

# MEMORANDUM OF UNDERSTANDING (MoU)

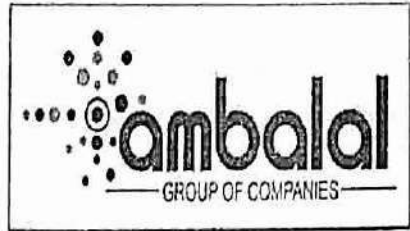


**AUXILIUM COLLEGE (AUTONOMOUS)**

**Signs with**

**AMBALAL, GROUP OF COMPANIES**

**VELLORE**



## *Parties to the MoU*

<b>AMBALAL GROUP OF COMPANIES,</b> Old Bye Pass Road, Vellore, India, Hereinafter, referred to as the said “ <b>AMBALAL</b> ” which expression unless repugnant to the context shall mean and include its successor in office, administrators and assigns.	<b>And</b>	<b>AUXILIUM COLLEGE,</b> an Arts and Science College, affiliated to the Thiruvalluvar University, Vellore, located at; Gandhinagar, Vellore - 632 006, Hereinafter, referred to as the said “ <b>AUXILIUM</b> ” which expression unless repugnant to the context shall mean and include its successor in office, administrators and assigns
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## *Scope and Purpose*

<b>AMBALAL</b> is engaged in Shares and Stocks, Real estate, Housing and Constructions, Multi Commodities, Automotive Tools, Electronics, Agriculture and Nursery. They assure quality, affordability and distinctiveness in each of their service rendered.	<b>AUXILIUM</b> is a prestigious autonomous Women's Arts and Science college offering Undergraduate, Postgraduate and Doctoral programs in Arts and Science with a vision of educating young women especially the poorest. The College is ranked as one of the best colleges in the State.
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**AUXILIUM** and **AMBALAL** have mutually agreed to collaborate to ensure success in their common pursuit of training, in the field of management studies.

## *Roles and Responsibilities*


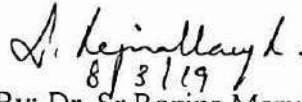
<b>AMBALAL</b> shall facilitate in development of <b>AUXILIUM</b> faculty and students in the field of Management Sciences through training for Online Stock Trading, NISM training and certification, Internships, Industrial Visits & Project Works, Organising Workshop and Conferences, Membership in Educational Committees by experts of <b>AMBALAL</b> , Campus Recruitment Drive and Part time job opportunities for the students of <b>AUXILIUM</b> .	<b>AUXILIUM</b> shall extend its experience and expertise through Department of Business Administration in the area of imparting training and teaching for meaningful development in various areas of management such as but not limited to: Financial Management, Human Resources Management, Marketing, Awareness Programmes, Counselling, Certificate Courses and such like.
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**Other Terms:**

This MOU shall be effective from the Date of signing this MoU and shall have a term of three (3) years and may be mutually terminated by either party by giving to the other a 30-day written notice for the same. On expiry, the MoU may be extended by mutual agreement between the Parties in writing.

**Non-Disclosure (NDA):** Any Confidential Information notified as "CONFIDENTIAL" and exchanged between AMBALAL and AUXILIUM under this MoU, each Party shall use the same degree of care as it employs in the protection of its own Confidential Information. Such information shall not be shared with any outside parties. Failure to adhere to the NDA can be cause for termination of this MoU.

Signed this on the 8<sup>th</sup> Day of March 2019

For AMBALAL  By: Mr. K. Jawarilal Jain Title: Chairman	For AUXILIUM  By: Dr. Sr. Regina Mary R Title: Principal
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IN WITNESS WHEREOF, the parties hereto have signed this MOU, executed by their duly authorized representatives as of the day and year first above written.

AMBALAL, GROUP OF COMPANIES VELLORE Through its legal representatives

Mr.J Karan,  
Vice Chairman – Ambalal Group Companies.

AUXILIUM COLLEGE, VELLORE

Through its legal representatives

  
Dr. Beulah Suresh,  
Head Department of Business Administration.

Date:

Place:

# MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN



**Auxilium College (Autonomous)**

*Accredited by NAAC with A+ Grade with a CGPA of 3.55 out of 4 in the 3rd cycle*

**Gandhi Nagar,**

**Vellore- 632 006, Tamil Nadu.**

AND



**Academy of Prisons and Correctional Administration (APCA),**

**Thorapadi,**

**Vellore - 632 002, Tamil Nadu.**

## **1. AGREEMENT**

This Memorandum of Understanding (MOU) sets for the terms and understanding between Department of Business Administration, Auxilium College (Autonomous), Vellore (Party A) and Academy of Prisons and Correctional Administration, Vellore (Party B).

### **VISION OF PARTY A**

The vision of the college is the education of the young women especially the poorest to become empowered and efficient leaders of integrity for the society.

The goal of our educative endeavour is to produce in the Salesian atmosphere, intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed, accomplished – in a word – integrally formed young women who will be agents of social transformation in today's India.

### **VISION OF PARTY B**

To prepare Prison and Correctional Officers as Leaders, who will lead the Correctional Services with uprightness, dedication, courage and a strong sense of service to the people, to achieve the goals of reformation, rehabilitation and reintegration of prisoners into society.

## **2. PURPOSE**

The purpose of this Memorandum of Understanding (MOU) is:

- a. To establish the framework for a collaborative and supportive partnership on mutually agreed training areas.



- b. To encourage/ promote/ initiate relationship between the Department of Business Administration, Auxilium College (Autonomous), Vellore and Academy of Prisons and Correctional Administration ( APCA ),Vellore.
- c. To encourage the Department of Business Administration, Auxilium College (Autonomous), Vellore to initiate and undertake research and capacity building of prison / police judiciary on topics concerning Correctional Administration.

### **3. TERMS OF AGREEMENT**

The MOU shall include beside others collaboration/ co-option/ support/ facilitate and/ or partnership in research programs.

1. This MOU is the complete agreement between Department of Business Administration of Auxilium College and Academy of Prisons and Correctional Administration (APCA) and may be amended only by written consent of each of the parties.
2. Department of Business Administration, Auxilium College and Academy of Prisons and Correctional Administration (APCA) may devise mechanisms for the development of faculty of both the institutions.
3. Developing of standardized training modules especially those related to Management principles for Prison & Correctional Administrators.
4. Joint Training Programmes / Workshops / Seminars on lifestyle management, human rights and personality development.
5. The Academy of Prisons and Correctional Administration (APCA) and Department of Business Administration, Auxilium College professionals will formulate research

programs / Proposals from the respective departments with mutual complementary interests.

6. The thrust / study areas shall be identified either by The Academy of Prisons and Correctional Administration (APCA) and Department of Business Administration, Auxilium College on need based issues of the current scenario.

#### **4. TIME FRAME**

This MOU will commence on 4<sup>th</sup> May 2017 and will dissolve on 3<sup>rd</sup> May 2022. Both parties can renew the agreement where as the need arise and situation demands.

#### **5. NOTICE**

All notices required or permitted by, or made pursuant to, this Agreement shall be in writing and shall be sent by facsimile or by registered post.

#### **6. FINANCIAL IMPLICATIONS**

Upon agreement by both the parties, financial contribution/implication can be decided based on the nature, need and demands of the project/programme.

#### **7. REPORTS AND DOCUMENTATION**

Both parties agree to depute an executive as coordinators of MOU to maintain the reports and documents of every work done for the better coordination and mutual growth.

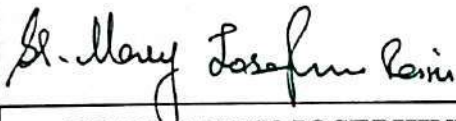


## STATEMENT OF UNDERSTANDING

This document is a statement of understanding and is not intended to create binding or legal obligations on either party.

This MoU is signed on 4<sup>th</sup> May 2017

### Signatures



**DR.SR.MARY JOSEPHINE RANIA**  
Vice Principal,  
Auxilium College,  
Gandhi Nagar,  
Vellore - 632 006  
Tamil Nadu, India



**SRI.V.S.RAJA**  
Director,  
Academy of Prisons and Correctional  
Administration,  
Vellore- 632002  
Tamil Nadu, India

### Coordinators of MOU

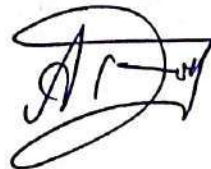
**1) DR. MRS. BEULAH SURESH,**

Head, Department of Business Administration,  
Auxilium College,  
Vellore, Tamil Nadu.  
Phone: 9444730483  
E-mail: [beul\\_bharath@rediffmail.com](mailto:beul_bharath@rediffmail.com)



**2) DR.A.MATHAN RAJ**

Faculty in Criminology,  
Academy of Prisons and Correctional Administration,  
Vellore. Tamil Nadu.  
Telephone: 0416 - 2267907  
Fax No : 0416 - 2266493  
Mobile : 9994307775  
E-mail: [alagumathan@gmail.com](mailto:alagumathan@gmail.com) & [apcavellore@gmail.com](mailto:apcavellore@gmail.com)





**MEMORANDUM OF UNDERSTANDING (MoU)**

*Between*

**AUXILIUM COLLEGE (Autonomous)**  
Gandhi Nagar, Vellore – 632006, Tamil Nadu, India

*and*

**BRAINSWIG EDUTECH PVT LTD,**  
Sairram Nagar, Vadakupattu Main Road,  
Medavakkam, Chennai – 600100.  
*for*

**Academic Collaboration**

**11.07.2019**



## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (herein after referred to as MoU) is entered into on this (11) of (07) (2019) between **Department of Business Administration., under (Auxilium College - Autonomous), (Vellore)** herein referred to as Auxilium College, and **BrainSwig Edutech Pvt. Ltd.** located at 12, Sairam Nagar, Medavakkam, Chennai. The scope of the MoU, the roles and responsibilities of the parties of the MoU are given below:

### Alliance Objective

This document outlines a strategic understanding between BrainSwig Edutech Pvt Ltd, Chennai and Auxilium College, Vellore to work together to offer the Certificate and Training Program. The primary aim of this partnership is to aid Auxilium College, Vellore in establishing a high quality people repository in Data Analytics. This will help the students in enriching their profile towards Analytics industry and to position them to support India's Data Analytics initiative.

This is a strategic initiative and requires the total commitment of BrainSwig Edutech Pvt Ltd and Auxilium College, Vellore. The training Program initiative would allow Auxilium College, Vellore, one of the foremost institutions in India in the field of Education, and imparts training, among others in Data Analytics, to design world-class curriculum capable of delivering high calibre analytical skills required in the fast changing IT marketplace.

### DEFINITIONS AS USED IN THIS MoU:

**"MoU"** means this instrument executed by BrainSwig Edutech Pvt Ltd and Auxilium College, Vellore, and subsequent amendments issued to the MoU by mutual consent as provided herein.

**"Program"** means the Data Analytics training that is the subject of this MoU.

**"Curriculum"** means the BrainSwig Edutech Pvt Ltd Course content that is integrated with the Auxilium College, Vellore Value Added Course.

## **1. BENEFITS TO THE AUXILIUM COLLEGE, VELLORE**

- 1.1** Opportunity to emerge as one of the competent entities in the academic circles in research and development in the area of Analytics Industry;
- 1.2** Opportunity to be recognized by the industry and academic circles as one of the preferred locations for acquiring training and skills development in latest technology and software
- 1.3** Opportunity to utilise the programme to train students on BrainSwig Edutech Pvt. Ltd. Course Curriculum.
- 1.4** Opportunity for the faculty and students of Auxilium College, Vellore to Design world class curriculum capable of delivering the calibre of Data Analytical skills required at present and also for the future
- 1.5** Opportunity for students to avail BrainSwig Edutech Pvt. Ltd. Certification, which is valid across the globe.

## **1.2 BENEFITS TO BRAINSWIG EDUTECH PVT LTD**

- 1.2.1** Creation of a resource pool of BrainSwig Edutech Pvt Ltd Management Interns.
- 1.2.2** Inclusion of BrainSwig Edutech Pvt Ltd Course in the value added course of Auxilium College, Vellore.

## **2. RELATIONSHIP BETWEEN THE PARTIES**

- 2.1** Neither will be an agent or legal representative or partner of the other or shall be responsible for the debts incurred by the other or be bound by any contracts or representations made by the other or any obligations undertaken by the other. Neither of them is or shall be an employee or franchisee of the other, nor does this MoU create a joint venture or any similar relationship between them.
- 2.2** Neither party will make any representations pertaining to the other or its business or affairs, without the express prior written consent and approval of the other.



### **3. Areas of collaboration**

#### **3.1 BRAINSWIG EDUTECH PVT LTD**

**3.1.1** Curriculum design for U G and PG students in Data Analytics, as agreed with BrainSwig Edutech Pvt. Ltd.

**3.1.2** Guidance and support in Data Analytics for the Research Scholars of the Department of Business Administration.

#### **3.2 Auxilium College, Vellore**

**3.2.1** Requisites for the training will be provided for the programme to be conducted in college premises.

**3.2.3** Supporting BrainSwig Edutech Pvt. Ltd. in conducting fests/competitions for students in the college.

### **4. MONITORING OF IMPLEMENTATION**

A Co-ordination Committee consisting of one or two faculty members of Auxilium College, Vellore and BrainSwig Edutech Pvt. Ltd. will do the planning and monitoring of the implementation of the various aspects of this MoU. There will be an annual review, which would primarily focus on the curriculum progress, student's availability and certification.

### **5. INTELLECTUAL PROPERTY**

Title to the intellectual property rights of the Course Curriculum by BrainSwig Edutech Pvt Ltd will at all times remain proprietary to BrainSwig Edutech Pvt Ltd, which however, hereby grants to Auxilium College, Vellore. The training being provided to Auxilium College, Vellore through this MoU shall be governed by the applicable training program of the respective R software. Auxilium College, Vellore unconditionally agrees to comply with such terms and conditions.

## **6. LIMITATION OF LIABILITY**

Under no circumstances is BrainSwig Edutech Pvt. Ltd. liable for Auxilium College, Vellore loss of, or damage, to records or data, as also claims for special, incidental, or indirect damages or for any economic consequential damages (including loss of profit or savings) even if BrainSwig Edutech Pvt Ltd is informed of its possibility.

