



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		Auxilium College (Autonomous)
• Name of the Head of the institution		Dr. (Sr.) Jaya Santhi R.
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		04162241774
• Alternate phone No.		04162241994
• Mobile No. (Principal)		9791130393
• Registered e-mail ID (Principal)		admin@auxiliumcollege.edu.in
• Address		AUXILIUM COLLEGE (AUTONOMOUS), GANDHI NAGAR, VELLORE
• City/Town		VELLORE
• State/UT		TAMIL NADU
• Pin Code		632006
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)		26/02/2007
• Type of Institution		Women
• Location		Rural

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. A. Mary Agnes				
• Phone No.	04162241774				
• Mobile No:	9943063025				
• IQAC e-mail ID	iqac@auxiliumcollege.edu.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=34&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=34&amp;sInsideMenuId=0</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=92&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=92&amp;sInsideMenuId=0</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A+	91.5	2003	16/09/2003	15/09/2008
Cycle 2	A	3.41	2010	28/03/2010	27/03/2015
Cycle 3	A+	3.55	2016	05/11/2016	04/11/2023
<b>6.Date of Establishment of IQAC</b>			07/12/2004		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Provide details regarding the composition of the IQAC:</b>					
• Upload the latest notification regarding the composition of the IQAC by the HEI			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>14</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
MoU with IIT Bombay for Spoken Tutorial Programme (STP) for the students of Auxilium College to do free online courses offered under STP	
Award of seed money for the staff members to enhance research.	
Up-scaling of Wi-Fi capacity	
Establishment of Centre for Extension Activities Auxilium CARES (Community Awareness Reachout Extension Activities)	
Installation of Sewage Treatment Plant.	
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>	
Plan of Action	Achievements/Outcomes
To Collaborate with organizations through MoU's	MoU with IIT Bombay for Spoken Tutorial Programme (STP) to learn free online courses offered by IIT Bombay. MoU with Nature Science Foundation (NSF) Coimbatore.
To prepare Question Bank in line with the requirements of Outcome Based Education and Revised Bloom's Taxonomy	Question Banks were prepared for all the courses of Semesters III and IV in the OBE format and Revised Bloom's Taxonomy

To introduce revised Faculty Record and Mentoring Record	Revised Faculty record to enter the academic data, roles and responsibilities and achievements of the faculty was introduced. Revised Mentoring Book to enter the student profile including achievements in curricular, co-curricular and extra-curricular activities was introduced.
To install Sewage treatment plant	Sewage treatment plant is under construction
Enable remote access to e-resources of the library	Remote access to e-resources of the library was enabled by institutional id to access e-resources on N-List and Inflibnet Masterplot.
To enhance perception through Social Media platforms.	Students, staff and alumnae were linked through institutional YouTube channel, Twitter, LinkedIn, Instagram and Facebook account.
Promote extension activities in the neighbourhood community in terms of impact and sensitizing students to social issues and holistic development	Established Centre for Extension Activities Auxilium CARES (Community Awareness Reach out Extension Activities.)
Strengthen e-governance	Expansion of Institutional ERP to optimize the functions of the college.
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
College Council	23/02/2023
<b>14. Was the institutional data submitted to</b>	<b>Yes</b>

<b>AISHE ?</b>	
<ul style="list-style-type: none"> <li>Year</li> </ul>	
Year	Date of Submission
2021-2022	15/02/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
<b>16.Academic bank of credits (ABC):</b>	
<b>17.Skill development:</b>	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	
<b>20.Distance education/online education:</b>	

## Extended Profile

### 1.Programme

1.1 28

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 3633

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2

1172

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

3692

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1

1357

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2

191

Number of full-time teachers during the year:

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of programmes offered during the year:	<b>28</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Total number of students during the year:	<b>3633</b>
File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>
2.2 Number of outgoing / final year students during the year:	<b>1172</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	<b>3692</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	<b>1357</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	191
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	191
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	1179
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	101
Total number of Classrooms and Seminar halls	
4.3	476
Total number of computers on campus for academic purposes	
4.4	329.377966
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Auxilium College has a distinctive perspective on education, outcome-based education is been followed from the academic year 2020-21. The College promotes the formation of students as competent, committed, conscious, creative and compassionate women for and with others. This singular focus transmits the development, administration and evaluation of curriculum relevant to the local/national/ regional/global development need. For all



undergraduate and postgraduate programmes, the curriculum structure was redesigned, paying particular attention to the knowledge, comprehension, abilities, attitudes, and values that graduates should have gained.

The outcomes were framed with relevance to local, national, regional and global developmental needs.

Level 1: Programme Outcomes (PO)

Level 2: Programme Education Objective (PEO) and Programme Learning Outcome (PLO)

Level 3: Course Learning Outcome (CLO)

Students can find promising work opportunities in Vellore and the surrounding districts, including major and small businesses, internationally renowned hospitals, commercial sectors, and self-employment. Additionally, the curriculum structure gives students the chance to compete successfully in regional and national tests held by the public, private, and government sectors. After completing the programme, graduates are qualified to advance into higher-level courses and conduct research in both domestic and foreign universities on par with other international and domestic institutions.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=94&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=94&amp;sInsideMenuId=0</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

28

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**

905

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year**

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

28

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

### 1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional ethics and human values are emphasised in the institution's programme outcomes, programme learning outcomes, programme specific outcomes and course learning outcomes. The Institution's programme outcomes list the development of positive human values alongside biodiversity and eco-awareness as significant outcomes. The curriculum for all undergraduate programmes includes value education. According to UGC guidelines, Environmental Studies is offered in the fourth semester for the undergraduate programmes, with the requirement that students submit an assignment on environmental problems or local biodiversity. Human Rights is offered as a mandatory course for all the Postgraduate programmes in the second semester. Courses like Women's Studies and Literature of the Marginalised precisely include positive human values like equality and equity, while courses like Women Entrepreneurship are oriented towards growth and sustainability. All the programmes offer courses on professional ethics relevant to the respective discipline.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

4

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

156

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

206

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**      **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=38&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=38&amp;sInsideMenuId=0</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.4.2 - The feedback system of the Institution comprises the following**      **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=38&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=38&amp;sInsideMenuId=0</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1360

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1360

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Departments conduct various tests like class tests, snap tests, quizzes, oral test and first continuous assessment to identify advanced and slow learners. The slow learners are further analysed by their tutors and subject faculty to determine thoroughly their hindrances. According to challenges faced, customised programmes are planned. The slow learners are engaged in remedial coaching and peer group study. Remedial coaching is conducted by the respective course teacher by teaching the most

important portions in the syllabus in a simplified manner. The improvement of the students is monitored by the subsequent tests. The attendance and regularity are maintained. Every class is divided into Peer groups where one of the advanced learners being the leader helps and guides the other members of the group in their studies. The advanced learners are motivated to take online courses related to their field of study in the goal to edify themselves. They are also encouraged to take seminars and to participate in various programmes and competitions within the College and outside. The Innovative component gives scope for the slow and advanced learners to exhibit their knowledge and skill. Undergraduate and Postgraduate projects help students to get motivated to pursue research in their field.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://auxiliumcollege.edu.in/Auxm_Content/files/Feedback/Online_Course.pdf">http://auxiliumcollege.edu.in/Auxm_Content/files/Feedback/Online_Course.pdf</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
09/08/2021	3633	189

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Students are encouraged to actively engage themselves in activities like quiz, group-discussions, seminars, assignments, projects, practicals, internships, workshops, associations activities, competitions, skill-based courses, field visit, case study, self-study paper, etc. Every Semester has innovative component which is conducted through student centric methods. Select topics are given for group discussions and debates to create a blended experience in learning, to broaden their horizons and to boost their confidence. Assignments are given to improve

their writing skills and to inculcate the habit to refer and read more books. Students are encouraging to participate in debate and brain storming activities to edify themselves with current events and to enhance their communicative skills. Projects induce team work and problem-solving skills. They learn to solve the problems through easy methodologies. Participation in flashmobs and preparation of short videos in curricular and social awareness themes inculcate participative learning among students. Students gain experiential learning through activities such as industrial visits, lab visits, field visits and visit to entrepreneurial units.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. The College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of excellent education. The Department of English, Mathematics and Visual Communication etc. have laboratories relevant to their subjects. These laboratories fortify the knowledge acquired in traditional classes. Software is available online and is integrated with teacher's explanation, and students are encouraged to learn and practice through interactive activities. ICT tools like Google Classroom, Padlet, Canva, Flipgrid, Mentimeter, Google forms, Google doc, Google slides, Microsoft applications, etc. are used to strengthen the learning process. Students submit their assignments in google classroom and attend Quiz through google forms. Staff post the videos of the classes in the google classroom for future reference and for the students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17">http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17</a>
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

186

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Every academic year end the institution prepares the academic calendar. The academic calendar covers the examination dates, seminars, conferences, guest lectures, workshops, industrial visits, holidays, vacation dates, working days, festivals, etc. The Heads of the departments and senior faculty prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus, the academic calendar monitors the effective delivery of the program with academic and business inputs. The academic calendar is prepared and made available on the College website and issued as a hand book to all the staff and students in the beginning of the academic year.

