The International Eco Club Student Chapter actively promotes community service and environmental awareness in the College in collaboration with Nature Science Foundation, Coimbatore, Tamil Nadu. It holds international initiatives, environmental workshops and Community projects to instil eco-consciousness with a global perspective. AICUF members take part in various activities promoting social

justice, education and environmental sustainability.

The College's Mid – Day meal scheme provides nutritious meals to economically challenged sections of students, promoting their well-being and academic performance.

Auxilium community always responds spontaneously to the needs of the society. The College contributed Rs.8.196 lakhs towards Covid-19 relief fund, Rs.2.401 lakhs towards Flood Relief and Rs.7.685 lakhs towards Kerala Flood fostering resilience and community well-being.

In summary, Auxilium College stands as an "Empathy Evangelist-Towards Society and Environment", dedicated to the vision of women's empowerment and the mission to provide higher education to economically weak, socially backward and needy students in Vellore. Through its commitment to empathy, the College not only enriches the educational experience but also contributes to creating socially conscious leaders and promote positive transformations in the community. Auxilium College strives to be an exemplary institution of inclusive education, promoting empowerment and accessibility for a brighter and more equitable future.

File Description	Document
Appropriate webpage in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

The goal of the educative endeavor is realized through the **Auxilium Educating Community.**

The College prepares Educative and formative action plan for every academic year to assimilate, practice and live the values proposed for the integral development of the Auxilium Educative Community that includes parents, faculty and the students. Action plan is carried out through the following programmes.

Meetings: Mentoring Sessions, Parent-teacher Meetings, Departmental Meetings, College Union Meetings, Staff Meetings, Council Meetings, Committee Meetings, Administrative Meetings, Hostel Meetings, and Alumnae Meetings.

Spiritual and Moral Formation: Faith Formation Programmes, Value Education and Christian Doctrine Classes, Yoga, Prayer Experiences, Family Life Educations and Annual Retreats.

Awareness Programmes: Human Right Education, Consumer Awareness, Socio-Political Awareness, Ecological Awareness, AIDS Awareness, Cyber Security Awareness and Media Awareness.

Personality Development Programmes: Personality Development Counselling, Leadership Training, Sports Activities, Career Guidance and Placement, Cultural Activities and Soft Skill training programmes.

Service Programmes: NSS, NCC, AICUF, Women Cell, Rangers, VIDES, Youth Red Cross, Rotaract, Blood Donors Club, Red Ribbon Club, Enviro Club, International Enviro Club Student Chapter, Small Savings Club, Journalism Club, Media Club and Departmental Extension Activities.

Departmental Activities: Association Activities, Extension Activities, Animation of the Value Practice of the Month, Mentoring Sessions, Seminars/Workshops/Conferences/Symposia at Intercollegiate/Regional/State/National/International Levels and Auxilium Student Quality cell.

Other Practices of the College are

- SMS sent to parents within two hours regarding the absence of the student
- Annual Parents- Teacher Meeting
- Feedback of COE on Examination
- Faculty as resource person for various activities
- Certified Faculty as Lead Auditors to conduct Environment, Hygiene, Energy and Green Audits
- Conduct of the Investiture Ceremony of the College Union and other Office bearers
- The College received a total of 186 awards

Milestones achieved after 3rd cycle of NAAC Accreditation.

2017:: Commencement of BBA (Hospital Administration) in collaboration with Christian Medical College, Vellore.

Commencement of M.Phil. and Doctoral Research Programme in Management Studies.

2018: Starting of B.Sc. Mathematics additional section.

2020:: Commencement of M.Sc. Microbiology, M.Sc. Biochemistry and B.Sc. Psychology.

Commencement of Doctoral Research Programmes in Physics and Commerce.

2021: Conferment of Extension of the Autonomy status till 2030-31.

2023: Commencement of BCA and B.Com. Additional sections.

Concluding Remarks :

The institution is deeply committed to community service and social outreach. The groups and movements' actively engage in various initiatives to uplift the underprivileged communities, promoting social responsibility among the students. The institution commits itself to keep the spirit of patriotism, culture, tradition and heritage in all aspects.

International and National collaborations through MoUs and agreements and global exposure through the **Student exchange programmes facilitated by Common Wealth Youth Council to countries like Sri Lanka and Malaysia** help the institution to broaden its horizons to face global challenges.

Auxilium College has produced alumnae who have made significant contributions in various fields, including academics, public and private sectors, business, and social service.

The co-operation and support of the stakeholders give the College the impetus to function efficiently. The College continues to uphold the value system reinforced by integral education of young women. The regular feedback from the stakeholders sustains the quality and standard of the institution.