## **GENERAL**

1. This MoU may be terminated by either party through a notice of one month. Either party may terminate this MoU if either of the parties is frustrated by reasons beyond its control from going ahead with the implementation of the provision of this MoU. Neither parties will make any presentations pertaining to the other or its business or affairs, without the express written consent and approval of other.
2. It is understood that during the course of this MoU it may be necessary for either party to disclose confidential/proprietary information to the other. The disclosure of any such information or data between the parties shall be made pursuant to an executed Confidentiality Agreement.
3. All costs incurred by a party pursuant to this MoU shall be borne by the party who incurred the costs. The certification programme offered by BrainSwig Edutech Pvt. Ltd, will be borne by the students of Auxilium College.
4. There shall be no liability on the part of any party to the other arising from the termination of this MoU.
5. This MoU is not binding on either of the parties hereto, except as specifically set out hereto. This MoU is intended to express the broad understanding of the parties and as a broad framework for working together on a specific opportunity as detailed herein.
6. The terms of the applicable training program agreements and terms relating to confidentiality under this MoU shall survive the term of the MoU.
7. Neither party may use the other's corporate name or any trade mark or name or any other items or assets protected by intellectual property rights, including but not restricted to, use in any promotional material, press releases, advertisements, communications, stationery, web sites, or the like.



8. The BrainSwig Edutech Pvt. Ltd. training programs offered under the said MoU are for the specific purpose set forth in the MoU, namely for training the bonafide students of the Auxilium College on BrainSwig Edutech Pvt. Ltd. training, and not for any other commercial purposes.
9. Neither party will disclose the existence, or the terms and conditions, of this MoU or any information connected with it or any information received from the other or otherwise during the implementation of this MoU or its subsequent amendments, if any, except as may be required by law or on a strictly "need-to-know" basis for the purpose of implementing this MoU, or its subsequent amendments, if any, unless express prior written consent of the other party shall have been obtained in advance.
10. Save for their respective rights and obligations relating to Intellectual Property Rights (including the ownership of the Intellectual Property) as mentioned in Clause herein above, neither party is liable to the other for any damages or claims.
11. Unless previously consented to by both parties, there shall be no assignment of any interest under this MoU by any party hereto.
13. The laws of the Republic of India shall govern this MoU.
14. This MoU supersedes all proposals or other prior representations or communications, either oral or written.
15. All communication between the parties shall be in writing and in English Language.

### **Summary**

BrainSwig Edutech Pvt. Ltd. recognizes the significance of the Auxilium College, Vellore initiative to be the leader in the field of Analytics related academia in the country. BrainSwig Edutech Pvt. Ltd. proposes to make available the appropriate technology and expertise to develop Auxilium college, Vellore position as a leading institute in the country providing high quality Analytics skilled resources.

This Memorandum of Understanding is intended to express the broad understanding of the parties regarding their working with each other to the extent possible for their mutual benefit.

**BRAINSWIG EDUTECH PVT LTD**

**Auxilium College, Vellore**

For BRAINSWIG EDUTECH PRIVATE LIMITED

R. Dinesh Babu  
Director  
11/7/19

**Signature with seal Date**

**Name:** Dinesh Babu R

**Title:** Managing Director, Brainswig Edutech Pvt. Ltd.

S. Regina Mary R.  
11/7/19

**Signature with seal of Institute Date**

**Name:** Dr. (Sr.) Regina Mary R.

**Title:** Principal, Auxilium College, Vellore



PRINCIPAL  
AUXILIUM COLLEGE (Autonomous)  
Gandhi Nagar, Vellore - 632 006.  
Vellore District, Tamil Nadu.



**List of Topics to be covered for PG students**

- Data Science Introduction
- R Introduction
- R – Data Structures
- R – Data Interfaces
- Data Visualization Using R
- Descriptive Statistics using R
- Hypothesis Test
- Correlation using R
- Regression using R
- ANOVA – Analysis of Variance using R
- ANCOVA – Analysis of Covariance using R
- Dimension Reduction - Factor Analysis
- Discriminant Analysis
- Cluster Analysis using R
- Logistic Regression using R
- Artificial Neural Network (ANN)
- K – Nearest Neighbour (KNN)
- Naïve Bayes Classification
- Association Rule
- Decision Trees
- Inferential Statistics using R
- Support vector Machine
- Random Forest and its Application
- Time Series
- Real Time Project – Primary Research
- Marketing Analytics and Operational Analytics and its Case Study
- Finance Analytics and its Application
- HR Analytics and its Application

**List of Topics to be covered for UG students**

- Data Science Introduction
- Data Visualization Using SPSS
- Descriptive Statistics using SPSS
- Hypothesis Test
- Correlation using SPSS
- Regression using SPSS
- ANOVA – Analysis of Variance using SPSS
- ANCOVA – Analysis of Covariance using SPSS
- Dimension Reduction - Factor Analysis
- Discriminant Analysis
- Cluster Analysis using SPSS
- Logistic Regression using SPSS
- Association Rule
- Inferential Statistics using SPSS
- Finance Analytics and its Application
- HR Analytics and its Application

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Signature with seal of Institute

For (Institute Name): Auxilium College

Name:

Title: Principal

Contact No:

Email:



**Commercial Terms and Conditions:**

S. No.	Name of the course	Fec/Student
1	Advanced Data Analytics and its Domain Applications using R software	2000 INR
2	Data Analytics using SPSS	800 INR

For BRAINSWIG EDUTECH PRIVATE LIMITED

*R. S. Jy*  
Director. *11/7/19.*

# CERTIFICATE OF MEMBERSHIP

This is to certify that

Auxilium College (Autonomous)  
Vellore

is officially enrolled in  
CISCO Networking Academy



M. SIVAKUMAR  
CEO - ICT Academy

## MEMORANDUM OF UNDERSTANDING (MoU)



**AUXILIUM COLLEGE (AUTONOMOUS)**  
Signs with  
**MATHA SKILL DEVELOPMENT CENTRE**  
(Run by Matha Educational Trust)



### 1. AGREEMENT

This Memorandum of Understanding (MOU) sets for the terms and understanding between Department of Business Administration, Auxilium College (Autonomous), Vellore (Party A) and Matha Skill Development Centre, (Run By Matha Educational Trust) India (Party B) having noted the importance of skill and entrepreneurial development.

#### VISION OF PARTY A

The vision of Auxilium College and the Department of Business Administration is the education of the young women especially the poorest to become empowered and efficient leaders of integrity for the society.

The goal of our educative endeavour is to produce in the Salesian atmosphere, intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed, accomplished – in a word – integrally formed young women who will be agents of social transformation in today's India.

#### VISION OF PARTY B

Matha Skill Development Centre, (Run By Matha Educational Trust) Vellore, aims to educate and improve the life style of youth through Various Skill Training to uplift women through self employment in technical and vocational Trainings. It also motivates women entrepreneurs through Self Help Groups and Cluster development activities. Matha Skill Development Centre has taken up Government sponsored project schemes to achieve its vision.

### 2. PURPOSE

To enhance the life style of students and women through development programs and educational training in technical and vocational skills for economic empowerment.

**3. NOW THEREFORE IT IS HEREBY AGREED BETWEEN THE PARTIES AS FOLLOWS:**

**3. (a) RESPONSIBILITIES OF THE PARTY A**

- Agrees to provide workspace for training and related activities whenever required.
- Hosts partner events to facilitate high quality on ground experience for students.

**3. (b) RESPONSIBILITIES OF THE PARTY B**

- Agrees to provide training to the students and women in various skills with the help of different experts from diverse fields.
- To facilitate students of Auxilium College (Vellore) and the women at large in skill and entrepreneurial development.

**4. TIME FRAME**

This MOU shall be effective from the Date of signing this MoU and shall have a term of three (3) years and may be mutually terminated by either party by giving to the other a 30-day written notice for the same. On expiry, the MoU may be extended by mutual agreement between the Parties in writing.

**5. NON-DISCLOSURE (NDA)**

Any Confidential Information notified as "CONFIDENTIAL" and exchanged between **AUXILIUM** and **MATHA SKILL DEVELOPMENT CENTRE** under this MoU, each Party shall use the same degree of care as it employs in the protection of its own Confidential Information. Such information shall not be shared with any outside parties. Failure to adhere to the NDA can be cause for termination of this MoU.

**6. Concerned Authority executing the agreement :**

**Dr. Beulah Suresh**, Head & Asst. Professor of Department of Business Administration, Auxilium College, Vellore (Party A)

**Mr. M. Gunasekaran**, Founder & Director, Matha Skill Development Centre, (Run By Matha Educational Trust) Vellore (Party B)

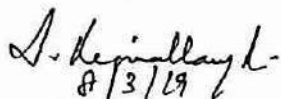
Both will be responsible for all the activities with regard to the welfare and development of the agreement.

(The concerned person may change or alter as per the parent organisation's decision or voluntary withdrawal from the respective organisation. If any such situation arises, then any other member from respective organisation for the position may be appointed after the written concern from both parties to take this agreement ahead)



Signed this on 8<sup>th</sup> March 2019

For : AUXILIUM COLLEGE

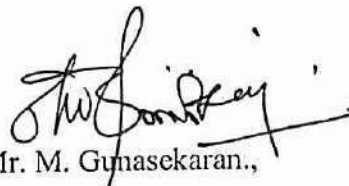


By: Dr. Sr. Regina Mary R

Title: Principal

For : MATHA SKILL TRAINING CENTRE

(Run By Matha Educational Trust)



By: Mr. M. Gunasekaran.,

Title: Founder & Director

IN WITNESS WHEREOF, the parties hereto have signed this MOU, executed by their duly authorized representatives as of the day and year first above written.

Auxilium College, Vellore

Through its legal representatives



Dr. Beulah Suresh,

Head Department of Business Administration.

Matha Skill Development Centre, Vellore Through its legal representatives



Mrs. J.K Sathya,

Principal, Matha Skill Development Centre.

(Run By Matha Educational Trust)

Date:

Place:

# MEMORANDUM OF UNDERSTANDING (MoU)



AUXILIUM COLLEGE (AUTONOMOUS)

Signs with

MANISUNDRAM MEDICAL MISSION,

VELLORE



## Parties to the MoU

<b>MANISUNDRAM MEDICAL MISSION,</b> South Avenue Road Vallalar, Vellore, India, Hereinafter, referred to as the said “ <b>MMM HOSPITAL</b> ” which expression unless repugnant to the context shall mean and include its successor in office, administrators and assigns.	<b>And</b>	<b>AUXILIUM COLLEGE,</b> an Arts and Science College, affiliated to the Thiruvalluvar University, Vellore, located at; Gandhinagar, Vellore - 632 006, Hereinafter, referred to as the said “ <b>AUXILIUM</b> ” which expression unless repugnant to the context shall mean and include its successor in office, administrators and assigns
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## Scope and Purpose

“ <b>MMM HOSPITAL</b> ” has a specific mission evident in the motto, Exceptional care every day it strives to participate in the healing ministry by seeking to foster an environment of caring, compassion and love that enables it to respond to patients needs in enviable ways. They are driven by the vision of delivering quality health care at affordable cost for the dwellers of Vellore.	<b>AUXILIUM</b> is a prestigious autonomous Women’s Arts and Science college offering Undergraduate, Postgraduate and Doctoral programs in Arts and Science with a vision of educating young women especially the poorest. The College is ranked as one of the best colleges in the State.
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**AUXILIUM** and **MMM HOSPITAL** have mutually agreed to collaborate to ensure success in their common pursuit of internship, project work, training in the field of hospital administration and conducting medical camps and awareness programmes.

## Roles and Responsibilities

<b>MMM HOSPITAL</b> shall facilitate in development of <b>AUXILIUM</b> faculty and students in the field of Hospital Administration through Guest lectures, Training, Internships, Project Works, Organising Workshop and Conferences, Campus Recruitment Drive and Part time job opportunities for the students of <b>AUXILIUM</b> .	<b>AUXILIUM</b> shall extend its experience and expertise through Department of Business Administration in the area of imparting training and teaching for meaningful development in various areas of management such as but not limited to: Human Resources Management, Financial Management, Marketing, Awareness Programmes and Lifestyle Management Workshop for <b>MMM HOSPITAL</b> employees..
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**Other Terms:**

This MOU shall be effective from the Date of signing this MoU and shall have a term of three (3) years and may be mutually terminated by either party by giving to the other a 30-day written notice for the same. On expiry, the MoU may be extended by mutual agreement between the Parties in writing.

**Non-Disclosure (NDA):** Any Confidential Information notified as "CONFIDENTIAL" and exchanged between **MMM HOSPITAL** and **AUXILIUM** under this MoU, each Party shall use the same degree of care as it employs in the protection of its own Confidential Information. Such information shall not be shared with any outside parties. Failure to adhere to the NDA can be cause for termination of this MoU.

Signed this on the 12<sup>th</sup> Day of July 2019

For <b>MMM HOSPITAL</b>  By: Dr. Manivannan Title: Chairman	For <b>AUXILIUM</b>  By: Dr. (Sr.) Regina Mary R. Title: Principal
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PRINCIPAL  
**AUXILIUM COLLEGE (Autonomous)**  
Gandhi Nagar, Vellore - 632 006.  
Vellore District, Tamil Nadu.

**IN WITNESS WHEREOF**, the parties hereto have signed this MOU, executed by their duly authorized representatives as of the day and year first above written.

**MMM HOSPITAL**, Through its legal representatives

1. Witness  
Mrs. V. MANJULA  
Designation ADMIN/OPERATIONS
2. Witness  
Mr. J. Deyson  
Designation. HOSPITALITY.



AUXILIUM COLLEGE, VELLORE

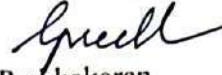
Through its legal representatives

1. Witness



Dr. Beulah Suresh,  
Head Department of Business Administration.

2. Witness



Ms. Preethi Prabhakaran  
Assistant Professor,  
Department of Business Administration

Date: 12.07.19

Place: Vellore.



தமிழ்நாடு மிலநாடு TAMILNADU

*[Signature]*

BB 218145

**R.G. PALANI**  
STAMP VENDOR  
L.No: 31/B3/2000

348 Arcot Road, Kodambakkam  
Chennai - 600 024.

C.1 THE AGREEMENT

C.1.1 THIS AGREEMENT made and entered into force this 19<sup>th</sup> April 2021 between M/s SRM Institute of Science and Technology, having its office at Bharathi Salai, Ramapuram, Chennai - 600089, India (hereinafter called SRMIST which expression shall where the context so admits includes its successors and permitted assigns) of the first part.