The timetable is prepared well in advance and is available at the beginning of the semester. Lesson Plans are also prepared for all the courses indicating the plan on a weekly basis. The lesson plans indicate the topics covered, resources used, teaching methodology and modes of assessment. A schedule from the Examination section is also made available to direct the teaching learning process. The Institution ensures that the timetable is set and made available to the staff and students. The HODs check the progress of each course and ensures timely and effective



**completion of course**

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full-time teachers against sanctioned posts during the year****191**

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year****85**

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)****191**

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

15

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The IT integrations has modernized the entire examination process and has speeded up the functioning mechanism, while making the whole process more transparent. College ERP Portal effectively handles all the requirements to conduct both Online and offline examinations. Online registration and fee payment for semester examination has been enabled through ERP. At the same time we have configured Self Service portal for all stakeholders (students and colleges principal, Departmental Heads, faculty) for smooth holding of ICT enabled examination process like Online Examination form filling up, approval process, Online Admit card generation, Internal marks Capture, result publication.

A web-based software solution QnSmart has been installed for Question Paper generation and Question Bank in line with the

Revised Bloom's Taxonomy. Data protection and confidentiality is maintained in the software. The QnSmart software application has been built using the following technologies JSF 2.2 with Prime face 6.0, Builder tool Maven, Version tool Git, Database MySQL. The design elements such as front-end design uses bootstrap and HTML 5, component for rich user experience. The application is compatible to work on laptops, desktops and even in mobile.

1. Procedures
2. Processes/Procedures integrating IT
3. Continuous Internal Assessment System

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

In adherence to the UGC and NAAC guidelines, Auxilium College adopted Outcome Based Education for students admitted from 2020-21 onwards. The curriculum framework was revised for all the Undergraduate and Postgraduate Programmes with special focus on the knowledge, understanding, skills, attitudes and values that the students should have attained on the completion of the programme. The outcomes were framed at three levels;

Programme Learning Outcomes (PLO) That specify the academic standards that all the students should attain on the completion of their programme, which correlate with the Vision, Mission and Goals of the college.

Programme Educative Objectives (PEO) That denote discipline-specific knowledge, understanding, skills, attitudes and values that the student should have attained on completing that particular programme. It also directs the students to realize that the knowledge and techniques learnt has direct implication for the betterment of society.

Course Learning Outcomes (CLO)- It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

The Programme outcomes and Course outcomes for all the programmes and courses are made available to the staff and students through the college website and also stated in syllabus books.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=94&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=94&amp;sInsideMenuId=0</a>

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of programme outcomes and course outcomes will be evaluated after the completion of academic year 2022 - 2023 as the Outcome Based Education was implemented in the academic year 2020 - 2021.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1047

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=39&sInsideMenuId=0>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Auxilium College provides infrastructural facilities to monitor and promote research activities in the campus. The College has well defined research policy posted in the website to ensure quality research. Sr. Ethelvina Research Advisory Committee was established to initiate faculty research activities. The faculty and students are encouraged to present their ideas/ project proposals before the research committee for getting sanction of seed money. The seed money was initiated to encourage faculty to apply for Government funded projects and motivate expansion of research perspective of the College.

Research and Publication Committee provides guidelines and support towards high standards of research in the institution. Research interest is being inculcated and stimulated from under graduate programmes by organizing programmes in the areas such as, The art of writing projects, Division of Research methodology, Awareness on IPR. The College also appreciates and acknowledges the research scholars by providing cash awards for Best Research Papers. Researchers are provided with e-journals, INFLIBNET and WIFI facilities.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2.25

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.20500

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

#### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Auxilium College provides a conducive environment to promote Innovation and Incubation, all departments undertook various innovative activities that meets the societal and institutional needs. The Auxilium Young innovator's Day was organized on 23 March, 2022 to encourage the young talents and empower the future innovators. Innovations in different fields in the form of working models by Science students and non-working models by Arts students was exhibited. The prize winners of young Innovator's Day were awarded with cash prize of Rs.3000, Rs.2000, Rs.1000 and Rs.500 as first, second, third and consolation prize respectively.

Auxilium Business Incubation Centre and Entrepreneurship Development Cell conducted Art competition on topic "Difficulties faced by women Entrepreneur during the post pandemic Era". Need based support is provided for research scholars and faculty members to promote innovation in various disciplines.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**



File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

6

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

## 0.27

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

## 0.28

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Auxilium College is proud to be part of Government Venture to involve the student community to build an Inclusive India through the extension activities. The extension activities of the College ensure sustainable and consistent outcomes for the benefit of neighbourhood villages. Both faculty and students are sensitized

to social issues through the following activities:

1. COVID Vaccination awareness programmes
2. Students serving as volunteers during Elections.
3. Orientation for 12th passed out students from rural places.
4. Mass Tree plantation
5. Swachh Bharat Campaign - both campus cleaning and cleaning Vellore fort museum.
6. Orientation on survey and introduction to PRA (Participatory Rural Approach) in adopted villages.
7. Celebration of National Safe Motherhood Day to sensitize the pregnant women.
8. Mass reading Book Campaign- K.V.Kuppam Govt Girls Higher Secondary school.
9. Blood Donation
10. Illam Thedi Kalvi Scheme- State Government scheme to teach rural children.
11. Hair donation Drive with Adyar Cancer Institution.
12. Awareness program on cyber safety and security.
13. Awareness programme on NEP
14. Financial Awareness Programme.
15. Debates on Society responsibility and student's clarity.
16. Volunteered for the survey on women education rate

Program on promoting the rights and well-being of women and adolescence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=13&amp;sSubMenuId=73&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=13&amp;sSubMenuId=73&amp;sInsideMenuId=0</a>

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

3

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	<a href="#">View File</a>

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

50

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

3036

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7 - Collaboration

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

55

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

36

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Auxilium College (Autonomous) is located on a luxuriant, 73.62-acre land and provides all the essential infrastructure and facilities for an effectual teaching-learning environment.

#### Facilities for Teaching and Learning:

1. The College has 12 blocks which includes Library, Auditorium and 101 classrooms that are completely furnished with cutting-edge teaching tools, such as integrated LCD projectors and interactive boards.
2. There are 6 seminar halls and 2 auditoriums.
3. There is an in-built ERP portal.
4. There are 15 well equipped laboratories.
5. Instruments such as FTIR Spectrometer is available for Research.
6. Common instrumentation room.
7. The English Language Laboratory offers Clarity Snet Language Lab and the Clarity English Success programme.
8. MATLAB.
9. The Diamond Jubilee Memorial Library contains more than 73987

volumes of books, 41 journals, 28 magazines, and other learning tools via remote access.

10. G-SUITE and Zoom are available for online classes and conferences.

11. College is active in social media platforms such as College YouTube channel, Instagram, Twitter, LinkedIn and Facebook.

12. Installation of video wall in the auditorium.

13. Elaborate collection of specimens in the museum maintained by the Department of Zoology.

14. 476 systems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=67&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=67&amp;sInsideMenuId=0</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The athletic facilities of Auxilium College are sophisticated and progressive.

1. Courts for Kabaddi, Throwball, Basketball, Volleyball, and Handball.
2. A field with spaces for Shot Put, Discus, Cricket, Kho-Kho, and Football.
3. The play area's courts and fields are kept in good condition, and there are enough floodlighting options.
4. A 500-seat indoor stadium is accessible for Yoga, Badminton, Basketball, Table Tennis, and other sports.
5. An outdoor stadium with 800 members of seating capacity and guest rooms for visiting teams.
6. A gym for both employees and students.
7. The campus has an auditorium with 850 seats and an open-air outdoor stage with stage and lighting capabilities for cultural events.

An outdoor stadium with 100 seats and guest accommodations for the visiting squad. There is a storage space where the necessary attire, props, and musical instruments are maintained. Students experience a taste of various cultures and traditions through numerous celebrations, including religious holidays, national holidays, hostel days, women's days, youth festivals, teachers' days, thanks giving days, college days, commencement days, and departmental events. The chance for the students to participate in intercollegiate, interuniversity, and national contests is provided. On sporting events and other significant days, a trained auxiliary band performs.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

101

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

29.310517

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded



## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Name of the ILMS software: AutoLib
2. Nature of automation (full or partial): Fully
3. Version: 5.2
4. Year of automation: 2018

In February 2018, all standard library chores were automated using Autolib's Integrated Library Management Systems (ILMS). RFID (Radio Frequency Identification) is used for book distribution and to monitor footfall. The "Dewey Decimal Classification" system is used to categorise the books. Every academic year, a user orientation programme is held. Auxilium College was ranked in number one position thrice for the usage of N-List.