The College had taken immense measures to fulfil the **recommendations of the previous NAAC peer team visit.** Increase in the number of Under Graduate **programmes from 13 to 16, Post Graduate Programmes from 10 to 12 and Research programmes from 4 to 8 and the College has a total of 67MoUs and 20 Agreements** with Institutions and Companies of National and International levels. Broadened the areas of Consultancy services and registered **Auxilium Innovation Incubation Centre (AIIC)** with start-ups and various realised business ideas under MHRD IIC. Library and its services are fully automated. Eco friendly initiatives such as establishment of Biogas Plant, Solar Panels, Windmills, Sewage Water Treatment Plant, Solid Waste and E-waste recycling and safe disposal. The service of the registered Trust Alumni Association are utilised in curricular, co-curricular activities and the financial contribution is used for scholarship, infrastructure and research development.

True to its vision, mission and goal the entire educative community strives to serve the economically weak, socially backward, and needy students. The College stands as a testimony of producing accomplished integrally formed young women "**The Empathy Evangelist-towards society and environment**" –**Agents of Social Transformation.**

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Number of certificate/value added courses/Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM/e-PG Pathshala/ NPTEL and other recognized platforms (without repeat count) where the students of the institution have enrolled and successfully completed during the last five years.** Answer before DVV Verification : Answer After DVV Verification :75 Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded due to repetitive names.
2.1.2	**Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years** 2.1.2.1. **Number of actual students admitted from the reserved categories in the first year of the programme year wise during the last five years** Answer before DVV Verification:

2.1.2.1 before:

2022-23	2021-22	2020-21	2019-20	2018-19
1360	1360	1366	1382	1458

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1295	1286	1314	1295	1372

2.1.2.2. **Number of seats earmarked for reserved category as per GoI/State Govt. rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1592	1642	1676	1620	1625

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1345	1387	1416	1369	1373

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as we have excluded open category

2.4.3	**Average teaching experience of full time teachers (Data to be provided only for the latest completed academic year, in number of years)**

	2.4.3.1. **Total teaching experience of full-time teachers as of latest completed academic year** Answer before DVV Verification : 1700 Answer after DVV Verification: 1642 Remark : DVV has made changes as per prescribed format shared by HEI.
3.1.2	**The institution provides seed money to its teachers for research** 3.1.2.1. **Amount of seed money provided by institution to its teachers for research year wise during last five years (INR in lakhs)** Answer before DVV Verification: {TABLE1} Answer After DVV Verification : {TABLE2} Remark : DVV has made changes as per supportings shared by HEI.
3.6.2	**Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years** 3.6.2.1. **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years.** Answer before DVV Verification: {TABLE3} Answer After DVV Verification : {TABLE4} Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as those programs was not related to NSS/NCC
4.1.2	**Percentage of expenditure excluding salary, for infrastructure development and augmentation year wise during the last five years** 4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)** Answer before DVV Verification:

Table for 3.1.2.1 (Answer before DVV Verification):

2022-23	2021-22	2020-21	2019-20	2018-19
12.00	4.50	6.00	0.0	0.0

Table for 3.1.2.1 (Answer After DVV Verification):

2022-23	2021-22	2020-21	2019-20	2018-19
12.00	4.50	5.50	0.0	0.0

Table for 3.6.2.1 (Answer before DVV Verification):

2022-23	2021-22	2020-21	2019-20	2018-19
74	55	46	91	82

Table for 3.6.2.1 (Answer After DVV Verification):

2022-23	2021-22	2020-21	2019-20	2018-19
41	37	32	50	41

2022-23	2021-22	2020-21	2019-20	2018-19
361.88766	96.01969	86.60194	135.08332	176.52450

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
344.33	96.00	86.58	116.02	165.10

Remark : DVV has made changes as per audit report shared by HEI.

5.3.1	**Number of awards/medals for outstanding performance in sports/cultural activities at University / state /national / international Level events during the last five years**

  5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at University / state / national / international level events (award for a team event should be counted as one) year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
57	21	5	27	10

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
48	21	03	20	07

  Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as we have considered team event as one and has excluded runner-up's

6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

  6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
125	184	183	93	23

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
44	81	84	84	14

	Remark : DVV has made necessary changes as supporting's shared by HEI

7.1.6	**Quality audits on environment and energy are regularly undertaken by the institution**
	
	The institutional environment and energy initiatives are confirmed through the following
	
	    1. **Green audit / Environmental audit**
	    2. **Energy audit**
	    3. **Clean and green campus recognitions/awards**
	    4. **Beyond the campus environmental promotion and sustainability activities**
	
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: C. Any 2 of the above
	Remark : DVV has made changes as per supporting's shared by HEI and 2 of above option has been selected as we have received supporting's of Green audit / Environmental audit and Energy audit

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students on rolls year wise during last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
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3545	3659	3695	3663	3713 | Answer After DVV Verification: | 2022-23	2021-22	2020-21	2019-20	2018-19
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3545	3659	3695	3647	3713	
2.1	**Total expenditure excluding salary year wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
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585.98588	240.82842	252.28909	402.49484	328.19056 | Answer After DVV Verification: | 2022-23	2021-22	2020-21	2019-20	2018-19
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591.26	242.88	254.99	463.46	410.96	