AND

C.1.2 Auxilium college , Katpadi, Vellore Dt., Tamilnadu, India (herein after called AUXILIUM which expression shall where the context so permits, include its successors and permitted assigns) of the second part.

C.2 PREAMBLE

C.2.1 WHEREAS AUXILIUM, an educational institute engaged in teaching women students at the level of under graduate,

*[Signature]*

*[Signature]*





தமிழ்நாடு தமில்நாடு TAMILNADU

15/04/2021

SRM IST  
Rama Puram

Oh Ja

BB 218146

R.G. PALANI  
STAMP VENDOR

L.No: 31/B3/2000  
348 Arcot Road. Kodambakkam  
Chennai - 600 024.

Post graduate , M.Phil., and Research in the field of arts and science. AUXILIUM has the capacity of 5000 students . About 1000 students are accommodated in the hostels besides about 200 staff members are also residing in the quarters. AUXILIUM generates about 300KLD of wastewater including wastewater from toilets, bathing, and kitchen.

In this connection, AUXILIUM approached SRMIST, a Deemed University having Engineering , Technology and Science departments. SRMIST has a Research division engaged in development of technologies for the management of wastes generated in Domestic and industrial sectors in India and in abroad. SRMIST has developed a novel treatment technology to treat domestic wastewater for reuse applications. The technology has been implemented in many sites.

M. M. . . . .

Dr. Nirmala Laxar



C. 2.2 WHERE AS AUXILIUM contacted SRMIST requesting for technical expertise in establishing an effective system to treat domestic wastewater with an sewage treatment plant at the premises of AUXILIUM, Katpadi ,Vellore, Vellore District, Tamilnadu, India

C. 2.3 WHEREAS AUXILIUM has accordingly evinced interest in seeking consultancy service to utilize the Sequential Oxidic and Anaerobic reactor commercially known as Baffled Bio Reactor (BBR) design (hereinafter called DESIGN) as well as the process to treat the effluent and has also shown interest in seeking consultancy on setting up of the Micraerophiles Assisted Reactor (MAR) Fluidised Immobilized Carbon Oxidation (FICR)Technology and Chemo Autotrophic Activated Carbon Oxidation (CAACO) .

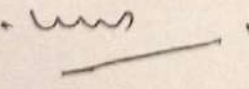
C. 2.4 WHEREAS SRMIST has immense expertise in the area and has agreed to undertake the consultancy work for AUXILIUM, as per the scope of work detailed in ANNEXURE I (hereinafter referred as the ACTIVITY)

Now therefore in consideration of the premises and mutual covenants hereinafter contained the parties hereto agree as follows:

### C.3 SCOPE OF THE AGREEMENT

C. 3.1 The AGREEMENT details the terms and conditions for SRMIST undertaking the activity for AUXILIUM, the financial arrangements, rights and obligations of the parties hereto, pertaining to the ACTIVITY

### C.4 FINANCIAL ARRANGEMENT

M. M. 

S. Nirmala Laxan  
Chairman

C.4.1 In consideration of SRMIST undertaking the ACTIVITY, the AUXILIUM shall pay to SRMIST a sum of INR 3,00,000/- (Indian Rupees Three Lakhs only) plus applicable GST at the prevailing rate (presently 18%) in single installment on signing the AGREEMENT.

C.4.2 The payment shall be made in INR through electronic transfer in favour of, SRMIST, Chennai through City Union Bank, Ramapuram, Chennai, India, as per details below:

Bank & Accounts details:

Accounting holding Bank : CITY UNION BANK

Branch Address : Ramapuram Branch

Account Number & Type : 117109000032971  
& Current

IFSC Code : CIUB0000517

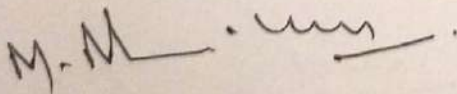
IT PAN No. : AADTS3688K

GST No. : 33AADTS3688K1ZO

C.4.3 AUXILIUM shall along with the above charges, pay all taxes including surcharges levied by Central / State Governments as applicable on the date of payment. All such Taxes / Surcharges are subject to change as per the directions of Government of India/ State Governments. AUXILIUM shall along with the above charges pay Travelling Allowance and dearness allowance to the deputed personal of SRMIST during the conduct of the project at the site.

#### C.5 RESPONSIBILITIES OF SRMIST

C.5.1 Auxilium College can chose appropriate implementation company /Agency for the above technology. Commissioning



S. Srinivas Laxan



and trial run is the responsibility of the implementation company / Agency and Technical support for commissioning will be provided by SRMIST.

#### C.6 RESPONSIBILITIES OF AUXILIUM COLLEGE

- C.6.1 AUXILIUM shall ensure all the basic information / data / manuals / facilities and free access to documentation/ facilities, as and when required by SRMIST in connection with the ACTIVITY are provided.
- C.6.2 AUXILIUM shall be responsible for all procedural, legal, operational matters pertaining to the ACTIVITY.
- C.6.3 AUXILIUM shall ensure operation and maintenance of the system as per the guidelines provided by SRMIST. SRMIST shall not take any responsibility on the system due to structural defects or inadequate operation and maintenance of the system by AUXILIUM.
- C.6.4 AUXILIUM shall acknowledge the contribution of SRMIST and display the details of the technical consultancy provided by SRMIST in a prominent manner and ensure the entry of SRMIST personnel to the site of implementation of the DESIGN
- C.6.5 AUXILIUM shall provide video film and photographs of the ACTIVITY to SRMIST as documentary evidence.
- C.6.6 AUXILIUM shall provide adequate Personal/ Equipment accident insurance for SRMIST personnel and equipment

*M. M. [Signature]*

*S. Nirmala Raman*



deployed at place(s) of work designated by AUXILIUM on jobs pertaining to the ACTIVITY

C.6.7 AUXILIUM shall designate a Project coordinator to co-ordinate with SRMIST with regard to the execution of the ACTIVITY.

C.6.8 AUXILIUM shall be responsible for commissioning the MAR, FICR and CAACO reactor with the technical assistance rendered by SRMIST.

C.6.9 AUXILIUM shall be responsible for maintaining the MAR, FICR and CAACO Reactors.

C.6.10 AUXILIUM shall be responsible for all other aspects/ unit operations, besides DESIGN, in connection with implementation of the Sewage Treatment Plant at AUXILIUM.

**C.7 EFFECTIVE DATE, DURATION AND TERMINATION OF AGREEMENT**

C.7.1 The AGREEMENT shall be effective from the date of signing the agreement (referred as EFFECTIVE DATE) and shall remain in force for a period of 36 months thereafter.

C.7.2 The period of completion of ACTIVITY could however be extended to such further period as maybe required and mutually agreed to between the parties in writing without any liability on the part of SRMIST.

*S. Nimala Laxan*

C.7.3 During the tenure of the AGREEMENT parties hereto can terminate the AGREEMENT for violation of any of the terms and conditions of the AGREEMENT by giving one month notice in writing to the defaulting party. Failure of one party to terminate the AGREEMENT on account of breach or default by any of the others shall not constitute a waiver of that party's right to terminate this AGREEMENT.

#### C.8 SETTLEMENTS

C.8.1 In the event of termination of the AGREEMENT vide C.7.3 the rights and obligations of the parties hereto shall be settled by mutual discussions.

#### C.9 CONFIDENTIALITY

During the tenure of the AGREEMENT and for a period of 3 years thereafter, SRMIST and AUXILIUM undertake on their behalf and on behalf of their sub-contractors/employee/ representatives /associates to maintain strict confidentiality and prevent disclosure thereof, of all the information and data exchanged/ generated pertaining to work under this AGREEMENT for any purpose other than that in accordance with this AGREEMENT.

#### C.10 GENERAL PROVISIONS

C.10.1 SRMIST shall not be responsible for any damage to property/ plant/ material/ personnel of AUXILIUM during the course or consequent to job being taken up under this AGREEMENT.

C.10.2 The main role of SRMIST is to offer consultancy service for the implementation of the technology for the treatment of wastewater to commission the unit operations at

*M. M. ...*

*Dr. Nimala Dissanayake*



## AUXILIUM.

- C.10.3 This AGREEMENT shall be the sole repository of the terms and conditions agreed to herein by and among SRMIST and AUXILIUM and no amendment thereof shall take effect and be binding on either of them except as provided for in clause C.16 hereunder.

## C.11 COMPLETION OF ACTIVITY

- C.11.1 The ACTIVITY shall be deemed to have successfully been completed on submission of the Final Report as stated hereinbefore by SRMIST to AUXILIUM.

## C.12 PUBLICATIONS

- C.12.1 Publications, if any, in respect of the ACTIVITY shall be in the name of SRMIST and AUXILIUM personnel connected with the ACTIVITY. In all publications (paper, reports etc.), it will be duly acknowledged that the work has been carried out by AUXILIUM under the consultancy of SRMIST.

## C.13 FORCE MAJEURE

- C.13.1 No party shall be held responsible for non-fulfillment of its respective obligations under this AGREEMENT due to the exigency of one or more of the force majeure events such as but not limited to Acts of God/ war/ flood/ earthquake/ strike/ lockouts/ epidemics riots, civil commotion etc. provided on the occurrence and cessation of any such event, the party affected thereby shall give notice in writing to the other parties within one month of such occurrence or cessation. If the force majeure conditions continue beyond six months, the parties shall then mutually discuss and decide about the future course of action.

*M. M. [Signature]*

*S. Animale Laxa*



## C.14 NOTICES

C.14.1 All notices and other communications required to be served on AUXILIUM under the terms of this AGREEMENT, shall be considered to be duly served if it shall have been delivered to, left with or posted by registered mail/ e-mail to AUXILIUM at its following address of business:

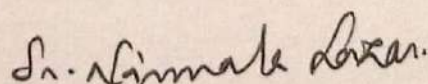
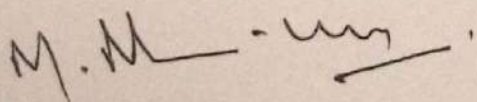
The Secretary , Auxilium college, Katpadi, Vellore, Vellore District , Tamilnadu (e-mail: [secretary@auxiliumcollege.edu.in](mailto:secretary@auxiliumcollege.edu.in); [srannalice@yahoo.com](mailto:srannalice@yahoo.com))

Similarly, any notice to be given to SRMIST shall be considered as duly served if the same shall have been delivered to or left with or posted registered mail/ e-mailed to SRMIST at its following address

The Director, SRM Group of Institutions, Bharathi Salai, Ramapuram, Chennai — 600089, India (email: [director@srmrmp.edu.in](mailto:director@srmrmp.edu.in)), Ph: 044-30603042, 044-30603133

## C.15 SETTLEMENT OF DISPUTES

C.15.1 Except as hereinbefore provided, any dispute arising out of this AGREEMENT shall be referred to the arbitration of two arbitrators, one to be appointed by SRMIST and the other by AUXILIUM and in case of difference of opinion between them to an umpire appointed by the said two arbitrators before entering on the reference, and the decision of such arbitrator or umpire, as the case may be, shall be final and binding on all the parties.





The venue of arbitration shall be Chennai and the arbitration proceedings shall take place under the Indian Arbitration and Conciliation Act, 1996. The cost of arbitration shall be equally borne by all the parties.

C.16 AMENDMENTS TO THE AGREEMENT

C.16.1 No amendment or modification of this AGREEMENT shall be valid unless the same is made in writing by all the parties or their authorized representatives and specifically stating the same to be an amendment of this AGREEMENT. The modifications/ changes shall be effective from the date on which they are made/ executed, unless otherwise agreed to.

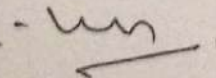
C.16.2 The AGREEMENT represents the entire understanding between the parties and supersedes any and all understandings either oral or written, entered into hitherto with respect to the subject matter of the AGREEMENT.

C.17 ASSIGNMENT OF THE AGREEMENT

C.17.1 The rights and/ or liabilities arising to any party to this AGREEMENT shall not be assigned to any third party except with the written consent of the other parties and subject to such terms and conditions as may be mutually agreed upon.

C.18 EXECUTION OF THE AGREEMENT

C.18.1 The AGREEMENT has been executed in English language which shall be binding and controlling language for all purposes of the AGREEMENT.

M. M. 

S. S. Srinivasan

C.18.2 The AGREEMENT has been executed in two originals - one original each has been retained by SRMIST and AUXILIUM

### SEAL OF PARTIES

In witness whereof the parties hereto have signed this AGREEMENT on the date, month and year mentioned herein before.

Parties

For and on behalf of For and on behalf of

SRMIST

AUXILIUM

*M. M. Krishna*  
Signature

*Sr. Nirmala Lazar*  
Signature

*Dr. M. MURALI*  
Name *KRISHNA*

Name *SR. NIRMALA LAZAR*

Designation

Designation *CHAIRPERSON*




Seal

**Salesian Sisters Society**  
Mazzarello Convent,  
United India Colony, No. 1/2, III Main Road,  
5th Cross Street, P.B. 5301  
Kodambakkam, Chennai - 600 024.

Seal




Witnesses (Name & Address) Witnesses (Name & Address)

1 

Dr. B. Venkatasubramanian  
Dean - Research

1

Dr. Alice K.T.  
SR. ALICE K.T.

2 

Dr. V. Subbiah  
Director Bhuvan

2

Dr. Jaya Santmi R  
SR. JAYA SANTMI R

Date

Date

19.04.2021



தமிழ்நாடு தமிழ்நாடு TAMIL NADU

11.02.2021

VIS Education and  
Training Centre  
Vellore

R. Sanyal  
66AB 540630

சென்னை  
L.No. 540630  
செ. 79, சென்னை, தமிழ்நாடு.  
Signature: R. Sanyal

### Memorandum of Understanding

This MOU is executed on 15<sup>th</sup> February 2021 between  
**VIS Education and Training Centre – Official Tally Institute  
of Learning and Auxilium College, Vellore.**

**Date of Contract: 15<sup>th</sup> February 2021**

**Valid for the period: From February 2021 to March, 2024**

R. Sanyal



### Services:

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

To achieve our common goal **VIS Education and Training Centre and Auxilium College, Vellore** would collaborate on the following framework to execute the students training.