Auxilium Library is housed with:

1. Digital Library
2. Internet Access
3. Discussion Room Facility
4. Archives
5. Sound system on every Floor
6. Bar Code Printer with label roll
7. Printer and Photocopier
8. 2 seminar halls

### Facilities

1. The library has technology-enabled and bar-coded all its operations using a Library Management Software.
2. Open Access System
3. The Major Collections of E-books, E-Journals and E-databases can be accessed through LAN, and can also access remotely.
4. OPAC facilitates to access the entire library resources.
5. Circulation Service
6. Reserving Books
7. Question Bank
8. Carrier Information Resources
9. Discussion Room Facility
10. Reference Service
11. Display of New Arrivals
12. Book Bank
13. Reprographic facility
14. The library has a CCTV monitoring system to keep an eye on

user behaviour, ensuring a secure environment for materials and equipment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=10&amp;sSubMenuId=51&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=10&amp;sSubMenuId=51&amp;sInsideMenuId=0</a>

**4.2.2 - Institution has access to the following:** A. Any 4 or more of the above  
**e-journals e-ShodhSindhu Shodhganga  
 Membership e-books Databases Remote  
 access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

738.555

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

543.9

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College's vast IT infrastructure includes 4 laboratories and 441 computer workstations having round-the-clock Wi-Fi facility for staff and students, making it technologically advanced. To help with internet services, a campus-wide wi-fi network with 30 access points linked by fibre optic cables is in place. All the access points are password protected. Each user is assigned a username and password for login for accessing the Internet (Client user). Staff and students are given institutional email addresses and user IDs for the ERP portal for academic purposes. The computing, networking, and IT resources of Auxilium College may be used solely for academic purposes by students, research scholars, members of the faculty, management, non-teaching staff, and visitors. Users are restricted by the Institution from getting illegal access to IT resources that are prohibited under Indian and international cyber laws, as well as the National Cyber Security Policy. If they do, they risk civil and criminal penalties. The institution forbids users from violating intellectual property rights (IPR), including copyright, patent and trademark laws, geographic indication of origin laws, industrial design laws, trade secret laws, database protection laws, and publicity rights laws.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0</a>

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3633	476

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**      **A. 750 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.3.4 - Institution has facilities for e-content development:**      **A. All four of the above**  
**Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17">http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

**329.377966**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Need based requirements proposed by the HODs for Laboratories, Sports, Computers and Purchase of new equipments are scrutinized and approved by the principal. When a student /Teaching / Non Teaching in charge notices malfunctioning of an equipment, it is brought to the notice of the HOD and Principal. The repair / replacement of the equipment is carried out depending on the nature of the malfunctioning. In the Library apart from regular books in circulation, text books are available in the Book Bank for deserving students to use it for a semester. Damaged books are rebound before placing them for circulation. The computers are maintained through Annual Maintenance Contract with service providers. Classrooms are provided with necessary facilities for both online and offline teaching. Periodic maintenance is done for the existing buildings. Annual need assessment of the various Departments for future planning and development of infrastructure is collected and scrutinized at the end of every academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

969

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

538

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.auxiliumcollege.edu.in/">http://www.auxiliumcollege.edu.in/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

**3**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances**

**A. All of the above**

**through appropriate committees**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of outgoing students who got placement during the year**

115

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of outgoing students progressing to higher education**

430

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year****5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

5

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

28

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College ensures the active participation of the student community in the academic and administrative bodies/committees. The efficient and effective functioning is possible through the committed participation of the members. The Union Leaders, Office Bearers, Auxilium Students Quality Cell (ASQC) members, Planning and Evaluation Committee (College Council), Examination Committee, Student Grievance Redressal Cell, Curriculum Development Cell, Library Advisory Committee, Sports Advisory Committee, Anti-Ragging Committee, Student Welfare Committee, Cell for prevention of Sexual Harassment and Co-curricular Activities, The Hostel Advisory Committee, The Department Secretaries, Class Representatives and Leaders of Various Clubs and Movements help to paddle the multidimensional activities of the academic year. The Union leaders along with the other office bearers under the guidance of Vice-Principals, Deans and Heads of the Departments plan and execute events like Freshers Day, Farewell, Teachers Day, association activities and sports day. Student forum act as a connecting bridge between the student and the management, through the forum students bring their suggestions and strengths to the limelight, which helps to focus an elevated foresight for the next academic year.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=10&amp;sInsideMenuId=5">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=10&amp;sInsideMenuId=5</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

5

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of the Auxilium College, Vellore, is one of the units of the worldwide organization of the Salesian Sisters Society. The Association serves as catalyst and agents of transformation in the society and in the world at large. Every year, on October 2nd the Auxilium Alumnae gather for their Auxilium Alumnae Meet for renewing, rejuvenating and refreshing their Auxilian Spirit. The meeting also serves as an opportunity for sharing, empowering and enriching each other with their varied experience in the family, workplace and in the society at large. The contribution of the alumnae is utilized for various purposes viz. provision of educational scholarship to the poor and needy students, for relief and charitable activities, given as seed money to the best projects in order to encourage and support the research activities of the institution. Besides the Annual Alumnae Meet, every department gather the alumnae of their department wishing the interest and wellbeing of the past pupil. Around one thousand three hundred and three alumnae were enrolled in the Auxilium Alumnae Association during the year 2022.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=12&amp;sSubMenuId=54&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=12&amp;sSubMenuId=54&amp;sInsideMenuId=0</a>

#### 5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The vision of the College is to educate young women especially the poorest to become empowered and efficient leaders of integrity for the society. The goal of our educative endeavour is to produce salesian atmosphere, intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed, accomplished-in a word-integrally formed young women who will be agents of social transformation in today's India. The College commits itself to serve the economically weak, socially backward and needy students. The governance practiced in the Institution is transparent, collaborative, participatory and decentralised. All important academic and administrative issues are discussed at various forums such as the, Governing Body, Academic Council, College Council, Student Council, Teaching and Administrative Staff and the stake holders. The College with a strength of 191 teaching faculty, 51 non-teaching staff and 3633 students is effectively managed by the decentralized and participative management system practised in the College.

The faculty members are given orientation programmes, faculty development programmes, and formative programmes throughout the academic year. The staff represent in all the academic and administrative committees/bodies and are consulted during the planning and execution of academic, co-curricular and extra-

## curricular activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=6&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=6&amp;sInsideMenuId=0</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The administration is decentralized to a great extent by delegation of responsibilities among Vice- Principals, Deans, Heads of Departments and Coordinators, Staff Advisors and Student Leaders of Different Committees, Associations, Clubs and Movements.

In order to ensure the effective functioning of the academic, administrative and statutory bodies/committees are involved by the Management of the College in the planning, execution and evaluation of the activities.

Systematic feedback on the activities is sought from the stakeholders concerned (i.e.) Members of the Management, Faculty Members, Students, Parents and Alumnae, to ensure the participation of all the stakeholders and sort out the issues concerned.

The names and responsibilities/office of the Members of the statutory bodies, committees, associations, clubs and movements are printed in the College Handbook

Periodical meetings of the constituted administrative and academic committees are held to plan and execute activities for the term/academic year. Members of the Management, Faculty, Students and Parents are involved in decision-making with regard to all the activities.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=92&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=92&amp;sInsideMenuId=0</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

At the end of the academic year the Planning and Evaluation Committee (College Council) meets to plan and finalise all the academic and extra-curricular activities for the following academic year, and the same is compiled and printed in the College Handbook for the reference of staff and students. The Plan involves Value-added course, skill development course, UNO theme, Month Values, Formative Programmes, Association Activities, Dates of Examinations etc.

College follows centralized, scheduled conduct of continuous assessment, semester theory and practical examinations as planned and printed in the hand book. For the successful completion of the scheduled exams, the departments follow strategically designed lesson plan and, systematically record the work done of the week. Generation and scrutiny of the question papers, evaluation and declaration of the results are as per schedule. Institutional Enterprise Resource Planning (ERP) helps in the smooth conduct of examinations.

ERP integrates all facets of operation comprising Online Admission Processing, Payment of Fees, Attendance Management, Timetable Generation, NME and SBE Registration, CIA Processing, Feedback Process, Exam Registration, Hall Ticket Generation, Mark Entry and Declaration of the Results.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=92&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=92&amp;sInsideMenuId=0</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College runs according to the principles and methods of Don Bosco, is a minority institution administered by the Daughters of Mary Help of Christians, commonly known as the Salesian sisters of Don Bosco. The Provincial of Chennai Province is the head of the governing body of the College. The appointments of the Principal, the Secretary and the religious staff in the campus are decided by the Province. The recruitment is carried out as per the guidelines of UGC and Thiruvalluvar University, Vellore. The Principal is primarily responsible for the academic and disciplinary matters related to the respective departments.

The structure of the College comprising of the Secretary, the Principal, the Vice Principals, Deans and Staff Council, plan the academic and administrative activities of the College. The major decisions taken by the Staff Council and decision making bodies are communicated to the staff of the departments by the HoDs. The Planning Committee plans and prepares a budget for department requirements based on their needs and, with the approval of the finance committee the purchase committee purchases and supplies the requirements. The Office Superintendent coordinates the functioning of the administrative staff for work allotted to them.

The coordinator heads the IQAC, an independent body which coordinates, plans and initiates processes and events for quality sustenance and enhancement.. The Student Council is guided by the Vice Principals and Dean of student affairs for College activities. Alumnae and Parents' Forum also contribute suggestions through feedback for student progress and institutional development.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=36&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=36&amp;sInsideMenuId=0</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College provides facilitative environment for enriching the skill and research knowledge. Faculty are encouraged to attend Refresher Courses, Orientation Programmes, Seminars/Workshops/Conferences at the National and International Level and to serve as Resource Persons/Consultants in other organizations and institutions, also to complete their Doctorates and to avail FIP.