### Role of VIS Education and Training Centre, Vellore: (TIL, Vellore)

1. To provide the training and the subject expertise in a smooth manner
2. To provide competent faculty for delivery of training
3. To provide support for execution of training in terms of technical knowhow
4. To conduct online assessments for the students enrolled in the training as per the details shared by **Auxilium College, Vellore**.
5. To issue Tally Certificate based on the assessment for all students who successfully qualify the online assessments

### Role of Auxilium College, Vellore:

1. The schedule and details of training to be shared with VIS Education and Training Centre
2. To motivate students to join our program so that they can improve their employability skills.
3. To organize the online assessments as per the Tally Education assessment guidelines.

### Benefits to College:

- Direct association with Tally Education Private Limited
- College will be listed and recognized as Partner in TEPL Website
- FREE Tally software for College Lab
- Every year JOB FAIR will be organized for Tally Certified Students

*R. K. Srinivasan*



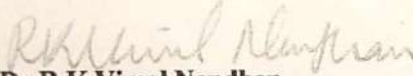


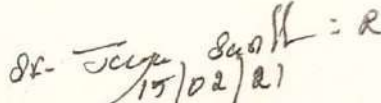
**Tally Course deliverables:**

- TALLY TRAINING
- TALLY PORTAL LOGIN – with Life Time Tally JOB Portal
- E – CONTENT – Valid for 1 year
- MOCK ASSESSMENT
- ONLINE FINAL EXAM
- DIGITALLY VERIFIABLE CERTIFICATE from Tally Company

Course will be conducted for a minimum of 30 students per batch.

IN WITNESS WHEREOF **VIS Education and Training Centre – Official Tally**  
**Institute of Learning and Auxilium College, Vellore** have signed this MOU on the  
day, month and the year first above written.

  
**Dr. R.K. Vimal Nandhan**  
Managing Director  
VIS Education and Training Centre

  
**Dr. Sr. Jaya Santhi R.**  
Principal  
Auxilium College, Vellore

**VIS**  
**Education and Training Centre**  
No. 7/2, New Bye-Pass Road,  
Green Circle - New Bus Stand,  
VELLORE - 632 004.

  
**Meyyapan Gandhi**  
Regional Manager  
Tally Education Private Limited, Bangalore



## MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is signed on 11<sup>th</sup> of November, 2020 at Hyderabad.

BETWEEN

**LITTLE FLOWER DEGREE COLLEGE**, situated at Uppal, Hyderabad, Telangana – 500 039 represented by its Principal Rev. Bro. Vincent Reddy, hereinafter called the **FIRST PARTY**.

AND

**AUXILIUM COLLEGE (Autonomous)**, situated at Vellore, Tamil Nadu – 632006, represented by its Principal Dr. (Sr). Jaya Santhi R. hereinafter called the **SECOND PARTY**.

In accordance with the mutual desire, the Little Flower Degree College, Uppal, Hyderabad, Telangana (**FIRST PARTY**) and Auxilium College (Autonomous), Vellore, Tamil Nadu (**SECOND PARTY**) enter into formal statement of collaboration in the form of Memorandum of Understanding for the purpose of Exchange Programmes and other activities for academic purposes.

Following are the proposed activities, terms, and conditions of the Memorandum of Understanding,

1. Organize orientation lectures for the overall development of students and staff members.
2. Organize Faculty Development Programmes in collaboration.
3. Share knowledge, information, resources, and create opportunities for research in collaboration.
4. Undertake Student Exchange Programmes for a stipulated period for academic purposes.
5. Offer Faculty Exchange Programmes for a stipulated period for academic purposes.
6. Undertake Student Internships based on the academic requirements.
7. Coordinate research and contribute to research books, book chapters, general publication media and other academic journals.
8. Use mutual learning environment as a platform for providing information and communication technology.

"ATTESTED"

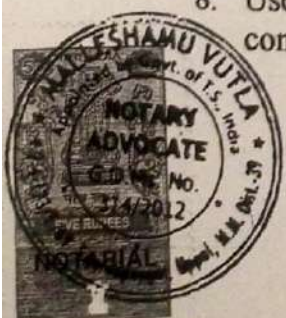
Contd...2.

**MALLESHAMU VUTLA**

M.A., MBA, LL.M.

**ADVOCATE & NOTARY**

Appointed by Govt. of T.S. G.O.Me. No. 314/2012  
H.No. 2-4-123/E/69, Swaroopnagar, Road. No.7,  
Near Balaji Temple, Uppal, M.M. Dist.-39. T.S.





9. Students will be made to comply with both the institution's policies.
10. **Termination:** Either party may terminate this MoU by providing a written termination notice of its intention to terminate, to the other party.
11. **Modification:** The parties may change or modify the terms of this agreement only by written amendment signed by both the parties.
12. **Settlement of dispute:** Any dispute concerning implementation and application of this MoU shall be settled amicably through consultation or negotiation between the parties.

UNDERSTOOD, AGREED AND SIGNED ON THE DAY, MONTH AND YEAR FIRST MENTIONED ABOVE, IN WITNESS OF THE PARTIES.

*Rev. Bro. Vincent Reddy*

Sign for Little Flower Degree College  
Principal  
Little Flower Degree College  
Uppal, Hyderabad-500 039

Rev. Bro. Vincent Reddy  
Principal  
Little Flower Degree College  
Uppal, Hyderabad

Witness: 1.

*Jayanthi P*  
Vice-Principal  
LFDC, Uppal  
Hyderabad, Telangana

Sign for Auxilium College (Autonomous)

*Dr. (Sr.) Jaya Santhi R*

Dr. (Sr.) Jaya Santhi R  
Principal  
Auxilium College (Autonomous)  
Vellore, Tamil Nadu

2. *Dr. (Sr.) Anjala Valarmathy*  
VICE-PRINCIPAL  
AUXILIUM COLLEGE (Autonomous)  
VELLORE - 632 006.



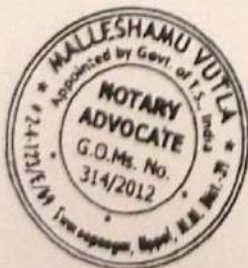
"ATTESTED"

*Malle Sham Vutla*  
MALLESHAM VUTLA

M.A., MBA, LL.B.

ADVOCATE & NOTARY

Appointed by Govt. of T.S. G.O.No. No. 314/2012  
H.No. 2-4-123/E/69, Swaroopnagar, Road. No.7,  
Near Balaji Temple, Uppal, M.M. Dist.-39. T.S.





# ICTACADEMY®

An Initiative of Government of India, State Government and Industry

An ISO 9001:2015 Certified Organisation

## Certificate of Membership

This is to certify that

**Auxilium College (Autonomous)**

**Vellore, Tamil Nadu**

is an Associate Member of ICT Academy.




Membership No : 12137

Valid till : 07 Sep 2025

Chennai, India

[www.ictacademy.in](http://www.ictacademy.in)

  
M Sivakumar  
Chief Executive Officer



## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding entered into at Gandhi Nagar, Vellore – 632006 on this 8<sup>th</sup> day of April 2020 month in the year 2021.

### **BETWEEN**

**M/s ICT Academy**, a non-profit Society incorporated under the Tamil Nadu Societies Registration Act, 1975 and having its Office at ELCOT Complex, 2-7 Developed Plots, Industrial Estate, Perungudi, Chennai 600 096 (hereinafter called as "**ICT Academy**" which expression shall, wherever the context so permits mean and include successors and assigns.)

### **AND**

**Auxilium College (Autonomous)**, being the beneficiary of this MoU having its principal place of business at 17th East Cross Rd, Suthanthira Ponvizha Nagar, Gandhi Nagar, Vellore – 632006, duly represented its **Dr. Sr. Jaya Santhi, Principal** (hereinafter referred to as "**Auxilium College (Autonomous), Vellore**" which expression shall, wherever the context so permits mean and include successors and assigns.)

### **WHEREAS**

ICT Academy is an initiative of the Government of India in collaboration with the state Governments and Industries. ICT Academy is a not-for-profit society, the first of its kind pioneer venture under the Public-Private-Partnership (PPP) model that endeavours to train the higher education teachers and students thereby exercises on developing the next generation teachers and industry ready students.

With training of teachers and students as the primary objective, ICT Academy has been working through a seven pillar program in the areas of Faculty Development, Student Skill Development, Entrepreneurship Development, Youth Empowerment, Industry-Institute Interaction, Digital Empowerment and Research & Publications.

In the last 12 years, ICT Academy has strived on every aspect to provide a holistic service to every stakeholder of the education ecosystem in developing the next generation of talent pool in India to make them industry ready employees, innovators, entrepreneurs and leaders.

Through its various initiatives, ICT Academy has been part of strengthening the India's four important visions on Skill India, Digital India, Start-up India and Make in India.

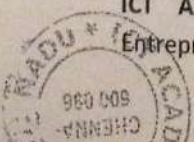
ICT Academy is agreeable to enter into this MOU with **Auxilium College (Autonomous), Vellore**, as per the terms and conditions set out hereunder:

Now this MoU witnesses as under:

#### **1. SCOPE OF THE MOU**

**Auxilium College (Autonomous), Vellore** hereby agrees to implement **Entrepreneurship Cluster Development Program** for the students aspiring to become entrepreneurs in their institution. An initiative to nurture aspiring students/entrepreneurs across the State of Tamil Nadu and guide them towards beginning/running a successful business enterprise on their own.

**ICT Academy and Auxilium College (Autonomous), Vellore** would collaborate to implement Entrepreneurship Cluster Development Program for 100 nos. of Students in the respective Institution.





## 2. ROLE OF ICT ACADEMY

- 2.1. Shall Support on student acquisition and Screening process for the Selection of Students for the program.
- 2.2. Will provide the template for Printing of Marketing Collaterals
- 2.3. Shall provide Handouts to the beneficiaries if any available
- 2.4. Shall provide Self learning access to the students.
- 2.5. Conduct Assessments as and when required.
- 2.6. Certification to all successful students on fulfilling the criteria.
- 2.7. Conduct Awareness Sessions, Mentoring Sessions, Training sessions as per the project plan

## 3. ROLE OF AUXILIUM COLLEGE (AUTONOMOUS), VELLORE

- 3.1. Shall work along with ICT Academy in mobilising the students from 2021 – 2022 passing out/Passed out Students to take up the Training.
- 3.2. Should take declaration from the student that they will not discontinue the program
- 3.3. Shall appoint one coordinator to coordinate between ICT Academy and the Institution
- 3.4. Organise an Inauguration function and cover the training with Photographs & Videos.
- 3.5. Shall provide necessary infrastructure if any required.
- 3.6. Submit all acknowledgements and reports as per the requisites of the Project.

## 4. OPERATION OF THIS MOU

Upon execution of this MoU, ICT Academy shall communicate to <<<College Name, Location>>> and the training schedules. Thereupon, the Parties shall mutually discuss and agree on the operational terms based on which ICT Academy would offer its services.

## 5. VALIDITY OF THIS MOU

- 5.1. The validity of this MoU would be for 2 years from the date of signing the MoU for the proposed Entrepreneurship Development Program The MoU may be renewed on mutually agreed terms between the Parties.
- 5.2. The Parties shall enter into firm binding agreements on the areas which are not covered under this MoU. Upon the execution of such agreements, this MoU may be terminated. Both parties shall have the right to terminate this MoU, if any of the party does not comply with its obligations under this MoU by issuing 30 days prior notice.

## 6. CONFIDENTIALITY

- 6.1. The Parties shall treat all information, documents, contents and materials pertaining to ICT Academy or Auxilium College (Autonomous), Vellore provided under this MoU as confidential.
- 6.2. ICT Academy or Auxilium College (Autonomous), Vellore shall not disclose any aspect of any confidential information to any third party in any manner whatsoever other than in the normal course of agreed terms under this MoU.
- 6.3. The confidentiality of information shall survive the termination of this Agreement.
- 6.4. Upon the termination of this MOU, Auxilium College (Autonomous), Vellore shall return all the contents, training materials and such other information provided by ICT Academy under this MoU duly without any undue delay and in cases where such information is not capable of being returned the same and provide a certificate to that to ICT Academy.

## 7. INTELLECTUAL PROPERTY

- 7.1. All the intellectual property rights with respect to the programs, contents provided by ICT Academy shall vest with ICT Academy and upon the termination of this Agreement by efflux of time or such other earlier termination, the college shall not have the right to use programs, contents, and such other training materials installed under this MoU and return the same to ICT Academy. Auxilium



College (Autonomous), Vellore, shall not infringe the intellectual property rights of ICT Academy and shall duly intimate of any such infringement by any third parties.

## 8. INDEMNITY

8.1. Both Auxilium College (Autonomous), Vellore and ICT Academy agree to hold harmless and indemnify each other, from and against all action, demands, proceedings, prosecutions, attachments, claims or causes of action whatsoever, including (but not limited to) attorneys' fees and other costs arising out of:

- (a) Any breach of this Agreement by either party
- (b) Any negligence on the part of either party

## 9. NOTICES

All notices regarding this Agreement shall be by personal delivery or by certified or registered mail, postage prepaid, at the addresses as either of them may so provide by notice given to the other in the same manner.

## 10. GOVERNING LAW

This MOU is made under and shall be governed by and construed under the laws of the Republic of India under the jurisdiction of the courts at Chennai.

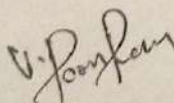
## 11. ARBITRATION

In the event of any claim, controversy, dispute or difference between Parties, arising out of or in connection with or in relation to this Agreement, either Party will be entitled refer the same to arbitration in accordance with the rules of arbitration of the Arbitration and Conciliation Act 1996.

There shall be three arbitrators, one to be appointed by ICT Academy, the other to be appointed by Auxilium College (Autonomous), Vellore and the third to be appointed by the two arbitrators appointed by the Parties. The award of the arbitrators shall be final and binding on the Parties. The Arbitration proceedings shall be held at Chennai.

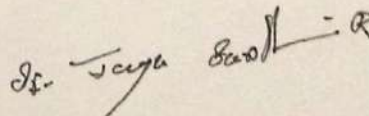
In witness whereof the Parties have executed this MoU on this the 7<sup>th</sup> day of April 2021

For ICT Academy

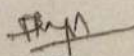


Name: Poornaprakash  
Designation: State head  
Company Name: ICT Academy

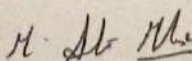
For Auxilium College (Autonomous)



Name : Dr. Sr. Jaya Santhi  
Designation: Principal  
College Name : Auxilium College (Autonomous), Vellore

  
Witness: V Murugavel

Designation: Relationship Manager  
Company Name: ICT Academy

  
Witness: ANITA MADONA M

Designation: HEAD OF THE DEPT. OF BCA  
College Name: Auxilium College (Autonomous), Vellore.



14/11/2019

1220/

A. MARYSARAL  
VIT- VELLORE

75AB 113826

P. Anitha

சென்னை மாநகராட்சி  
L. No: 10005/G2091  
சென்னை, தமிழ்நாடு, இந்தியா

Memorandum of Understanding (MoU)

between

Auxilium College, Vellore

and

Vellore Institute of Technology (VIT), Vellore

#### Preamble

This Memorandum of Understanding (MoU) is entered into on this 15<sup>th</sup> Day of November 2019, by and between Auxilium College Vellore hereafter referred to as "AUXILIUM", (which expression unless excluded by or repugnant to the subject shall mean and include its successors and assigns) with address at, Gandhi Nagar, Vellore

and

Vellore Institute of Technology, hereafter referred to as "VIT", (which expression unless excluded by or repugnant to the subject shall mean and include its successors and assigns) with address at Vellore 632 014

**REGISTRAR**  
Vellore Institute of Technology (VIT)  
(Deemed to be University under section 3 of UGC Act, 1956)  
Vellore-632 014, Tamil Nadu, India

**PRINCIPAL**  
AUXILIUM COLLEGE  
VELLORE-632 005

1

**REGISTRAR**  
Vellore Institute of Technology (VIT)  
(Deemed to be University under section 3 of UGC Act, 1956)  
Vellore-632 014, Tamil Nadu, India

**PRINCIPAL**  
AUXILIUM COLLEGE  
VELLORE-632 005



AUXILIUM and VIT are referred to collectively, as "Parties" or "Institutions" individually as "Party" or "Institution."

#### 1) Recitals

1.1 VIT was established with the aim of providing quality higher education on par with international standards. It persistently seeks and adopts innovative methods to improve the quality of higher education on a consistent basis.

1.2. It was established under Section 3 of the University Grants Commission (UGC) Act, 1956, and was founded in 1984 as a self-financing institution called the Vellore Engineering College. The Union Ministry of Human Resources Development conferred University status on Vellore Engineering College in 2001.

1.3. VIT imparts futuristic technical education through our dedicated staff, who shall set global standards, making our students technologically superior and ethically strong, who in turn shall improve the quality of life of the human race. The global standards set at VIT in the field of teaching and research spurs the institution in its relentless pursuit of excellence.

1.4 AUXILIUM founded in 1954 is the first women's College in Vellore District and is affiliated to the Thiruvalluvar University. As a minority institution, AUXILIUM is committed to the empowerment of women through higher education, especially the rural women.

1.5 AUXILIUM has been granted the status of autonomy by the UGC and the Thiruvalluvar University from the academic year 2007-2008.

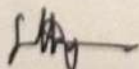
1.6 AUXILIUM has been re-accredited by NAAC with A<sup>+</sup> grade with a CGPA of 3.55 out of 4 in the 3<sup>rd</sup> Cycle.

#### RECOGNIZING

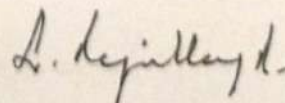
1.6.1 their mutual interest in research, development, education,

1.6.2 that mutual collaboration will benefit the students and faculty of AUXILIUM and the faculty members and researchers of VIT, specially with reference to the global nature of today's business, industrial and social problems, and the need to address them through collaborative research,

HEREBY agree to encourage academic and research collaboration according to the terms and conditions set forth in the following articles.



**REGISTRAR**  
Vellore Institute of Technology (VIT)  
(Deemed to be University under section 3 of UGC Act, 1956)  
Vellore-632 014, Tamil Nadu, India



**PRINCIPAL**  
AUXILIUM COLLEGE  
VELLORE - 632 005

## 2] Purpose

2.1. The Parties recognize and look forward to the benefits to be derived in academics in general and research in particular in the fields of basic sciences (Physics, Chemistry, Botany, Zoology, Biochemistry, Microbiology), Computer Science, Humanities and Management Studies, or any mutually agreeable field of research and extension hereafter, collectively referred to as the "FIELD".

2.2 The purpose of this MoU is to define the areas for fundamental, academic research and extension in which the Parties desire to work together in the future for their mutual benefit to foster a collaborative framework between AUXILIUM and VIT in the FIELD with a view to benefiting from each other's initiatives and working procedures and to support collaboration among the researchers associated with both Parties.

2.3. **AUXILIUM is looking forward to benefit from VIT in terms of;**

- a) Research Collaboration between Faculty Members of both the Parties, without hindrances to their normal duties in their parent organisation.
- b) Provision for students and research scholars from Auxilium to take up Summer Internship Programmes at VIT, as and when possible with payment.
- c) Guidance for short term students projects at PG level in the respective Science & Arts Departments.
- d). Research support to the research scholar / faculty members in terms of discussion and guidance.
- e). Sharing the expertise of faculty members in framing the curriculum.

**AUXILIUM is open for collaboration in terms of;**

- a) Extension Activity and Social Service
- b) Faculty from Auxilium teaching courses like Ethics, Moral Education, etc to VIT students.
- c) Outreach programmes on empowerment of women administered

## 3] Scope

3.1 This MoU sets forth the intentions of the Parties for increased collaboration, cooperation and interaction and does not create any legally binding commitments.

3.2 If the Parties later agree to undertake specific joint projects with legally binding obligations, they will develop separate written agreements for such projects, setting out each Party's contributions, deliverables, and budgets.



3.3 Both parties shall agree upon the specific terms of any inter-institution initiative relative to this agreement in written or electronically recorded correspondence at least one month prior to the initiation of a particular programme or activity in order for the said initiative to proceed.

3.4 The Parties intend to:

Pursue collaboration on fundamental, academic research, related to the aforementioned FIELDS (Basic Sciences, Computer Science, Humanities and Management Studies)

3.5 The Parties shall encourage collaboration in research and education in areas of mutual interest, through reciprocal arrangements for faculty and research scholar exchanges without affecting the functioning of either institutions and within the frame work of the norms of institutions.

The Hosting Party is the Party at whose site the collaboration will occur. The Visiting Party is the Party whose researchers travel to the Hosting Party's site for scientific collaborations. The Visiting Party's researchers are employees of the Visiting Party and shall remain so at all times during any collaborations. Under no circumstances will researchers of the Visiting Party be considered to be faculty or employees of the Hosting Party.

3.6 Collaboration results obtained during a visit will be set forth in a report that will be accessible to both Parties.

3.7 Both Parties may freely use any collaboration results for publication or other research purposes. Any such use by either Party must make explicit reference to the report as well as to both Parties involved in this MoU. At the end of the visit, the researchers of the Visiting Party will give a seminar at the site of the Hosting Party on the results of the collaboration.

3.8 The Visiting Party shall comply with all of the requirements, rules and regulations of the Hosting Party, including safety, health, security, access and operational practices.

#### 4] Activities

Activities related to and fulfilment of purpose of MoU defined in Sec. 2 will be carried out, after due approval of both the parties.

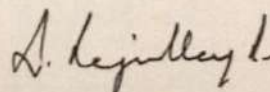
#### 5] Costs

Each Party will be responsible for its own costs in connection with all matters relating to collaborations under this MoU.

#### 6] General Provisions

Any specific joint projects with legally binding obligations will be set forth in separate written agreements.

  
**REGISTRAR**  
Vellore Institute of Technology (VIT)  
(Deemed to be University under section 3 of UGC Act, 1956)  
Vellore-632 014, Tamil Nadu, India

  
**PRINCIPAL**  
AUXILIUM COLLEGE  
VELLORE - 632 006

## 7] Intellectual Property Rights

7.1 Treatment of intellectual property rights developed through collaborations under this MoU will be determined between the Parties through mutual consultation and separate written agreements on a case-by-case basis.

7.2 For purposes of this Agreement, the term "Intellectual Property" shall mean any and all works and property including, but not limited to, all intellectual properties, ideas, inventions, concepts, products, improvements, innovations, discoveries, developments, methods, formulas, techniques, software, knowhow and writings made, conceived, reduced to practice, developed, written, or prepared by a party, whether or not patentable or copyrightable and whether made solely by that party or jointly with other third parties.

7.3 The terms with respect to title and exploitation of intellectual property (including trademarks and service marks, copyrights, patents, designs and confidential information on the subject of such intellectual property, inventions and innovations) shall be negotiated on a project-by-project basis in the specific research project agreements and broadly governed by the IPR policy of both institutions.

## 8] Confidentiality

8.1 AUXILIUM and VIT shall keep the information and data collected completely secret.

8.2 The parties agree that there is no intention to share any confidential or proprietary information in any collaboration under this MoU.

8.3 If either Party wishes to disclose information it considers to be confidential or proprietary to the other Party, the Parties will enter into a written non-disclosure agreement.

## 9] Duration

9.1 This MoU shall be effective for a period of three (3) years from the date of final signature.

9.2 It may be modified or extended by mutual written agreement by the Parties.

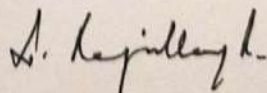
9.3 This MoU may be terminated by either party upon sixty (60) days advance written notice.

## 10] Coordinating Committee

10.1 There shall be a coordinating committee consisting of the Principal, from Auxilium and Registrar from VIT will be point of contact for the institutions and committees can be formed with members for each activity independently.

10.2 The coordinating committee shall be responsible for the successful implementation of this MoU.

  
**REGISTRAR**  
Vellore Institute of Technology (VIT)  
(Deemed to be University under section 3 of UGC Act, 1956)  
Vellore-632 014, Tamil Nadu, India



**PRINCIPAL**  
AUXILIUM COLLEGE  
VELLORE - 632 006



### 11) Disclosure

Both AUXILIUM and VIT can make a mention of this research and academic collaboration and partnership in their business communication and web-site.

### Agreement

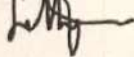
Despite the statements and obligations expressed herein, this MoU is a nonbinding expression of the current intentions of the Parties, and neither Party will incur nor be bound to any legal obligations or expense hereunder to the other Party until and unless definitive agreements have been negotiated.

The section/clause headings contained in this MoU are inserted for convenience of reference only and shall not be deemed to be a part of this MoU for any purpose and shall not in any way define or affect the meaning, construction or scope of any of the provisions of this MoU.

This MoU is signed in duplicate with each copy being an official version and having equal validity.

*The Parties to this Memorandum of Understanding hereby confirm their agreement to its terms by the following signatures:*

By signing, both the Parties have caused this Memorandum of Understanding to be executed, effective of the day and the year first above written.

By 

Registrar, VIT

Date 15/11/19

**REGISTRAR**  
Vellore Institute of Technology (VIT)  
(Deemed to be University under section 3 of UGC Act, 1956)  
Vellore-632 014, Tamil Nadu, India  
Witness

By 

Date

15/11/19

By 

Principal, Auxilium College

Date

15/11/19

**PRINCIPAL**  
**AUXILIUM COLLEGE**  
VELLORE - 632 006

By 

Date

15/11/19



தமிழ்நாடு தமிழ்நாடு TAMILNADU



**MEMORANDUM OF UNDERSTANDING (MoU)**

*between*

**AUXILIUM COLLEGE (Autonomous)**

17<sup>th</sup> East Cross Road, Gandhi Nagar,  
Vellore – 632006, Tamil Nadu, India

*and*

**LINCOLN UNIVERSITY COLLEGE, MALAYSIA (LUC)**

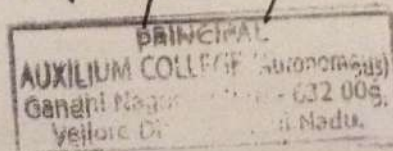
WISMA LINCOLN, No. 12-18, Jalan SS 6/12,  
47301 Petaling Jaya, Selangor Darul Ehsan, MALAYSIA

*for*

**Academic and Research Collaboration**

**17.12.2018**

*S. Kejmathany S.*



*Dr. Amiya Bhaumik*  
CEO/Vice-Chancellor  
Lincoln University College



## MEMORANDUM OF UNDERSTANDING (MoU)

### Subject of Cooperation

Promoting cooperation in academics, collaborative research, and Faculty-Student Exchange programmes.

This Memorandum of Understanding (hereinafter called "MoU") has been made and entered into and effective as of 17<sup>th</sup> December, 2018 by and between

### AUXILIUM COLLEGE (AUTONOMOUS),

**Address :** 17<sup>th</sup> East Cross Road, Gandhi Nagar,  
Vellore - 632 006,  
Tamil Nadu, India.

Off : 0416-2241774, Resi : 0416-2241994

Fax : 0416-2247281, Email : [auxiliumcollege@yahoo.com](mailto:auxiliumcollege@yahoo.com)

Herein represented by **Dr. (Sr.) REGINA MARY R.**, in her capacity as the **Principal** of **AUXILIUM COLLEGE (AUTONOMOUS)**, Gandhi Nagar, Vellore - 632 006, Tamil Nadu, India. The College founded in 1954, is the first women's College in the Vellore District, and is affiliated to the Thiruvalluvar University. Auxilium has been granted the status of Autonomy by the UGC and the Thiruvalluvar University from the academic year 2007-2008. The College has been accredited by the National Assessment and Accreditation Council (NAAC) with A<sup>+</sup> Grade with a CGPA of 3.55 out of 4 in the 3<sup>rd</sup> cycle in 2016. The College offers 19 Undergraduate Programmes, 11 Postgraduate Programmes, 7 M.Phil. Programmes and 6 Doctoral Programmes

And the **LINCOLN UNIVERSITY COLLEGE** (hereinafter referred as "LUC") having its office at:

**Address: MAIN CAMPUS**  
**WISMA LINCOLN**, No. 12-18, Jalan SS 6/12,  
47301 Petaling Jaya,  
Selangor Darul Ehsan, MALAYSIA.