The Management provides SEED money for Faculty Members to do Research Projects. Capacity Development Programmes are organised by the College Management to ensure career-oriented progression of teaching and non-teaching staff. Personal counselling programmes are also conducted for the self-growth. The College organises sessions on stress management and also provides in-campus counselling services. The Staff Welfare Fund offers financial

assistance to teaching and non-teaching staff. Recreational activities like Staff picnic, celebration of events and festivals bring the College community together. On the completion of 25 years of service, staff members and non-teaching staff are recognised during the College Day celebration.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

93

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The internal audit is carried out proficiently at the end of every academic year with an auditor analysing the income and expenditure of the current year. The internal auditing ensures the remittance of the due amount along with the expenditure. The Secretary of the College along with the administrative staff in the office, work on the various sections related to finance and maintain the accounts for a transparent and functional audit. The regular and transparent annual internal audit is a procedure that enables the institution to take up the external audit with ease and minimal mistakes. All accounting policies pertaining to the College are clarified and implemented with the approval of the Management and the Auditor, ensuring strict accounting standards in the finance section. The external Audit comprises of the AG office audit and the JD office audit. The audit is carried out periodically as facilitated by the AG office and JD office. The external audit offers feedback and guidance. The audit objections are presented by way of queries. The queries raised are resolved. The institution has always collaborated and obliged regarding the external audit that is conducted on a continual, regular and periodical basis.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0



File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Financial Resources of the Institution are generated through the following sources:

1. Tuition Fees
2. Hostel Fees
3. Government funds-UGC/DST/Grant-in-Aid of Government of Tamil Nadu
4. Grants From individuals, Philanthropists, Management.
5. Alumni Contribution

The College also mobilizes its resources through funds generated from Self-supporting Courses (Payment of salaries of the Management staff both teaching and non-teaching). Government funds are used for the specific purposes for which it is sanctioned. A Finance Committee comprising of the senior members of the management and faculty monitors and makes recommendations regarding the management of funds from both the government and management. Funds are provided to meet the infrastructure requirement and their maintenance. Adequate funds are provided for Sports and Cultural activities. Scholarships, fee waiver and other non-financial support are offered to deserving students in consultation with the mentors and heads of the departments. Alumnae contribution is used for infra-structure development and seed money for research. The Auditor appointed by the College is entrusted with the verification of Receipts and Payment accounts. External Auditors are appointed by the Management. They audit the financial statements and internal control system of the College. Transparency and accountability is ensured by conducting an Annual Audit of accounts of the Institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

As a measure to promote research, the Institution provides seed money to the teachers for research and remuneration is given to the research guides. Question Bank is prepared as per OBE format and Revised Bloom's Taxonomy. Remote access to e-resources is ensured by providing user id and password for the following e-resource repositories, access to infolibnet for all the students, Master plots for students M.A literature and EBSCO for students of commerce and management, registered in NDLI and active usage of N-list.

### Plan of Action (2021 - 2022)

1. To improve ICT Facilities - Conducting Training for staff (Interactive Board)
2. To increase collaboration with other institutions/organization through MoUs
3. To expand ERP usage
4. To revamp the College website
5. To introduce a revised Faculty Record and Mentoring Books
6. To enhance the availability of e-resources to the staff and students
7. To revamp the institutional policies
8. To advance Wifi facilities
9. To conduct orientation for students
10. To establish Centre for Extension Activities Auxilium CARES (Community Awareness Reachout Extension Activities)
11. To form a committee to monitor the COVID SOP protocols
12. To install a Sewage Treatment Plant
13. To initiate the construction of an Auditorium and Research

**Block**

14. To enrich Research related activities

15. To strengthen the ASQC

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=36&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=36&amp;sInsideMenuId=0</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

**IQAC plays a vibrant role in the enrichment of the teaching-learning process. IQAC helped in successful implementation of OBE in the curriculum from the academic year 2020-2021. Workshops on OBE and ICT enabled teaching methodologies to enhance quality in teaching learning process had been conducted. Introduction of Faculty report to record curricular and co-curricular activities. Feedback is periodically organised and collected by IQAC. It brings greater participation and better mutual understanding in the teaching-learning process. Feedback is collected in three parameters viz., Curriculum, Over all and SSS (Students Satisfaction Survey). It helps to find the gap and enhance quality education. The IQAC also envisions greater integration in framing the syllabus according to the OBE pattern. The IQAC conducts various seminars, quiz competition and workshops on the same.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=19&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=19&amp;sInsideMenuId=0</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any**

**A. Any 4 or all of the above**

**other quality audit recognized by state,  
national or international agencies (such as  
ISO Certification)**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=19&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=19&amp;sInsideMenuId=0</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Auxilium College holds the pride of being the first Minority Institution for Women in then North Arcot District. It was established and administered by the daughters of Mary Help of Christians, commonly known as Salesian Sisters of Don Bosco, belonging to the Catholic Church. From being found the college has admitted candidates without reference to caste or creed and their rights of conscience are respected. The College has been the abode of knowledge and virtue imparting holistic education and also prioritizing the safety of women in the campus through the eagle's views by the help of CCTV monitoring.

Maternity leave is granted for aided and unaided staff, and also for the students according to the University Norms. A medical inspection room is allocated in case of ailment.

Sensitization programs on gender equity, safety and security, cyber-crime awareness, issues on the subjective and objective front, health and hygiene are periodically organized. Facilities like sanitary napkin vending machine, gymnasium, IOB and Cafeteria are available within the campus.

The following committees such as Anti-ragging, Grievance

redressal, Internal complaints, Kanali women's cell, Cell for prevention of sexual harassment ensure a secure academic ambience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The College facilitates several techniques for the management of degradable and non-degradable waste. The College emphasizes not just the efficient and sanitary collection of waste, but also reduction in waste produced and recycling of waste. The prime focus is to reduce, reuse and recycle the waste. The College has different dustbins to segregate the different waste. Inception and waste segregation happen at the source itself at all levels. Students and visitors are also motivated to manage waste through awareness, training, advocacy and other initiatives by the NSS and other clubs. Electric vehicles are used for collection of solid waste in the College campus keeping in mind the importance of preserving the resources and streamlining the usage. Vermi composting unit is functional to its fullest efficiency, in providing the manure for eco-friendly gardening. Sanitary napkins are disposed through incinerators. Plastics and e-waste are sent to authorized dealers for recycling. The College has signed an agreement with SRM University in Liquid waste management. The Units College the water in the rear side of the College and the water is recycled to a zero sludge state, which is later used for irrigation purposes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**E. None of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College strongly believes to alleviate poverty providing quality education is vital. The campus is inclusive, and beyond all barriers of caste, community, colour, religion and language. Regular assembly with a prayer and thought for the day and value for the month inculcates a strong value system among the students promoting secular ideals and camaraderie. Through these programmes, the students are constantly reminded of their roles and responsibilities towards society.

The College in hand with the Staff and the Students celebrate all major religious and cultural festivals like Pongal, Deepavali, Onam, Christmas, Ramzan etc. Students plan 'Ethnic days' which help them understand and appreciate cultural differences. Students from socio-economically disadvantaged backgrounds are given fee concessions, and textbooks and scholarships given by the Government and non- Government, Alumni Association and the Management.

Handloom Day is observed in which, the students and faculty to show their support for the handloom industry dress in handloom attire keeping in mind the elimination of socio-economic balance as a priority. The total of a 5 Villages have been adopted by the College under Unnat Bharat Abhiyan. Support, awareness and necessities are given to the villagers. Outreach and extension activities are conducted in the adopted villages.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The College strongly believes in giving holistic all-round education to the students. Sensitizing students on our constitutional rights, values, duties and responsibilities is one of the prime educational focuses given at the students by various means. The Management and the faculty aim at being role models in displaying accountability and responsibility in our equitable College environment. Students are required to follow code of conduct, be responsible and take ownership of their actions. Academic integrity and respect for diverse ideas is insisted upon. The students at undergraduate and postgraduate level study EVS and Human Rights respectively, Value Education and Christian doctrine classes are given to students regularly keeping the same in mind. They are edified to recognize and voice out against instances of Human Rights Violations, and are also given opportunity to visit Social Welfare Agencies.

The students are engaged in programs like Road Safety Awareness Campaign, Vaccination Camp, Swachh Bharat Campaign, Commemoration of Vellore Sepoy Mutiny, Awareness camp against Drug Abuse, National Polio Vaccine Camp, Mega Savings Mela and Aadhar corrections camp, distribution of tree saplings and tree planting.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor**      **A. All of the above**

**adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College plans ahead and sets the target for the whole year, preparing the list of National and International red-letter days to be celebrated, in an appropriate manner. This is done to edify the student community for whom it is necessary to know the importance and cultural background of celebrating these days, comprehensively the celebration is blended with speeches and cultural programmes relating to the essence and aesthetics of the days. Republic Day, Independence Day and Gandhi Jayanthi, the three important national days are celebrated in College with march-past, flag hoisting and other cultural programmes depicting respect and honour to the nation and its leaders. The College celebrates International Women's Day that provides students with an opportunity to reflect on progress made, to celebrate achievements of grit and determination displayed by women and to the call for change. Other International days celebrated are - Day of Girl child, Human Rights Day, and World Literacy Day. Apart from the events and activities organized, Endowment and other lectures are also organized to increase the national awareness, benefitting the students every year.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### I BEST PRACTICE

#### The Examination System

### II BEST PRACTICE

#### Mentoring System

<http://www.auxiliumcollege.edu.in/Home/Bin dPageContent?sMainMenuId=6&sSubMenuId=43&s InsideMenuId=0>

File Description	Documents
Best practices in the Institutional website	<a href="http://www.auxiliumcollege.edu.in/Home/Bin dPageContent?sMainMenuId=6&amp;sSubMenuId=43&amp;s InsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/Bin dPageContent?sMainMenuId=6&amp;sSubMenuId=43&amp;s InsideMenuId=0</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Empowering Young women through Higher Education Adhering to the vision of the College young women especially the poorest are given priority in the admission. The curricular, co-curricular and extracurricular activities are educative endeavours to produce intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed young women who will be agents of social transformation in today's India.