*S. Lejinalayal*  
PRINCIPAL  
AUXILIUM COLLEGE  
VELLORE 632 006

*[Signature]*  
Dr. Amiya Bhaumik  
CEO/Vice-Chancellor  
Lincoln University College

+603-7806 3478 (International)

Fax : +603 -7806 3479, Email : [info@lincoln.edu.my](mailto:info@lincoln.edu.my)

Herein represented by **Dr. AMIYA BHAUMIK**, in his capacity as **CEO & Vice-Chancellor** of **LINCOLN UNIVERSITY COLLEGE** (a degree granting University which offers Bachelor, Master, Ph.D. and Post-Doctoral Fellowship Programmes) approved by the Ministry of Higher Education in Malaysia and member of AIU (Association of Indian Universities), ACU (Association of Commonwealth Universities – London), IAU (International Association of Universities UNESCO-Paris), duly authorized hereto.

Auxilium College (Autonomous), and Lincoln University College (LUC), have agreed to the following protocols governing their collaboration on academics and research related activities:

### Scope

The Scope of collaboration on academic and research activities in this Memorandum of Understanding includes the following categories:

- Exchange of students and faculty.
- Joint academic programme development
- Sharing of experience in innovative teaching methods, programme development and course-designing
- Sharing of experience in innovative teaching methods, programme development and course-designing
- Post-doctoral Fellowship programmes
- Research collaboration in the areas of mutual interest.
- Exchange of academic information, scholarly information, study materials and publications.
- Collaboration in the conduct of National / International Conferences, Seminars, Workshops and other Academic meetings.

*A. Rajmally*  
 PRINCIPAL  
 AUXILIUM COLLEGE  
 VELLORE - 632 000

*[Signature]*  
 Dr. Amiya Bhaumik  
 CEO/Vice-Chancellor  
 Lincoln University College



## Terms of Agreement

Pursuant to the agreement for academics, research and student exchange, Auxilium College (Autonomous), Vellore – 6, Tamil Nadu and Lincoln University College Malaysia (LUC), Wisma Lincoln, No. 12-18, Jalan SS 6/12, 47301 Petaling Jaya, Selangor Darul Ehsan, Malaysia will exchange students according to the following terms:

### General Terms

Specific activities and programmes implemented under authority of this MoU shall be subject to availability of funds and the approval of each parties authorized representatives.

Prior to initiating any specific activity or programmes, the parties will negotiate and enter into a definite agreement, signed by each party's authorized signatory, describing the terms of the arrangement, including but not limited to financial commitments, academic freedom commitments, immigration and compliance obligation and details of the exchange or collaborative relationship. This MoU is not intended to create any legally binding obligation on either institution but it is included to facilitate discussions regarding general areas of cooperation.

### Specific Terms

#### Student Exchange

1. Students under the Student Exchange Programme will be classified as special exchange students. Special exchange students will be permitted to take courses on credit / audit, as well as participate in research activities / project work.
2. In any case, the consent of the teacher / project supervisors / research supervisors is required. Such consent will take into account among other things whether the student has pre-requisites for the course / project.
3. Neither institution will require admission or tuition fees of exchange students under this MoU.

*A. Rajmally*  
 PRINCIPAL  
 AUXILIUM COLLEGE  
 VELLORE - 632 006

*[Signature]*  
 Dr. Amiya Bhaumik  
 CEO/Vice-Chancellor  
 Lincoln University College

4. Course credits and grades earned will be determined by the home institution based on the grade report from the host institution.

5. Participants may not spend more than one year normally in the exchange programme.

6. Participants will be subjected to the rules and regulations of the host institution, in addition to specific rules and regulations, if any, of the host country regarding foreign students studying in the host country.

### **Selection and Nomination**

The selection and nomination of students is open throughout the academic year. The student nomination should be accompanied by:

- Curriculum Vitae.
- Statement of aptitude from a member of the student's school / faculty.
- A specific outline of the programme of study at the host institution and a statement of objectives of the student.

When a nomination is forwarded by the home institution, it is presumed that the sending institution considers the student suitable for the proposed programme and consents to send the student if selected by the host institution. The host institution will evaluate the nomination and determine their suitability for selection under the Student Exchange Programme.

Where the exchange student is pursuing a research or implementing a project as part of the degree programme, the host institution will provide a suitable faculty member to jointly assist (along with the supervisor in the parent institution) the exchange student in formulating research project or jointly supervising the exchange student in the event that a research project has already been identified.

The host institution will inform the home institution of any academic or other problems that may arise during the period of student's residence in the host institution. The host institution will take appropriate action under its established policy and procedures, in consultation with the home

*S. Rajmally*  
 PRINCIPAL  
 AUXILIUM COLLEGE  
 VELLORE - 632 006

*[Signature]*  
 Dr. Amiya Bhaumik  
 CEO/Vice-Chancellor  
 Lincoln University College



institution to deal policy and procedures, in consultation with the home institution to deal with such problems.

### **Exchange of Faculty**

1. Both institutions agree to encourage faculty and staff participation in exchange programme activities.
2. Applicants for participation in the exchange will be selected by the home institution and will be subject to acceptance by the host institution.
3. The period of exchange will be determined by the purpose of the exchange. The duration of the faculty and staff exchanges shall be arranged as appropriate and in accordance with the established rules and practices of the host institution.
4. The home institution will maintain their faculty/staff member on full salary and benefits for the period of exchange. The host institution will supply office space, library privileges, technology linkage, and other facilities appropriate to the position at the host institution.
5. Travel and living expenses shall be the responsibility of the participants, unless both institutions agree to alternative arrangements.
6. All faculty and staff shall be covered by health, emergency evacuation and repatriation insurance that is valid in the host nation. The cost of insurance will be paid by the participants or their university, depending on the home university policy.
7. Exchange personnel are subject to the laws of the host country, to the rules and regulations of the host institution, and the cultural modes of the host nation.
8. This agreement pertains to exchange participants only, and does not include spouses or dependents.

### **Research Collaboration**

Faculty from both Institutions will collaborate in the supervision of exchange students and in joint research in disciplines of mutual interest.

1. Proposals for collaborative research work under this Memorandum will be submitted with the prior approval of the Head of each institution, or his / her nominee.

*S. Jayaraman*  
 PRINCIPAL  
 AUXILIUM COLLEGE  
 VELLORE - 632 006

*Dr. Amiya Bhaumik*  
 Dr. Amiya Bhaumik  
 CEO/Vice-Chancellor  
 Lincoln University College



2. Each institution will nominate one of its members as its representative in charge of the cooperative programme. Individual programmes of work under this Memorandum will be jointly planned and conducted by the nominees of both parties.
3. Progress of work of any individual programme will be reviewed and approved by designated authorities of both parties.
4. The final approval of any project will depend on the availability of guaranteed support funds.
5. Neither Auxilium College (Autonomous), Vellore-6, Tamil Nadu and Lincoln University College Malaysia (LUC), Wisma Lincoln, be held responsible for any liability to the other party, and neither party shall be required to purchase any insurance against loss or damage to any property due to activities to which this agreement relates.
6. Every collaboration will have its own agreement / contract which addresses issues such as Intellectual Property Rights (under the legal rights of the constitutions of both the parties), funding pattern, disclosure of information etc.

#### **Commencement, Renewal, Termination and Amendment**

This MoU will come into force upon affixing of the signatures of the representatives of the partner institutions and will remain in effect for five years. This MoU may be renewed upon its expiry, with the agreement of both partner institutions.

If either partner institution wishes to terminate the MoU at the end of the five years period, it must notify the other institution not less than six months prior to the expiry of the MoU.

This MoU or its renewal and the actions taken under it may be reviewed at any time. Modifications may be made by mutual agreement and any amendment or extension to the agreement may be formalized by the exchange of letters between the two parties.

*S. Rajinikanth*  
 PRINCIPAL  
 AUXILIUM COLLEGE  
 VELLORE - 632 036

*Dr. Amiya Bhaumik*  
 Dr. Amiya Bhaumik  
 CEO/Vice-Chancellor  
 Lincoln University College



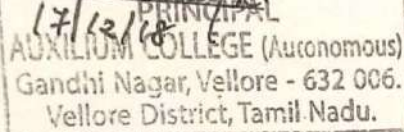
### Additional Terms

The amendments of the terms of this MoU will not be effective unless made in writing and signed by each party's authorized signatory. Each party represents that the individuals signing in this MoU have the authority to sign on its behalf in the capacity included.

Name: **Dr. (Sr.) REGINA MARY R.**

Title: **PRINCIPAL**

Signature: *[Handwritten Signature]*

Date: *17/12/18*  


**Witness (1)**

Signature: *Dr. Alvi K. T. 17/12/18*

Name: **Controller of Examinations,  
 Auxilium College (Autonomous)**  
 Designation: **Gandhi Nagar, Vellore - 632 006.**

Date:

Name: **Dr. AMIYA BHAUMIK**

Title: **CEO & VICE-CHANCELLOR**

Signature: *[Handwritten Signature]*

Date: *17/12/18*

**Witness (2)**

Signature:

Name:

Designation:

Date:

*Dr. Amiya Bhaumik  
 CEO/Vice-Chancellor  
 Lincoln University College*









தமிழ்நாடு தமில்நாடு TAMIL NADU  
CMC

50AB 366053

N. SARAVANAN  
ST MP VENDER  
L.NO 4744/B1/2000  
Katpadi, Vellore-7

1708  
2.3.2018

	<b>Auxilium College (Autonomous)</b> Signs Agreement with <b>Christian Medical College, Vellore</b>	
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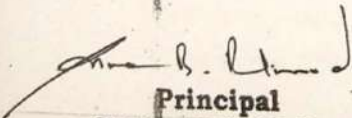
This agreement is executed on 17<sup>th</sup> March 2018 as per the terms and conditions already agreed on 1<sup>st</sup> August 2017 by and between,

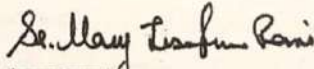
Christian Medical College,  
Vellore - 632 004.  
Herein referred to as "CMC"

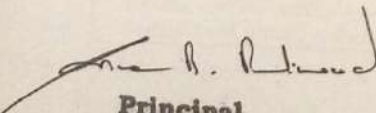
&

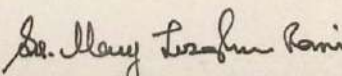
Auxilium College (Autonomous)  
Vellore - 632 006.  
Hereinafter referred to as "Auxilium College  
(Autonomous)"

Valid till 2022

  
**Principal**  
Christian Medical College  
Vellore - 632 002, Tamil Nadu, India.

  
**PRINCIPAL**  
1  
AUXILIUM COLLEGE (Autonomous)  
Gandhi Nagar, Vellore - 632 006.  
Vellore District, Tamil Nadu.

  
**Principal**  
Christian Medical College  
Vellore - 632 002, Tamil Nadu, India.

  
**PRINCIPAL**  
AUXILIUM COLLEGE (Autonomous)  
Gandhi Nagar, Vellore - 632 006.



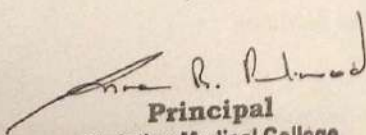
- 8) Classes will be held under the department of Management Studies at Auxilium College (Autonomous).
- 9) Classes will be handled by faculty from Auxilium College (Autonomous) and Resource persons arranged by the Department of Hospital Management Studies & Staff Training and Development, CMC for hospital related subjects and few faculty from CMC (doctors, nurses and technicians) including retired medical professionals (doctors, nurses and technicians) from Vellore.
- 10) The classes will be held between 8.30 am to 1.30 pm on all working days.
- 11) B.B.A (Hospital Administration) course will be conducted under the Choice Based Credit System (CBCS) in accordance with which the syllabus will be framed by CMC and Auxilium College (Autonomous).
- 12) Duration of the B.B.A (Hospital Administration) course is 3 years with six semesters.
- 13) Examinations for B.B.A (Hospital Administration) students shall be conducted by the Controller of Examinations, Auxilium College (Autonomous). Valuation and Assessment of a student is based on two components: Continuous Assessment (CA) and Semester Examinations (SE).

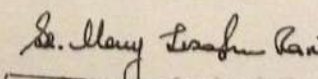
**A) Continuous Assessment (CA):**

- i. The maximum marks for CA is 40.
- ii. Each written CA examination is for 50 marks and of two hours duration. The tests will be conducted centrally. The average of two such CA examinations is calculated for 35 marks.
- iii. Other Innovative Components will be for 5 Marks
  - a. The innovative component is conducted by the Staff member incharge of the subject, in the form of assignments/ quiz / seminars / presentations/ viva voce / group work / mini project / exhibition, etc. The topic and time for submission / presentation will be announced by the staff member incharge of the subject in advance. Each student should explain and defend her presentation.
- iv. A re-test for CA will be conducted for a student who is absent due to NSS/NCC/Sports or related activities on prior written permission obtained through the concerned staff member.
- v. There is no passing minimum for CA.
- vi. There is no provision for improvement in CA.

**B) Semester Examinations (SE)**

- i. The maximum marks for SE is 60.
- ii. The SE will be of 3 hours duration and for 100 marks which will be converted to 60.
- iii. A student should register for herself to appear for SE by payment of the prescribed examination fee.
- iv. The SE will be in the form of a comprehensive examination covering the entire syllabus in each subject. It will be of 3 hours duration, irrespective of the number of credits allotted to it.
- v. The maximum marks for each paper shall be 100.

  
**Principal**  
Christian Medical College  
Vellore - 632 002, Tamil Nadu, India.

  
**PRINCIPAL**  
AUXILIUM COLLEGE (Autonomous)  
Gandhi Nagar, Vellore - 632 006.  
Vellore District, Tamil Nadu.

- 14) As a part of the course curriculum, the students are expected to do an internship for 3 months in the 6<sup>th</sup> semester. During internship, B.B.A (Hospital Administration) students will be posted in various departments at CMC / other hospitals to acquire hands-on experience.
- 15) The degree shall be issued by Thiruvalluvar University, Vellore.
- 16) A Bachelor's degree shall be awarded only for those who have successfully completed the course which is determined based on their performance and clearance in SE.
- 17) The graduation for the B.B.A (Hospital Administration) students will be held at Auxilium College (Autonomous).