The College offers welfare schemes, remedial coaching, bridge course and personal academic mentoring to cater to the needs of economically weak, socially backward and needy students. The College offers a wide range of coaching classes for TNPSC, banking and other competitive examinations, Leadership Training, Soft skill training, Entrepreneurial skill development to ensure employability

VIDES (Auxilium College Unit)

Works in collaboration with the volunteer association established by the FMA Institute in 1987 and now recognised as a non-profit making international association (AISBL) in 1991. It is collaborates with this NGO (non-governmental organisation) recognised by the United Nations (2003) with a consultative statute for matters regarding human rights, women, children and young people. Student volunteers offer a free and supportive service in the own locality (social volunteering) for a period of time as required by the service.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Auxilium College has a distinctive perspective on education, outcome-based education is been followed from the academic year 2020-21. The College promotes the formation of students as competent, committed, conscious, creative and compassionate women for and with others. This singular focus transmits the development, administration and evaluation of curriculum relevant to the local/national/ regional/global development need. For all undergraduate and postgraduate programmes, the curriculum structure was redesigned, paying particular attention to the knowledge, comprehension, abilities, attitudes, and values that graduates should have gained.

The outcomes were framed with relevance to local, national, regional and global developmental needs.

Level 1: Programme Outcomes (PO)

Level 2: Programme Education Objective (PEO) and Programme Learning Outcome (PLO)

Level 3: Course Learning Outcome (CLO)

Students can find promising work opportunities in Vellore and the surrounding districts, including major and small businesses, internationally renowned hospitals, commercial sectors, and self-employment. Additionally, the curriculum structure gives students the chance to compete successfully in regional and national tests held by the public, private, and government sectors. After completing the programme, graduates are qualified to advance into higher-level courses and conduct research in both domestic and foreign universities on par with other international and domestic institutions.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=94&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=94&amp;sInsideMenuId=0</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**

28

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**

905

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year**

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

28

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional ethics and human values are emphasised in the institution's programme outcomes, programme learning outcomes, programme specific outcomes and course learning outcomes. The Institution's programme outcomes list the development of positive human values alongside biodiversity and eco-awareness as significant outcomes. The curriculum for all undergraduate programmes includes value education. According to UGC guidelines, Environmental Studies is offered in the fourth semester for the undergraduate programmes, with the requirement that students submit an assignment on environmental problems or local biodiversity. Human Rights is offered as a mandatory course for all the Postgraduate programmes in the second semester. Courses like Women's Studies and Literature of the Marginalised precisely include positive human values like equality and equity, while courses like Women Entrepreneurship are oriented towards growth and sustainability. All the programmes offer courses on professional ethics relevant to the respective discipline.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

4

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

156

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

206

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System



<b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni</b>	<b>A. All 4 of the above</b>
---	------------------------------

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=38&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=38&amp;sInsideMenuId=0</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>A. Feedback collected, analysed and action taken made available on the website</b>
---	---

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=38&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=38&amp;sInsideMenuId=0</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

**1360**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.)

**as per the reservation policy during the year (exclusive of supernumerary seats)**

1360

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Departments conduct various tests like class tests, snap tests, quizzes, oral test and first continuous assessment to identify advanced and slow learners. The slow learners are further analysed by their tutors and subject faculty to determine thoroughly their hindrances. According to challenges faced, customised programmes are planned. The slow learners are engaged in remedial coaching and peer group study. Remedial coaching is conducted by the respective course teacher by teaching the most important portions in the syllabus in a simplified manner. The improvement of the students is monitored by the subsequent tests. The attendance and regularity are maintained. Every class is divided into Peer groups where one of the advanced learners being the leader helps and guides the other members of the group in their studies. The advanced learners are motivated to take online courses related to their field of study in the goal to edify themselves. They are also encouraged to take seminars and to participate in various programmes and competitions within the College and outside. The Innovative component gives scope for the slow and advanced learners to exhibit their knowledge and skill. Undergraduate and Postgraduate projects help students to get motivated to pursue research in their field.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://auxiliumcollege.edu.in/Auxm_Content/files/Feedback/Online_Course.pdf">http://auxiliumcollege.edu.in/Auxm_Content/files/Feedback/Online_Course.pdf</a>

**2.2.2 - Student – Teacher (full-time) ratio**

Year	Number of Students	Number of Teachers
09/08/2021	3633	189

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Students are encouraged to actively engage themselves in activities like quiz, group-discussions, seminars, assignments, projects, practicals, internships, workshops, associations activities, competitions, skill-based courses, field visit, case study, self-study paper, etc. Every Semester has innovative component which is conducted through student centric methods. Select topics are given for group discussions and debates to create a blended experience in learning, to broaden their horizons and to boost their confidence. Assignments are given to improve their writing skills and to inculcate the habit to refer and read more books. Students are encouraging to participate in debate and brain storming activities to edify themselves with current events and to enhance their communicative skills. Projects induce team work and problem-solving skills. They learn to solve the problems through easy methodologies. Participation in flashmobs and preparation of short videos in curricular and social awareness themes inculcate participative learning among students. Students gain experiential learning through activities such as industrial visits, lab visits, field visits and visit to entrepreneurial units.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Today, it is essential for the students to learn and master the

latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. The College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of excellent education. The Department of English, Mathematics and Visual Communication etc. have laboratories relevant to their subjects. These laboratories fortify the knowledge acquired in traditional classes. Software is available online and is integrated with teacher's explanation, and students are encouraged to learn and practice through interactive activities. ICT tools like Google Classroom, Padlet, Canva, Flipgrid, Mentimeter, Google forms, Google doc, Google slides, Microsoft applications, etc. are used to strengthen the learning process. Students submit their assignments in google classroom and attend Quiz through google forms. Staff post the videos of the classes in the google classroom for future reference and for the students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17">http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17</a>
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

186

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Every academic year end the institution prepares the academic calendar. The academic calendar covers the examination dates, seminars, conferences, guest lectures, workshops, industrial

visits, holidays, vacation dates, working days, festivals, etc. The Heads of the departments and senior faculty prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus, the academic calendar monitors the effective delivery of the program with academic and business inputs. The academic calendar is prepared and made available on the College website and issued as a hand book to all the staff and students in the beginning of the academic year.

The timetable is prepared well in advance and is available at the beginning of the semester. Lesson Plans are also prepared for all the courses indicating the plan on a weekly basis. The lesson plans indicate the topics covered, resources used, teaching methodology and modes of assessment. A schedule from the Examination section is also made available to direct the teaching learning process. The Institution ensures that the timetable is set and made available to the staff and students. The HODs check the progress of each course and ensures timely and effective completion of course

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

191

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

85

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

191

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

15

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The IT integrations has modernized the entire examination process and has speeded up the functioning mechanism, while making the whole process more transparent. College ERP Portal effectively handles all the requirements to conduct both Online and offline examinations. Online registration and fee payment for semester examination has been enabled through ERP. At the same time we have configured Self Service portal for all stakeholders (students and colleges principal, Departmental Heads, faculty) for smooth holding of ICT enabled examination process like Online Examination form filling up, approval process, Online Admit card generation, Internal marks Capture, result publication.

A web-based software solution QnSmart has been installed for Question Paper generation and Question Bank in line with the Revised Bloom's Taxonomy. Data protection and confidentiality is maintained in the software. The QnSmart software application has been built using the following technologies JSF 2.2 with Prime face 6.0, Builder tool Maven, Version tool Git, Database MySQL. The design elements such as front-end design uses bootstrap and HTML 5, component for rich user experience. The application is compatible to work on laptops, desktops and even in mobile.

1. Procedures
2. Processes/Procedures integrating IT
3. Continuous Internal Assessment System

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

In adherence to the UGC and NAAC guidelines, Auxilium College adopted Outcome Based Education for students admitted from 2020-21 onwards. The curriculum framework was revised for all the Undergraduate and Postgraduate Programmes with special focus on the knowledge, understanding, skills, attitudes and values that the students should have attained on the completion of the programme. The outcomes were framed at three levels;

Programme Learning Outcomes (PLO) That specify the academic standards that all the students should attain on the completion of their programme, which correlate with the Vision, Mission and Goals of the college.

Programme Educative Objectives (PEO) That denote discipline-specific knowledge, understanding, skills, attitudes and values that the student should have attained on completing that particular programme. It also directs the students to realize that the knowledge and techniques learnt has direct implication for the betterment of society.

Course Learning Outcomes (CLO)- It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

The Programme outcomes and Course outcomes for all the programmes and courses are made available to the staff and students through the college website and also stated in syllabus books.



File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=94&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=94&amp;sInsideMenuId=0</a>

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of programme outcomes and course outcomes will be evaluated after the completion of academic year 2022 - 2023 as the Outcome Based Education was implemented in the academic year 2020 - 2021.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1047

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&sSubMenuId=39&sInsideMenuId=0>

## **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Auxilium College provides infrastructural facilities to monitor and promote research activities in the campus. The College has well defined research policy posted in the website to ensure quality research. Sr. Ethelvina Research Advisory Committee was established to initiate faculty research activities. The faculty and students are encouraged to present their ideas/project proposals before the research committee for getting sanction of seed money. The seed money was initiated to encourage faculty to apply for Government funded projects and motivate expansion of research perspective of the College.

Research and Publication Committee provides guidelines and support towards high standards of research in the institution. Research interest is being inculcated and stimulated from under graduate programmes by organizing programmes in the areas such as, The art of writing projects, Division of Research methodology, Awareness on IPR. The College also appreciates and acknowledges the research scholars by providing cash awards for Best Research Papers. Researchers are provided with e-journals, INFLIBNET and WIFI facilities.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2.25

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.20500

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Auxilium College provides a conducive environment to promote Innovation and Incubation, all departments undertook various innovative activities that meets the societal and institutional needs. The Auxilium Young innovator's Day was organized on 23 March, 2022 to encourage the young talents and empower the future innovators. Innovations in different fields in the form of working models by Science students and non-working models by Arts students was exhibited. The prize winners of young Innovator's Day were awarded with cash prize of Rs.3000, Rs.2000, Rs.1000 and Rs.500 as first, second, third and consolation prize respectively.

Auxilium Business Incubation Centre and Entrepreneurship Development Cell conducted Art competition on topic "Difficulties faced by women Entrepreneur during the post pandemic Era". Need based support is provided for research scholars and faculty members to promote innovation in various disciplines.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

26

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

6

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.27

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.28

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0



File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Auxilium College is proud to be part of Government Venture to involve the student community to build an Inclusive India through the extension activities. The extension activities of the College ensure sustainable and consistent outcomes for the benefit of neighbourhood villages. Both faculty and students are sensitized to social issues through the following activities:

1. COVID Vaccination awareness programmes
2. Students serving as volunteers during Elections.
3. Orientation for 12th passed out students from rural places.
4. Mass Tree plantation
5. Swachh Bharat Campaign - both campus cleaning and cleaning Vellore fort museum.
6. Orientation on survey and introduction to PRA (Participatory Rural Approach) in adopted villages.
7. Celebration of National Safe Motherhood Day to sensitize the pregnant women.
8. Mass reading Book Campaign- K.V.Kuppam Govt Girls Higher Secondary school.
9. Blood Donation
10. Illam Thedi Kalvi Scheme- State Government scheme to teach rural children.
11. Hair donation Drive with Adyar Cancer Institution.

12. Awareness program on cyber safety and security.
13. Awareness programme on NEP
14. Financial Awareness Programme.
15. Debates on Society responsibility and student's clarity.
16. Volunteered for the survey on women education rate

Program on promoting the rights and well-being of women and adolescence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=13&amp;sSubMenuId=73&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=13&amp;sSubMenuId=73&amp;sInsideMenuId=0</a>

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

3

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	<a href="#">View File</a>

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

50

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the**

<b>year</b>	
<b>3036</b>	
File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.7 - Collaboration</b>	
<b>3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work</b>	
<b>55</b>	
File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)</b>	
<b>36</b>	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.	
<b>Auxilium College (Autonomous) is located on a luxuriant, 73.62-acre land and provides all the essential infrastructure and facilities for an effectual teaching-learning environment.</b>	

Facilities for Teaching and Learning:

1. The College has 12 blocks which includes Library, Auditorium and 101 classrooms that are completely furnished with cutting-edge teaching tools, such as integrated LCD projectors and interactive boards.
2. There are 6 seminar halls and 2 auditoriums.
3. There is an in-built ERP portal.
4. There are 15 well equipped laboratories.
5. Instruments such as FTIR Spectrometer is available for Research.
6. Common instrumentation room.
7. The English Language Laboratory offers Clarity Snet Language Lab and the Clarity English Success programme.
8. MATLAB.
9. The Diamond Jubilee Memorial Library contains more than 73987 volumes of books, 41 journals, 28 magazines, and other learning tools via remote access.
10. G-SUITE and Zoom are available for online classes and conferences.
11. College is active in social media platforms such as College YouTube channel, Instagram, Twitter, LinkedIn and Facebook.
12. Installation of video wall in the auditorium.
13. Elaborate collection of specimens in the museum maintained by the Department of Zoology.
14. 476 systems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=67&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=67&amp;sInsideMenuId=0</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The athletic facilities of Auxilium College are sophisticated and progressive.

1. Courts for Kabaddi, Throwball, Basketball, Volleyball, and Handball.
2. A field with spaces for Shot Put, Discus, Cricket, Kho-Kho, and Football.
3. The play area's courts and fields are kept in good condition, and there are enough floodlighting options.
4. A 500-seat indoor stadium is accessible for Yoga, Badminton, Basketball, Table Tennis, and other sports.
5. An outdoor stadium with 800 members of seating capacity and guest rooms for visiting teams.
6. A gym for both employees and students.
7. The campus has an auditorium with 850 seats and an open-air outdoor stage with stage and lighting capabilities for cultural events.

An outdoor stadium with 100 seats and guest accommodations for the visiting squad. There is a storage space where the necessary attire, props, and musical instruments are maintained. Students experience a taste of various cultures and traditions through numerous celebrations, including religious holidays, national holidays, hostel days, women's days, youth festivals, teachers' days, thanks giving days, college days, commencement days, and departmental events. The chance for the students to participate in intercollegiate, interuniversity, and national contests is provided. On sporting events and other significant days, a trained auxiliary band performs.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

101

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

29.310517

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Name of the ILMS software: AutoLib
2. Nature of automation (full or partial): Fully
3. Version: 5.2
4. Year of automation: 2018

In February 2018, all standard library chores were automated using Autolib's Integrated Library Management Systems (ILMS). RFID (Radio Frequency Identification) is used for book

distribution and to monitor footfall. The "Dewey Decimal Classification" system is used to categorise the books. Every academic year, a user orientation programme is held. Auxilium College was ranked in number one position thrice for the usage of N-List.

Auxilium Library is housed with:

1. Digital Library
2. Internet Access
3. Discussion Room Facility
4. Archives
5. Sound system on every Floor
6. Bar Code Printer with label roll
7. Printer and Photocopier
8. 2 seminar halls

Facilities

1. The library has technology-enabled and bar-coded all its operations using a Library Management Software.
2. Open Access System
3. The Major Collections of E-books, E-Journals and E-databases can be accessed through LAN, and can also access remotely.
4. OPAC facilitates to access the entire library resources.
5. Circulation Service
6. Reserving Books
7. Question Bank
8. Carrier Information Resources
9. Discussion Room Facility
10. Reference Service
11. Display of New Arrivals
12. Book Bank
13. Reprographic facility
14. The library has a CCTV monitoring system to keep an eye on user behaviour, ensuring a secure environment for materials and equipment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=10&amp;sSubMenuId=51&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=10&amp;sSubMenuId=51&amp;sInsideMenuId=0</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**738.555**

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

**543.9**



File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College's vast IT infrastructure includes 4 laboratories and 441 computer workstations having round-the-clock Wi-Fi facility for staff and students, making it technologically advanced. To help with internet services, a campus-wide wi-fi network with 30 access points linked by fibre optic cables is in place. All the access points are password protected. Each user is assigned a username and password for login for accessing the Internet (Client user). Staff and students are given institutional email addresses and user IDs for the ERP portal for academic purposes. The computing, networking, and IT resources of Auxilium College may be used solely for academic purposes by students, research scholars, members of the faculty, management, non-teaching staff, and visitors. Users are restricted by the Institution from getting illegal access to IT resources that are prohibited under Indian and international cyber laws, as well as the National Cyber Security Policy. If they do, they risk civil and criminal penalties. The institution forbids users from violating intellectual property rights (IPR), including copyright, patent and trademark laws, geographic indication of origin laws, industrial design laws, trade secret laws, database protection laws, and publicity rights laws.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0</a>

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
<b>3633</b>	<b>476</b>

File Description	Documents
Upload any additional information	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	<b>A. 250 Mbps</b>
---	--------------------

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	<b>A. All four of the above</b>
--	---------------------------------

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17">http://www.auxiliumcollege.edu.in/Home/DepartmentContent?sDepartmentId=17</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### **4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

**329.377966**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Need based requirements proposed by the HODs for Laboratories, Sports, Computers and Purchase of new equipments are scrutinized and approved by the principal. When a student /Teaching / Non Teaching in charge notices malfunctioning of an equipment, it is brought to the notice of the HOD and Principal. The repair / replacement of the equipment is carried out depending on the nature of the malfunctioning. In the Library apart from regular books in circulation, text books are available in the Book Bank for deserving students to use it for a semester. Damaged books are rebound before placing them for circulation. The computers are maintained through Annual Maintenance Contract with service providers. Classrooms are provided with necessary facilities for both online and offline teaching. Periodic maintenance is done for the existing buildings. Annual need assessment of the various Departments for future planning and development of infrastructure is collected and scrutinized at the end of every academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

969

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

538

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.auxiliumcollege.edu.in/">http://www.auxiliumcollege.edu.in/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

## **5.2 - Student Progression**

### **5.2.1 - Number of outgoing students who got placement during the year**

**115**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### **5.2.2 - Number of outgoing students progressing to higher education**

<b>430</b>	
File Description	Documents
Upload supporting data for students/alumni	<b>No File Uploaded</b>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
<b>5</b>	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year</b>	
<b>28</b>	
File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution</b>	
<p>The College ensures the active participation of the student community in the academic and administrative bodies/committees. The efficient and effective functioning is possible through the committed participation of the members. The Union Leaders, Office Bearers, Auxilium Students Quality Cell (ASQC) members,</p>	