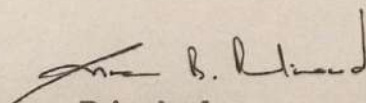
### Finance

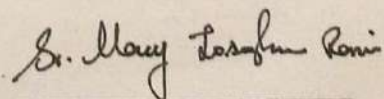
- 1) Course fees for the B.B.A (Hospital Administration) programme would be Rs.15,000/- (Rupees Fifteen Thousand only) per student per semester for the 1<sup>st</sup> year. From the 2<sup>nd</sup> year onwards, fees could be subject to upward revision. The fees will be revised as and when found necessary and also complying with the directions given by the Government.
- 2) Fee sharing from the course fee would be as follows:
- a. There is a onetime payment (for 3 years) to the University as application fee of Rs.18,000/-; processing fee of Rs.24,000/-; and affiliation fee of Rs.1,20,000/- (Total Rs.1,62,000/-) which are to be shared 50% each. This onetime payment is per year for the first batch of the B.B.A (Hospital Administration) students i.e., 2017-2018, 2018 -2019 & 2019 – 2020.
  - b. The fee sharing would be 50% for CMC Vellore and 50% for Auxilium College (Autonomous) after the deduction of processing fee payable to the University. The processing fee consists of admission fee, University fee, Development fee, Caution deposit, etc.,
  - c. Fee concessions for the economically under privileged students by Auxilium College (Autonomous) and CMC will be considered for a maximum of 8 students of the total intake of 70 students which is 11.4 %

The concession amount will be decided by the representatives of both the institutes and will be based on a case by case evaluation of the economically under privileged students seeking concession.

The quantum of concession could be up to a maximum payable by the student for the whole course, excluding University and Examination fees, which are mandatory.

Depending upon who is recommending the student (Auxilium College (Autonomous) / CMC) for the 8 seats, to that extent the amount from the sharable amount would be reduced for that institute.

  
**Principal**  
Christian Medical College

  
**PRINCIPAL**  
**AUXILIUM COLLEGE (Autonomous)**

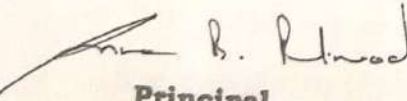


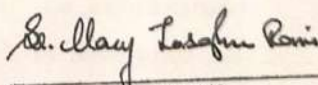
- 3) The department of Hospital Management Studies & Staff Training & Development, CMC shall maintain a separate dedicated account (special fund) wherein the receipts and payment of the BBA (Hospital Administration) course would be maintained.

The parties believe that:

1. Mutual benefit can be derived from scholarly interaction, faculty exchange, and other forms of academic collaboration in related subjects and courses.
2. The parties regard the following areas of cooperation as desirable and feasible:
  - i. Exchange of academic staff members.
  - ii. Mutual assistance in the preparation of seminars, conferences and workshops.
  - iii. Cooperation in training projects for specified areas of development.
  - iv. Opportunities for other forms of cooperation, such as delivery of award and non-award courses.
  - v. Periodic revision of syllabus.
3. The terms of specific areas of cooperation shall be further considered and agreed upon in writing by the parties prior to the initiation of any particular activity.
4. Any specific program will be subject to mutual consent, availability of funds and approval of both parties.
5. This agreement will be effective when both parties have signed this agreement and shall remain in force for a period of five years unless it is mutually agreed otherwise.

The proposed B.B.A (Hospital Administration) curriculum / syllabus and their details are provided in the Annexure – I which will also form and be a part of this agreement.

  
**Principal**  
Christian Medical College  
Vellore - 632 002, Tamil Nadu, India.

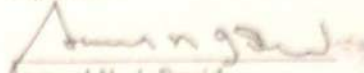
  
**PRINCIPAL**  
AUXILIUM COLLEGE (Autonomous)  
Gandhi Nagar, Vellore - 632 006.  
Vellore District, Tamil Nadu.

IN WITNESS WHEREOF, the parties hereto have signed this agreement at Vellore, executed by their duly authorized representatives as of the day and year first above written.

**Christian Medical College, Vellore**

Dr. Samuel N.J. David,  
Sr. Manager & Head,  
Dept. of Hospital Management Studies &  
Staff Training and Development,  
Programme Co-ordinator (B.B.A – Hospital Administration),

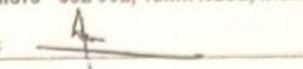
**Signature**

  
Samuel N. J. David  
Sr. Manager (Admin.) &  
Head, Dept. of Hospital Mgt. Studies  
& Staff Training and Development  
Christian Medical College  
Vellore - 632 004

Dr. Anna B. Pulimood,  
Principal,  
Christian Medical College,  
Vellore - 632 004.

**Principal**  
**Christian Medical College**  
Vellore - 632 002, Tamil Nadu, India.

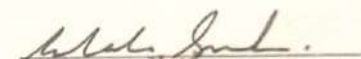
Dr. J.V. Peter,  
Director,  
Christian Medical College,  
Vellore - 632 004.

  
**Dr. J. V. PETER, MD, DNB,**  
MAMS, FRACP, FJFICM, FCICM, FICCM  
Director  
Christian Medical College,  
Vellore - 632 004, Tamil Nadu, India.

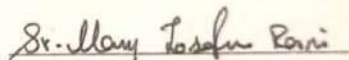
**Auxilium College (Autonomous), Vellore**

Dr. Beulah Suresh,  
Head, Department of Management Studies,  
Auxilium College (Autonomous), Gandhi Nagar,  
Vellore - 632 006.

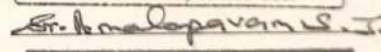
**Signature**

  
Head  
Dept. of Business Administration  
Auxilium College  
Gandhi Nagar, Vellore - 632 006.

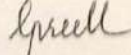
Dr. (Sr.) Mary Josephine Rani A.,  
Principal,  
Auxilium College (Autonomous),  
Vellore - 632 006.

  
**PRINCIPAL**  
**AUXILIUM COLLEGE (Autonomous)**  
Gandhi Nagar, Vellore - 632 006.  
Vellore District, Tamil Nadu.

Rev. Sr. Amalorpavam S J,  
Secretary,  
Auxilium College (Autonomous),  
Vellore - 632 006.

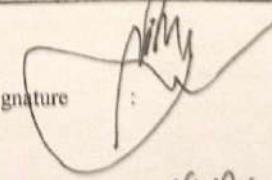
  
**SECRETARY**  
**AUXILIUM COLLEGE (Autonomous)**  
Gandhi Nagar, Vellore - 632 006.  
Vellore District, Tamil Nadu.

**WITNESS**

Signature : 

Name : Preethi. E.

Residential Address : Asst. Professor,  
Auxilium College

Signature : 

Name : NIHAL THOMAS

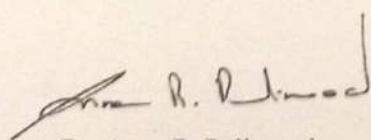
Residential Address : CMC, VELLORE

**DR. NIHAL THOMAS**  
MD, MAMS, DNB(Endo), FRACP(Endo), FRCP(Edin), FRCP(Eng),  
FRCP(London), Ph.D.(Copenhagen)  
Associate Director - Chittoor Campus  
Christian Medical College,  
Vellore - 632 004, India.



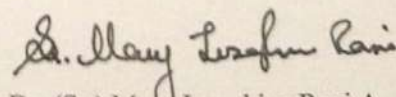
**Annexure I - Proposed B.B.A (Hospital Administration) curriculum/syllabus**

1 <sup>st</sup> year / Phase I							
Code	I Semester	Faculty / Institution	Marks	Code	II Semester	Faculty / Institution	Marks
1.1	English I	Auxilium faculty-75 hrs	100	2.1	English II	Auxilium faculty-75 hrs	100
1.2	Tamil I / Hindi I / French I / Urdu I	Auxilium faculty-75 hrs	100	2.2	Tamil II / Hindi II / French II / Urdu II	Auxilium faculty-75 hrs	100
1.3	Foundation (Core skills)	CMC / Former CMC & External Faculty - 75 hrs	100	2.3	Healthcare Ethics	CMC / Former CMC & External Faculty - 75 hours	100
1.4	Principles of Management	Auxilium faculty-75 hrs	100	2.4	Medical Terminology for administration	CMC / Former CMC & External Faculty - 75 hours	100
1.5	Medical statistics	Auxilium faculty-75 hrs	100	2.5	Operation Research	Auxilium faculty-75 hrs	100
1.6	Skills Paper: Communication Skills I (English)	Auxilium faculty-30 hrs	100	2.6	Skills Paper: Life skills (BLS, Chemical safety, Hand Hygiene, Fire safety, Radiation safety, Occupational health, Disaster Management)	CMC Faculty - 30hrs	100
1.7	Value Education	Auxilium faculty-15 hrs	--	2.7	Value Education	Auxilium faculty-15 hrs	--
	<b>Total</b>		<b>600</b>		<b>Total</b>		<b>600</b>
2 <sup>nd</sup> year / Phase II							
Code	III Semester	Faculty / Institution	Marks	Code	IV Semester	Faculty / Institution	Marks
3.1	Healthcare Marketing	CMC / Former CMC & External Faculty - 75 hrs	100	4.1	Human Resource Management & Development	CMC / Former CMC & External Faculty - 75 hrs	100
3.2	Hospital Operation Management - I	CMC / Former CMC & External Faculty - 75 hrs	100	4.2	Hospital Operation Management - II	CMC / Former CMC & External Faculty - 75 hrs	100
3.3	Financial Accounting	Auxilium faculty-75 hrs	100	4.3	Organizational Behaviour	Auxilium faculty-75 hrs	100
3.4	Allied: Healthcare Economics	CMC Faculty - 25 hrs / External Faculty 2 - 25 hrs & External Faculty 3 - 25 hrs	100	4.4	Research Methodology including SPSS	Auxilium faculty-75 hrs	100
3.5	Elective 1: Business Environment Elective 2: Logistics & Supply Chain Management	Auxilium faculty-75 hrs	100	4.5	Management Accounting	Auxilium faculty-75 hrs	100
3.6	Skills Paper: Accounting Package (Tally)	Auxilium faculty-30 hrs	100	4.6	Skills Paper: Communication skills in Hindi	CMC Faculty - 10 hrs / External Faculty 2 - 10 hrs & External Faculty 3 - 10 hrs	100
3.7	Value Education	Auxilium faculty-15 hrs	--	4.7	Value Education	Auxilium faculty-15 hrs	--
				4.8	Environmental Studies	Auxilium faculty-30 hrs	100
	<b>Total</b>		<b>600</b>		<b>Total</b>		<b>700</b>



Dr. Anna B. Pulimood  
Principal,  
Christian Medical College,  
Vellore-632 004.

**Principal**  
**Christian Medical College**  
Vellore - 632 002, Tamil Nadu, India

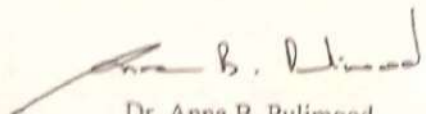


Dr. (Sr.) Mary Josephine Rani A.  
Principal,  
Auxilium College (Autonomous),  
Vellore 632 006.

PRINCIPAL  
AUXILIUM COLLEGE (Autonomous)

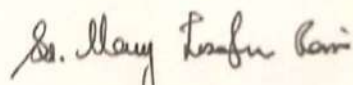
3 <sup>rd</sup> year / Phase III							
Code	V Semester	Faculty / Institution	Marks	Code	VI Semester	Faculty / Institution	Mark
5.1	Materials and Equipment Management	CMC / Former CMC & External Faculty - 75 hrs	100	6.1	Public Health and Major Health Concerns in India	CMC Faculty & Former CMC Faculty - 75 hours	100
5.2	Quality in Healthcare	CMC Faculty - 75 hrs	100	6.2	Healthcare Laws	CMC faculty-75 hrs	100
5.3	Management Information System	Auxilium faculty-75 hrs	100	6.3	International Health Management	CMC / Former CMC & External Faculty - 75 hours	100
5.4	Elective 1: Total Quality Management Elective 2: E-Banking	Auxilium faculty-75 hrs	100	6.4	Internship (3 months: February to April)	At CMC / other hospitals	300
5.5	Healthcare Insurance	CMC / Former CMC & External Faculty - 75 hrs	100	6.5	Skills Paper: Entrepreneurial Development	Auxilium faculty-30 hrs	100
5.6	Project	CMC & Auxilium Faculty	100				
5.7	Skills Paper: Life Style Management	Auxilium faculty-30 hrs	100				
5.8	Value Education	Auxilium faculty- 15 hrs	---	6.6	Value Education	Auxilium faculty- 15 hrs	100
Total			700	Total			800

# the above mentioned topic / subjects are subject to change and can be shifted to or from semesters(75 hours of classroom teaching for each Subject)



Dr. Anna B. Pulimood  
Principal,  
Christian Medical College,  
Vellore-632 004.

**Principal**  
**Christian Medical College**  
Vellore - 632 002, Tamil Nadu, India.



Dr. (Sr.) Mary Josephine Rani A.  
Principal,  
Auxilium College (Autonomous),  
Vellore 632 006.

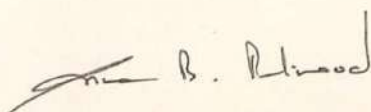
PRINCIPAL  
AUXILIUM COLLEGE (Autonomous)  
Gandhi Nagar, Vellore - 632 006.  
Vellore District, Tamil Nadu.



Marks  
100

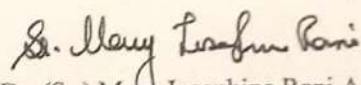
*Annexure – II Guidelines for the agreement with  
Auxilium College (Autonomous) and CMC for selection  
and conduct of BBA (Hospital Administration) under  
Thiruvalluvar University*

- 1) Selection of BBA (HA) candidates for 25% quota of CMC, Vellore, would be as per procedures laid down by CMC, Vellore.
- 2) The CMC fee component will be transferred to the designated special fund account of the department of Hospital Management Studies and Staff Training and Development specially opened for this programme, on or before 15<sup>th</sup> September and 15<sup>th</sup> March every year by Auxilium College (Autonomous).
- 3) The honorarium and travel expenses to be paid by CMC for the CMC faculty and resource person shall be fixed as Rs. 500/- per hour towards honorarium and Rs. 500/- towards travel expenses for every visit. This is subject to revision on an annual basis.
- 4) Honorarium to be paid to the CMC faculty shall be credited to their Department Fund through Account transfer. However, the T.A shall be paid to them in cash from the imprest amount and get it adjusted later whereas for others both shall be paid by cash by the Department on the spot after the completion of lecture by the Faculty.