Planning and Evaluation Committee (College Council), Examination Committee, Student Grievance Redressal Cell, Curriculum Development Cell, Library Advisory Committee, Sports Advisory Committee, Anti-Ragging Committee, Student Welfare Committee, Cell for prevention of Sexual Harassment and Co-curricular Activities, The Hostel Advisory Committee, The Department Secretaries, Class Representatives and Leaders of Various Clubs and Movements help to paddle the multidimensional activities of the academic year. The Union leaders along with the other office bearers under the guidance of Vice-Principals, Deans and Heads of the Departments plan and execute events like Freshers Day, Farewell, Teachers Day, association activities and sports day. Student forum act as a connecting bridge between the student and the management, through the forum students bring their suggestions and strengths to the limelight, which helps to focus an elevated foresight for the next academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=10&amp;sInsideMenuId=5">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=10&amp;sInsideMenuId=5</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

5

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of the Auxilium College, Vellore, is one of the units of the worldwide organization of the Salesian

Sisters Society. The Association serves as catalyst and agents of transformation in the society and in the world at large. Every year, on October 2nd the Auxilium Alumnae gather for their Auxilium Alumnae Meet for renewing, rejuvenating and refreshing their Auxilian Spirit. The meeting also serves as an opportunity for sharing, empowering and enriching each other with their varied experience in the family, workplace and in the society at large. The contribution of the alumnae is utilized for various purposes viz. provision of educational scholarship to the poor and needy students, for relief and charitable activities, given as seed money to the best projects in order to encourage and support the research activities of the institution. Besides the Annual Alumnae Meet, every department gather the alumnae of their department wishing the interest and wellbeing of the past pupil. Around one thousand three hundred and three alumnae were enrolled in the Auxilium Alumnae Association during the year 2022.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=12&amp;sSubMenuId=54&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=12&amp;sSubMenuId=54&amp;sInsideMenuId=0</a>

#### 5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The vision of the College is to educate young women especially the poorest to become empowered and efficient leaders of integrity for the society. The goal of our educative endeavour is to produce salesian atmosphere, intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed, accomplished-in a word-integrally formed



young women who will be agents of social transformation in today's India. The College commits itself to serve the economically weak, socially backward and needy students. The governance practiced in the Institution is transparent, collaborative, participatory and decentralised. All important academic and administrative issues are discussed at various forums such as the, Governing Body, Academic Council, College Council, Student Council, Teaching and Administrative Staff and the stake holders. The College with a strength of 191 teaching faculty, 51 non-teaching staff and 3633 students is effectively managed by the decentralized and participative management system practised in the College.

The faculty members are given orientation programmes, faculty development programmes, and formative programmes throughout the academic year. The staff represent in all the academic and administrative committees/bodies and are consulted during the planning and execution of academic, co-curricular and extra-curricular activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=6&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=6&amp;sInsideMenuId=0</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The administration is decentralized to a great extent by delegation of responsibilities among Vice- Principals, Deans, Heads of Departments and Coordinators, Staff Advisors and Student Leaders of Different Committees, Associations, Clubs and Movements.

In order to ensure the effective functioning of the academic, administrative and statutory bodies/committees are involved by the Management of the College in the planning, execution and evaluation of the activities.

Systematic feedback on the activities is sought from the stakeholders concerned (i.e.) Members of the Management, Faculty Members, Students, Parents and Alumnae, to ensure the

participation of all the stakeholders and sort out the issues concerned.

The names and responsibilities/office of the Members of the statutory bodies, committees, associations, clubs and movements are printed in the College Handbook

Periodical meetings of the constituted administrative and academic committees are held to plan and execute activities for the term/academic year. Members of the Management, Faculty, Students and Parents are involved in decision-making with regard to all the activities.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=92&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=92&amp;sInsideMenuId=0</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

At the end of the academic year the Planning and Evaluation Committee (College Council) meets to plan and finalise all the academic and extra-curricular activities for the following academic year, and the same is compiled and printed in the College Handbook for the reference of staff and students. The Plan involves Value-added course, skill development course, UNO theme, Month Values, Formative Programmes, Association Activities, Dates of Examinations etc.

College follows centralized, scheduled conduct of continuous assessment, semester theory and practical examinations as planned and printed in the hand book. For the successful completion of the scheduled exams, the departments follow strategically designed lesson plan and, systematically record the work done of the week. Generation and scrutiny of the question papers, evaluation and declaration of the results are

as per schedule. Institutional Enterprise Resource Planning (ERP) helps in the smooth conduct of examinations.

ERP integrates all facets of operation comprising Online Admission Processing, Payment of Fees, Attendance Management, Timetable Generation, NME and SBE Registration, CIA Processing, Feedback Process, Exam Registration, Hall Ticket Generation, Mark Entry and Declaration of the Results.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=92&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=92&amp;sInsideMenuId=0</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College runs according to the principles and methods of Don Bosco, is a minority institution administered by the Daughters of Mary Help of Christians, commonly known as the Salesian sisters of Don Bosco. The Provincial of Chennai Province is the head of the governing body of the College. The appointments of the Principal, the Secretary and the religious staff in the campus are decided by the Province. The recruitment is carried out as per the guidelines of UGC and Thiruvalluvar University, Vellore. The Principal is primarily responsible for the academic and disciplinary matters related to the respective departments.

The structure of the College comprising of the Secretary, the Principal, the Vice Principals, Deans and Staff Council, plan the academic and administrative activities of the College. The major decisions taken by the Staff Council and decision making bodies are communicated to the staff of the departments by the HoDs. The Planning Committee plans and prepares a budget for department requirements based on their needs and, with the approval of the finance committee the purchase committee purchases and supplies the requirements. The Office Superintendent coordinates the functioning of the administrative staff for work allotted to them.

The coordinator heads the IQAC, an independent body which coordinates, plans and initiates processes and events for quality sustenance and enhancement.. The Student Council is guided by the Vice Principals and Dean of student affairs for College activities. Alumnae and Parents' Forum also contribute suggestions through feedback for student progress and institutional development.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=36&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=36&amp;sInsideMenuId=0</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College provides facilitative environment for enriching the skill and research knowledge. Faculty are encouraged to attend Refresher Courses, Orientation Programmes, Seminars/Workshops/Conferences at the National and International Level and to serve as Resource Persons/Consultants in other organizations and institutions,

also to complete their Doctorates and to avail FIP.

The Management provides SEED money for Faculty Members to do Research Projects. Capacity Development Programmes are organised by the College Management to ensure career-oriented progression of teaching and non-teaching staff. Personal counselling programmes are also conducted for the self-growth. The College organises sessions on stress management and also provides in-campus counselling services. The Staff Welfare Fund offers financial assistance to teaching and non-teaching staff. Recreational activities like Staff picnic, celebration of events and festivals bring the College community together. On the completion of 25 years of service, staff members and non-teaching staff are recognised during the College Day celebration.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### **6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

93

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

##### **6.4.1 - Institution conducts internal and external financial audits regularly**

The internal audit is carried out proficiently at the end of every academic year with an auditor analysing the income and expenditure of the current year. The internal auditing ensures the remittance of the due amount along with the expenditure. The Secretary of the College along with the administrative staff in the office, work on the various sections related to finance and maintain the accounts for a transparent and functional audit. The regular and transparent annual internal audit is a procedure that enables the institution to take up the external audit with ease and minimal mistakes. All accounting policies pertaining to the College are clarified and implemented with the approval of the Management and the Auditor, ensuring strict accounting standards in the finance section. The external Audit comprises of the AG office audit and the JD office audit. The audit is carried out periodically as facilitated by the AG office and JD office. The external audit offers feedback and guidance. The audit objections are presented by way of queries. The queries raised are resolved.

The institution has always collaborated and obliged regarding the external audit that is conducted on a continual, regular and periodical basis.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Financial Resources of the Institution are generated through the following sources:

1. Tuition Fees
2. Hostel Fees
3. Government funds-UGC/DST/Grant-in-Aid of Government of Tamil Nadu
4. Grants From individuals, Philanthropists, Management.
5. Alumni Contribution

The College also mobilizes its resources through funds generated from Self-supporting Courses (Payment of salaries of the Management staff both teaching and non-teaching). Government funds are used for the specific purposes for which it is sanctioned. A Finance Committee comprising of the senior

members of the management and faculty monitors and makes recommendations regarding the management of funds from both the government and management. Funds are provided to meet the infrastructure requirement and their maintenance. Adequate funds are provided for Sports and Cultural activities. Scholarships, fee waiver and other non-financial support are offered to deserving students in consultation with the mentors and heads of the departments. Alumnae contribution is used for infra-structure development and seed money for research. The Auditor appointed by the College is entrusted with the verification of Receipts and Payment accounts. External Auditors are appointed by the Management. They audit the financial statements and internal control system of the College. Transparency and accountability is ensured by conducting an Annual Audit of accounts of the Institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=96&amp;sInsideMenuId=0</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

As a measure to promote research, the Institution provides seed money to the teachers for research and remuneration is given to the research guides. Question Bank is prepared as per OBE format and Revised Bloom's Taxonomy. Remote access to e-resources is ensured by providing user id and password for the following e-resource repositories, access to inflibnet for all the students, Master plots for students M.A literature and EBSCO for students of commerce and management, registered in NDLI and active usage of N-list.

### Plan of Action (2021 - 2022)

1. To improve ICT Facilities - Conducting Training for staff (Interactive Board)



2. To increase collaboration with other institutions/organization through MoUs
3. To expand ERP usage
4. To revamp the College website
5. To introduce a revised Faculty Record and Mentoring Books
6. To enhance the availability of e-resources to the staff and students
7. To revamp the institutional policies
8. To advance Wifi facilities
9. To conduct orientation for students
10. To establish Centre for Extension Activities Auxilium CARES (Community Awareness Reachout Extension Activities)
11. To form a committee to monitor the COVID SOP protocols
12. To install a Sewage Treatment Plant
13. To initiate the construction of an Auditorium and Research Block
14. To enrich Research related activities
15. To strengthen the ASQC

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=36&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=2&amp;sSubMenuId=36&amp;sInsideMenuId=0</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC plays a vibrant role in the enrichment of the teaching-learning process. IQAC helped in successful implementation of OBE in the curriculum from the academic year 2020-2021. Workshops on OBE and ICT enabled teaching methodologies to enhance quality in teaching learning process had been conducted. Introduction of Faculty report to record curricular and co-curricular activities. Feedback is periodically organised and collected by IQAC. It brings greater participation and better mutual understanding in the teaching-learning process. Feedback is collected in three parameters viz., Curriculum, Over all and SSS (Students Satisfaction Survey). It helps to find the gap and enhance quality education. The IQAC also envisions greater integration in framing the syllabus according to the OBE pattern. The IQAC conducts various seminars, quiz competition and workshops on

the same.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=19&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=19&amp;sInsideMenuId=0</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=19&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=3&amp;sSubMenuId=19&amp;sInsideMenuId=0</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Auxilium College holds the pride of being the first Minority Institution for Women in then North Arcot District. It was established and administered by the daughters of Mary Help of Christians, commonly known as Salesian Sisters of Don Bosco, belonging to the Catholic Church. From being found the college

has admitted candidates without reference to caste or creed and their rights of conscience are respected. The College has been the abode of knowledge and virtue imparting holistic education and also prioritizing the safety of women in the campus through the eagle's views by the help of CCTV monitoring.

Maternity leave is granted for aided and unaided staff, and also for the students according to the University Norms. A medical inspection room is allocated in case of ailment.

Sensitization programs on gender equity, safety and security, cyber-crime awareness, issues on the subjective and objective front, health and hygiene are periodically organized. Facilities like sanitary napkin vending machine, gymnasium, IOB and Cafeteria are available within the campus.

The following committees such as Anti-ragging, Grievance redressal, Internal complaints, Kanali women's cell, Cell for prevention of sexual harassment ensure a secure academic ambience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The College facilitates several techniques for the management of degradable and non-degradable waste. The College emphasizes not just the efficient and sanitary collection of waste, but

also reduction in waste produced and recycling of waste. The prime focus is to reduce, reuse and recycle the waste. The College has different dustbins to segregate the different waste. Inception and waste segregation happen at the source itself at all levels. Students and visitors are also motivated to manage waste through awareness, training, advocacy and other initiatives by the NSS and other clubs. Electric vehicles are used for collection of solid waste in the College campus keeping in mind the importance of preserving the resources and streamlining the usage. Vermi composting unit is functional to its fullest efficiency, in providing the manure for eco-friendly gardening. Sanitary napkins are disposed through incinerators. Plastics and e-waste are sent to authorized dealers for recycling. The College has signed an agreement with SRM University in Liquid waste management. The Units College the water in the rear side of the College and the water is recycled to a zero sludge state, which is later used for irrigation purposes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for**

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-

A. Any 4 or all of the above

**friendly and barrier-free environment:**  
**Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms**  
**Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College strongly believes to alleviate poverty providing quality education is vital. The campus is inclusive, and beyond all barriers of caste, community, colour, religion and language. Regular assembly with a prayer and thought for the day and value for the month inculcates a strong value system among the students promoting secular ideals and camaraderie. Through these programmes, the students are constantly reminded of their roles and responsibilities towards society.

The College in hand with the Staff and the Students celebrate all major religious and cultural festivals like Pongal, Deepavali, Onam, Christmas, Ramzan etc. Students plan 'Ethnic days' which help them understand and appreciate cultural differences. Students from socio-economically disadvantaged backgrounds are given fee concessions, and textbooks and scholarships given by the Government and non- Government, Alumni Association and the Management.

Handloom Day is observed in which, the students and faculty to show their support for the handloom industry dress in handloom attire keeping in mind the elimination of socio-economic balance as a priority. The total of a 5 Villages have been adopted by the College under Unnat Bharat Abhiyan. Support, awareness and necessities are given to the villagers. Outreach and extension activities are conducted in the adopted villages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The College strongly believes in giving holistic all-round education to the students. Sensitizing students on our constitutional rights, values, duties and responsibilities is one of the prime educational focuses given at the students by various means. The Management and the faculty aim at being role models in displaying accountability and responsibility in our equitable College environment. Students are required to follow code of conduct, be responsible and take ownership of their actions. Academic integrity and respect for diverse ideas is insisted upon. The students at undergraduate and postgraduate level study EVS and Human Rights respectively, Value Education and Christian doctrine classes are given to students regularly keeping the same in mind. They are edified to recognize and voice out against instances of Human Rights Violations, and are also given opportunity to visit Social Welfare Agencies.

The students are engaged in programs like Road Safety Awareness Campaign, Vaccination Camp, Swachh Bharat Campaign, Commemoration of Vellore Sepoy Mutiny, Awareness camp against Drug Abuse, National Polio Vaccine Camp, Mega Savings Mela and Aadhar corrections camp, distribution of tree saplings and tree planting.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College plans ahead and sets the target for the whole year, preparing the list of National and International red-letter days to be celebrated, in an appropriate manner. This is done to edify the student community for whom it is necessary to know the importance and cultural background of celebrating these days, comprehensively the celebration is blended with speeches and cultural programmes relating to the essence and aesthetics of the days. Republic Day, Independence Day and Gandhi Jayanthi, the three important national days are celebrated in



College with march-past, flag hoisting and other cultural programmes depicting respect and honour to the nation and its leaders. The College celebrates International Women's Day that provides students with an opportunity to reflect on progress made, to celebrate achievements of grit and determination displayed by women and to the call for change. Other International days celebrated are - Day of Girl child, Human Rights Day, and World Literacy Day. Apart from the events and activities organized, Endowment and other lectures are also organized to increase the national awareness, benefitting the students every year.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### I BEST PRACTICE

The Examination System

### II BEST PRACTICE

Mentoring System

[http://www.auxiliumcollege.edu.in/Home/Bin\\_dPageContent?sMainMenuId=6&sSubMenuId=43&s\\_InsideMenuId=0](http://www.auxiliumcollege.edu.in/Home/Bin_dPageContent?sMainMenuId=6&sSubMenuId=43&s_InsideMenuId=0)

File Description	Documents
Best practices in the Institutional website	<a href="http://www.auxiliumcollege.edu.in/Home/Bin_dPageContent?sMainMenuId=6&amp;sSubMenuId=43&amp;s_InsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/Bin_dPageContent?sMainMenuId=6&amp;sSubMenuId=43&amp;s_InsideMenuId=0</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Empowering Young women through Higher Education Adhering to the vision of the College young women especially the poorest are given priority in the admission. The curricular, co-curricular and extracurricular activities are educative endeavours to produce intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed young women who will be agents of social transformation in today's India.

The College offers welfare schemes, remedial coaching, bridge course and personal academic mentoring to cater to the needs of economically weak, socially backward and needy students. The College offers a wide range of coaching classes for TNPSC, banking and other competitive examinations, Leadership Training, Soft skill training, Entrepreneurial skill development to ensure employability

VIDES (Auxilium College Unit)

Works in collaboration with the volunteer association established by the FMA Institute in 1987 and now recognised as a non-profit making international association (AISBL) in 1991. It collaborates with this NGO (non-governmental organisation) recognised by the United Nations (2003) with a consultative statute for matters regarding human rights, women, children and young people. Student volunteers offer a free and supportive service in the own locality (social volunteering) for a period of time as required by the service.

File Description	Documents
Appropriate link in the institutional website	<a href="http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=42&amp;sInsideMenuId=0">http://www.auxiliumcollege.edu.in/Home/BindPageContent?sMainMenuId=6&amp;sSubMenuId=42&amp;sInsideMenuId=0</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Internal Quality Assurance Cell

Plan of Action (2022- 2023)

1. To install LED Display Boards
2. To complete Green Audit, Environment Audit, Hygiene Audit and Energy Audit
3. To enhance consultancy services
4. To improve ICT Facilities
5. To increase collaboration with other institutions/organization through MoUs
6. To upgrade LMS of the institution
7. To expand ERP usage
8. To update the College website
9. To organize programmes on Academic Bank of Credit in order to introduce Academic Bank of Credits
10. To enhance the availability of e-resources to the staff and students
11. To enhance the alumni contribution and activities
12. To construct new student corner
13. To conduct Self Study Report (SSR) preparatory workshops
14. To increase Wifi bandwidth
15. To conduct orientation for staff and students
16. To initiate the construction of an Auditorium and Research Block
17. To enrich Research related activities
18. To expand innovation activities of the departments
19. To conduct workshops on paper publication and Bibliometrics of staff publication