Dr. Anna B. Pulimood,  
Principal,  
Christian Medical College,  
Vellore-632 004.

**Principal**  
Christian Medical College  
Vellore - 632 002, Tamil Nadu, India.



Dr. (Sr.) Mary Josephine Rani A.  
Principal,  
Auxilium College (Autonomous),  
Vellore 632 006.

PRINCIPAL  
AUXILIUM COLLEGE (Autonomous)  
Gandhi Nagar, Vellore - 632 006.  
Vellore District, Tamil Nadu.

# ORACLE

## Academy

**Auxilium College (Autonomous)**  
**Katpadi, Vellore**

is an authorized Oracle Academy Member.

This certificate entitles this institution to avail the Oracle Academy Programs.



## MEMORANDUM OF UNDERSTANDING (MoU)



**AUXILIUM COLLEGE (AUTONOMOUS)**  
Signs with  
**SACRED HEART COLLEGE (AUTONOMOUS)**



### Subject of Cooperation

Promoting cooperation in Academics, Collaborative Research, Organising Conferences, Workshops and Faculty Development Programmes and Faculty - Student Exchange Programmes.

This Memorandum of Understanding (hereinafter called "MoU") has been made and entered into and effective as of 07<sup>th</sup> March, 2020 by and between

**AUXILIUM COLLEGE (AUTONOMOUS)**, (hereinafter referred as "**Auxilium College**")  
having its office at

**Address:** 17<sup>th</sup> East Cross Road, Gandhi Nagar,  
Vellore - 632 006,  
Tamil Nadu, India.  
Off: 0416-2241774,  
Mail: [auxiliumcollege@yahoo.com](mailto:auxiliumcollege@yahoo.com)

Herein represented by **Dr. (Sr.) REGINA MARY R.** in her capacity as the Principal of **AUXILIUM COLLEGE (AUTONOMOUS)**, Gandhi Nagar, Vellore - 632 006, Tamil Nadu, India. The College founded in 1954, is the first Women's College in the Vellore District, and is affiliated to the Thiruvalluvar University. Auxilium has been granted the status of autonomy by the UGC and the Thiruvalluvar University from the academic year 2007-2008.

The College has been accredited by the National Assessment and Accreditation Council (NAAC) with A<sup>+</sup> Grade with a CGPA of 3.55 out of 4 in the 3<sup>rd</sup> cycle in 2016. The College

offers 19 Undergraduate Programmes, 11 Postgraduate Programmes, 7 M.Phil. Programmes and 6 Doctoral Programmes.

And the **SACRED HEART COLLEGE (AUTONOMOUS)** (hereinafter referred as "Sacred Heart College") having its office at

**Address:** Sacred Heart College (Autonomous),  
Tirupattur – 635601,  
Tirupattur District,  
Tamil Nadu, India  
Tel: 04179-220553  
Mail: office@shctpt.edu

Herein represented by **REV. DR. D. MARIA ANTONY RAJ (SDB)**, in his capacity as the Principal of **SACRED HEART COLLEGE**, Tirupattur – 635601 Tamil Nadu.

Sacred Heart College is an affiliated First Grade College of Thiruvalluvar University. It is a minority institution, established and administered by the Salesian of Don Bosco (SDB). Accredited by NAAC (4<sup>th</sup> Cycle – under RAF) with CGPA of 3.31/4 at 'A+' Grade, 95<sup>th</sup> College in India - NIRF 2017. Currently it offers 13 Under Graduate (UG) programmes, 14 Post Graduate (PG) programmes and 5 Post Graduate Diploma programmes. It also offers 12 M.Phil. programmes and 10 Ph.D. programmes, catering towards producing professionals with high level of ethical and moral conduct, and excellence in their academic pursuit.

Auxilium College and Sacred Heart College, have agreed to the following protocols governing their collaboration on academics and research related activities:

#### **Scope**

The Scope of collaboration on academic and research activities in this Memorandum of Understanding includes the following categories:

- Exchange of faculty and students
- Summer Internship
- Jointly offer certificate courses and diploma courses.



- Sharing of experience in innovative teaching methods, programme development and course-designing
- E Learning and E - Teaching
- Research collaboration in the areas of mutual interest.
- Exchange of academic information, scholarly information, study materials and publications.
- Collaboration in the conduct of National / International Conferences, Seminars, Workshops, Faculty Development Programmes and other Academic meetings

### **General Terms of Agreement**

Specific activities and programme implemented under authority of this MoU shall be subject to availability of funds and the approval of each parties authorized representatives.

Prior to initiating any specific activity or programmes, the parties will negotiate and enter into a definite agreement, signed by each party's authorized signatory, describing the terms of the arrangement, including but not limited to financial commitments, academic freedom commitments, immigration and compliance obligation and details of the exchange or collaborative relationship. This MoU is not intended to create any legally binding obligation on either institution but it is included to facilitate discussions regarding general areas of cooperation.

### **Specific Terms**

#### **Student Exchange**

1. Neither institution will require admission or tuition fees of exchange students under this MoU.
2. The duration of the exchange programme will be decided by both the institution.
3. Participants will be subjected to the rules and regulations of the host institution, in addition to specific rules and regulations.

### **Selection and Nomination**

The selection and nomination of students is open throughout the academic year. The student nomination should be accompanied by:

- Curriculum Vitae.
- Statement of aptitude from a member of the student's school / faculty.
- A specific outline of the programme of study at the host institution and a statement of objectives of the student.

When a nomination is forwarded by the home institution, it is presumed that the sending institution considers the student suitable for the proposed programme and consents to send the student if selected by the host institution. The host institution will evaluate the nomination and determine their suitability for selection under the Student Exchange Programme.

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5. This agreement pertains to exchange participants only, and does not include spouses or dependents.

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Faculty from both Institutions will collaborate in the supervision of exchange students and in joint research in disciplines of mutual interest.

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2. Each institution will nominate one of its members as its representative in charge of the cooperative programme. Individual programmes of work under this Memorandum will be jointly planned and conducted by the nominees of both parties.



3. Progress of work of any individual programme will be reviewed and approved by designated authorities of both parties.
4. The final approval of any project will depend on the availability of guaranteed support funds.
5. Every collaboration will have its own agreement / contract which addresses issues such as Intellectual Property Rights (under the legal rights of the constitutions of both the parties), funding pattern, disclosure of information etc.

#### **Commencement, Renewal, Termination and Amendment**

This MoU will come into force upon affixing of the signatures of the representatives of the partner institutions and will remain in effect for three years. This MoU may be renewed upon its expiry, with the agreement of both partner institutions.

If either partner institution wishes to terminate the MoU at the end of the three years period it must notify the other institution not less than six months prior to the expiry of the MoU.

This MoU or its renewal and the actions taken under it may be reviewed at any time. Modifications may be made by mutual agreement and any amendment or extension to the agreement may be formalized by the exchange of letters between the two parties.

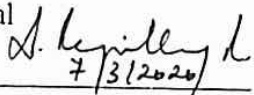
#### **Additional Terms**

The amendments of the terms of this MoU will not be effective unless made in writing and signed by each party's authorized signatory. Each party represents that the individuals signing in this MoU have the authority to sign on its behalf in the capacity included.

Name: Dr. (Sr.) REGINA MARY R.

Title: Principal


Signature: \_\_\_\_\_

  
7/3/2020

Name: Dr. MARIA ANOTNY RAJ. D

Title: Principal

Signature: \_\_\_\_\_

  
07/03/2020  
Principal

Sacred Heart College (Autonomous)  
Tirupattur-635 601, Tirupattur - Dist

AUXILIUM COLLEGE

Through its legal representatives



Witness

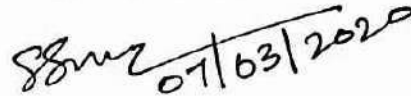
Dr. Beulah Suresh,  
Head, PG and Research,  
Department of Business Administration.

SACRED HEART COLLEGE

Through its legal representatives

Witness

Dr. SasiKumar  
Head, PG and Research,  
Sacred Heart Institute of Management Studies.





## MEMORANDUM OF UNDERSTANDING (MoU)



**AUXILIUM COLLEGE (AUTONOMOUS)**

**Signs with**

**ST. JOSEPH'S COLLEGE OF  
ARTS & SCIENCE (AUTONOMOUS)**



### **Subject of Cooperation**

Promoting cooperation in Academics, Collaborative Research, Organising Conferences, Workshops and Faculty Development Programmes and Faculty - Student Exchange Programmes.

This Memorandum of Understanding (hereinafter called "MoU") has been made and entered into and effective as of **07<sup>th</sup> March, 2020** by and between

**AUXILIUM COLLEGE (AUTONOMOUS)**, (hereinafter referred as "**Auxilium College**") having its office at

**Address:** 17<sup>th</sup> East Cross Road, Gandhi Nagar,  
Vellore - 632 006,  
Tamil Nadu, India.  
Off: 0416-2241774,  
Mail: [auxiliumcollege@yahoo.com](mailto:auxiliumcollege@yahoo.com)

Herein represented by **Dr. (Sr.) REGINA MARY R.** in her capacity as the Principal of **AUXILIUM COLLEGE (AUTONOMOUS)**, Gandhi Nagar, Vellore - 632 006, Tamil Nadu, India. The College founded in 1954, is the first Women's College in the Vellore District, and is affiliated to the Thiruvalluvar University. Auxilium has been granted the status of autonomy by the UGC and the Thiruvalluvar University from the academic year 2007-2008.

The College has been accredited by the National Assessment and Accreditation Council (NAAC) with A<sup>+</sup> Grade with a CGPA of 3.55 out of 4 in the 3<sup>rd</sup> cycle in 2016. The College offers 19 Undergraduate Programmes, 11 Postgraduate Programmes, 7 M.Phil. Programmes and 6 Doctoral Programmes

And the **ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)** (hereinafter referred as "**St. Joseph's College**") having its office at

**Address:** St. Joseph's College of Arts & Science (Autonomous),  
Cuddalore - 1, TamilNadu.  
Contact : 04142 - 286311

Herein represented by **Dr. M. ARUMAI SELVAM**, in his capacity as the **Principal** of **ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)** - Cuddalore- 1, Tamil Nadu.

St. Joseph's College is a legacy of the 19th century, handed down to us by the venerable fathers of the society of the Foreign Mission of Paris. Its nucleus was the St. Joseph's High School which was started in 1868 A.D. The college obtained Permanent Affiliation on 08.02.2008, the Autonomous status on 09.06.2008 and 12(B) Status by the University Grants Commission on 28th August, 2015. The NAAC 3rd Cycle of Re-Accreditation with CGPA of 3.31 on seven point scale at "A" Grade was declared on 22nd February, 2017. Under the leadership of the present Secretary of the College Rev. Fr. G. Peter Rajendiram our institution is marching towards excellence.

Auxilium College and St. Joseph's College, have agreed to the following protocols governing their collaboration on academics and research related activities:

### **Scope**

The Scope of collaboration on academic and research activities in this Memorandum of Understanding includes the following categories:

- Exchange of faculty and students
- Summer Internship
- Jointly offer certificate courses and diploma courses.



- Sharing of experience in innovative teaching methods, programme development and course-designing
- E Learning and E - Teaching
- Research collaboration in the areas of mutual interest.
- Exchange of academic information, scholarly information, study materials and publications.
- Collaboration in the conduct of National / International Conferences, Seminars, Workshops, Faculty Development Programmes and other Academic meetings

### **General Terms of Agreement**

Specific activities and programme implemented under authority of this MoU shall be subject to availability of funds and the approval of each parties authorized representatives.

Prior to initiating any specific activity or programmes, the parties will negotiate and enter into a definite agreement, signed by each party's authorized signatory, describing the terms of the arrangement, including but not limited to financial commitments, academic freedom commitments, immigration and compliance obligation and details of the exchange or collaborative relationship. This MoU is not intended to create any legally binding obligation on either institution but it is included to facilitate discussions regarding general areas of cooperation.

### **Specific Terms**

#### **Student Exchange**

1. Neither institution will require admission or tuition fees of exchange students under this MoU.
2. The duration of the exchange programme will be decided by both the institution.
3. Participants will be subjected to the rules and regulations of the host institution, in addition to specific rules and regulations.

## **Selection and Nomination**

The selection and nomination of students is open throughout the academic year. The student nomination should be accompanied by:

- Curriculum Vitae.
- Statement of aptitude from a member of the student's school / faculty.
- A specific outline of the programme of study at the host institution and a statement of objectives of the student.

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3. Progress of work of any individual programme will be reviewed and approved by designated authorities of both parties.
4. The final approval of any project will depend on the availability of guaranteed support funds.
5. Neither Auxilium College and St. Joseph's College be held responsible for any liability to the other party, and neither party shall be required to purchase any insurance against loss or damage to any property due to activities to which this agreement relates.
6. Every collaboration will have its own agreement / contract which addresses issues such as Intellectual Property Rights (under the legal rights of the constitutions of both the parties), funding pattern, disclosure of information etc.

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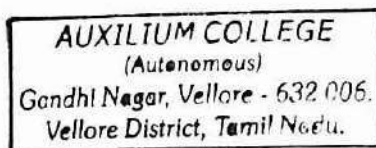
Signature: *[Signature]*  
7/3/2020

Name: **Dr. M. ARUMAI SELVAM**

Title: Principal

Signature: *[Signature]*  
7/3/20

**AUXILIUM COLLEGE**



Through its legal representatives

*[Signature]*

Witness

Dr. Beulah Suresh,  
Head, PG and Research,  
Department of Business Administration.

**ST. JOSEPH'S COLLEGE**



Through its legal representatives

*[Signature]*  
7/3/2020

Witness

Rev. Fr. A. Alex  
Head,  
Department of Business Administration.